



Minutes of the Second Meeting of the
Board of the Ontario Band Association
Monday, April 4, 2016
7pm at the Yamaha Head Office

Present

Scott Harrison	President, OPHB
Sarah Arcand	President-Elect, Donations
Donna Dupuy	Treasurer, <i>via phone</i>
Steffan Brunette	Secretary
Andria Kilbride	Past-President
Lisa Barth	Beginning Band Symposium
Abel Borg	Wind Band Composition, <i>via phone</i>
Bryan Brewda	Membership
Tony Gomes	York-OBA Wind Conductors' Symposium
Chris Reesor	Industry
Colleen Richardson	University Liaison, <i>via Skype</i>
Lynn Tucker	Chamber Music Festival

Regrets

Mark Caswell	Concert Band Festival
Lani Sommers	Newsletter Editor, EOEHB
Kristie Hunter	Webmaestro

1. Call to Order

Harrison called the meeting to order at 7:00pm.

2. Adoption of the Agenda

Motion to adopt the agenda.

Moved by *Barth*. Seconded by *Gomes*. Motion carried.

3. Ratification of the Minutes of the Second Meeting of the Board of February 2016

Motion to ratify the minutes.

Moved by *Reesor*. Seconded by *Barth*. Motion carried.

4. Summary of Action Items

- ___ [7c] for *Brunette*: examine archives for possible newsletter material; resolved.
- ___ [8b] for *Brunette*: keep Brewda up to date with Wind Conductor Symposium registrations; resolved.
- ___ [8d.1] for the *Board*: let Arcand know about recurring event costs; resolved.
- ___ [8d.2] for *Borg*: investigate Costco contact for donation potential; resolved.

5. Announcements

There were no announcements.

6. Reports from the Executive

(a) President

see attached report

An invoice for the storage locker was received for \$11.97. We will be monitoring the cost of the locker in the future. The previous agreement was based on the company giving back to charity.

(b) President-Elect

see attached report

(c) Treasurer

see attached report

Dupuy recommends having different registration amounts so that the on-line JotForm/PayPal information can be reconciled faster. The suggestion is to change registration amounts to something with 99, 98, or 97 cents so that certain numbers refer to specific events and accounts.

ACTION ITEM [6c]

for the Board: submit to *Dupuy*, via online shared document, a list of all costs for events, registration, and membership.

(d) Secretary

see attached report

(e) Past-President

nil report

7. Reports from Positions of Responsibility

(a) Chamber Music Festival (Tucker)

No report submitted.

Registration numbers are good. 27 groups attending, 10 different schools, including new schools. The website contains detailed information, including information from previous festivals.

Next year's festival can be branded as a "Small Ensemble Festival" to promote the inclusiveness of the festival.

Next year's dates are April 3 – 5, but April 5 will conflict with university exams. Shifting to later dates would conflict with non-semestered schools with culminating events and spring concerts. Utilizing evening times might draw ensembles from community bands as well.

(b) Eastern Ontario Elementary Honour Band (Sommers)

see attached report

Long & McQuade have confirmed that they are sending two clinicians. The music has been sent out.

(c) Newsletter (Sommers)

see attached report

(d) Webmaestro (Hunter)

see attached report

ACTION ITEM [7d]

for Hunter: return membership fees to their previous amounts.

Harrison thanked *Hunter* for all her work, and the quality of the work.

8. Reports from Directors

(a) Wind Band Composition (Borg)

see attached report

13-14 scores have been received by the CMC. Ten will be shortlisted. The workshop will take place on April 30 at 1pm. Matthew Fava seems to like the diversity in gender, age, and regionality. *Kilbride* suggested some kind of gift be given to the band as a thank-you, perhaps a donated score or a gift card to a local music store. The band will be a combination of Banting Secondary School and the Encore community band.

(b) Donations (Arcand)

see attached report

The OAC Arts Education grant was not submitted, because there is an additional layer of approval that would have delayed the submission beyond the deadline. Organizations are expected to have their financial work approved by CADAC prior to submitting funding requests.

ACTION ITEM [8b.1]

for the Board: send *Arcand* your wishlists for your events so she can seek out sources of materials and funding.

ACTION ITEM [8b.2]

for Arcand: create a Google Doc for consolidating the wishlist.

(c) Industry (Reesor)

see attached report

(d) Membership (Brewda)

see attached report

re: OBA & CBA-Ontario: *Harrison* and Joe Resendes, president of CBA-Ontario have had informal discussions, and there might be opportunities for a joint event in the future. Current plans are to have each organization cross-promote each other's event.

Gomes: an older discussion was to share website information, which they did but we didn't.

ACTION ITEM [8d]

for Harrison: contact *Hunter* to update the community band resources of the website to include CBA-O.

(e) University Liaison (Richardson)

No report submitted.

Richardson praised *Harrison's* workshop at the recent session at Western.

(f) Ontario Provincial Honour Band (Harrison)

see attached report

Long & McQuade is supplying branded t-shirts.

Kilbride will pass along the OBA-branded polishing cloths for the participants.

(g) GTA Beginning Band Symposium

see attached report

The ideal ensemble plays at a B100 level, and is a small ensemble. Delegates like to see an ensemble that is reflective of what they have at their own school. The demo band will likely consist of about 25 grade 7's, perhaps with a small number of grade 8's to reinforce specific sections.

Printing costs are cheaper when done through the York Region School Board, but a two-week lead time is required.

Harrison recommended that we ask if the University of Victoria can help cover travel costs.

Kilbride: Peter Tombler might be willing to donate batons for the symposium, either as an early-bird draw, or for a door prize.

Arcand: another prize might include a free registration to the Wind Conducting Symposium.

(h) Concert Band Festival (Caswell)

see attached report

Our expectation for this year's festival was that the OBA would be invoiced for the five days, and the private schools would pay us. However, because of confusion of payments, it was revealed that LeParc felt that our four-day booking was given at a discount. There appears to have been miscommunication within the LeParc staff, and between OBA and the private schools.

We are currently waiting for a firm amount for the rental costs for the 2017 festival.

(i) York/OBA Wind Conductors' Symposium (Gomes)

see attached report

We are thinking about ways to cater more to the university student clientele, which might include some kind of social event.

Harrison: we should work to get all promotional materials prepared over the summer so that all events can be promoted at the start of the school year. Postage promotion is no longer relevant, but physical brochures are useful at OMEA and intra-school delivery.

ACTION ITEM [8j]

for the Board: ensure that all printable promotional material is submitted to *Hunter* by June 30.

Harrison thanked *Gomes* for running a very positive symposium.

9. Business from Previous Meetings

(a) Membership Fee Increase (*Harrison*)

MOTION

*Whereas the term for the Trillium grant has ended, and the OBA wishes to maintain the current level of services **be it resolved** that the Board of Directors proposes the annual membership fee be raised from \$50 to \$55, effective upon ratification at the Annual General Meeting in November 2016.*

Moved by *Harrison*. Seconded by *Brewda*. None opposed. **Motion carried.**

ACTION ITEM [9a]

for Hunter: to ensure that the membership rates on the website are set to the current rates.

(b) CBA Insurance

Smaller chapters have difficulties paying their part of an equal share of the insurance. The idea of chapters paying on a per capita basis was floated, but did not seem to catch on. *Harrison* will be bringing the idea to the CBA meeting.

10. New Business

(a) Creation of a POR for the Tri-Cities Elementary Honour Band

Harrison moved that the motion, as stated in the agenda, be amended to change the name of the Honour Band from “Tri-Cities Elementary Honour Band” to “OBA/Laurier Elementary Honour Band”.

Moved by *Harrison*. Seconded by *Kilbride*. None opposed. **Motion carried.**

MOTION, as amended

Whereas the responsibilities of organizing the OBA/Laurier Elementary Honour Band warrant the attention of another individual, be it resolved that in accordance with Article VII.1.ii.b of the Bylaws, the Board of Directors create a Position of Responsibility for the OBA/Laurier Elementary Honour Band, with duties as listed below; further, that the deadline for any member expressing an interest in said position be set no later than two weeks following the adoption of this motion.

Position of Responsibility, OBA/Laurier Elementary Honour Band

- a) Report to the President;
- b) Provide the opportunity for elementary band players in grades 7 and 8 from the Tri-Cities area to perform with their peers;
- c) Retain a conductor of provincial repute to lead the band and choose appropriate level music for elementary school students in the Tri-Cities area;
- d) In consultations with the Treasurer, ensure the conductor signs a contract, work out transportation, nourishment, and accommodation issues, if any;
- e) Book a venue in which to host the OBA/Laurier Elementary Honour Band participants so they may rehearse and perform for friends and family;
- f) Design, in consultation with a designer, promotional material related to the event which should include contact information and a recommendation form for teachers;
- g) Ensure both the Membership Director and Webmaestro adequately distribute promotional material;
- h) Coordinate promotion and encourage teacher recommendations;
- i) Create an information package, including feedback forms for the event, to be distributed to each member's parents and their recommending teacher;
- j) Chair the OBA/Laurier Elementary Honour Band Committee;
- k) Arrange part assignments and seating based on teacher recommendations;
- l) Work with the Treasurer and provide a breakdown of expenses and revenues associated with the OBA/Laurier Elementary Honour Band;
- m) Write a report detailing initiatives and issues concerning the Honour Band, to be presented at every meeting of the Board of Directors.

Moved by *Harrison*. Seconded by *Arcand*. None opposed. **Motion carried.**

ACTION ITEM [10a.1]

for Brunette: to submit the revised job description to *Brewda & Hunter* for promotional purposes.

ACTION ITEM [10a.2]

for Brewda & Hunter: advertise the POR application to expire by April 25.

(b) Response to Shawn Tracy

The OBA can point him towards our website, and provide a copy of the festival program. If the RCM is looking for advertising towards members, they can be encouraged to join as a Corporate member.

ACTION ITEM [10b]

for Brunette: provide the RCM contact with membership information for the OBA.

(c) Newsletter Release Dates

Communication issues caused problems with the distribution of the most recent newsletter. A greater effort has to be made to make connections between various portfolios to avoid this.

(d) Howard Cable

The Board is interested in honouring Howard Cable in some way, perhaps through a legacy award. Various ideas were put forward, but the idea will be put on the agenda for the next meeting.

(e) Free vs. Paid Advertising

A discussion ensued about how the OBA's social media can be used by members to advertise member's events, and whether this is appropriate use.

There were concerns whether individual members or ensembles can be represented on Facebook and Twitter feeds.

The Board rested on the position that advertising is restricted to the newsletter, and that social media feeds are to be used for promoting OBA events.

(f) Spring 2017 Canadian Winds

Richardson did the last article, comparing two school programs in London. Dennis Beck might be interested in writing on his current project of the history of music education in Ontario.

11. Adjournment

Motion to adjourn the meeting.

Moved by *Barth*. Seconded by *Gomes*. Motion carried.

The meeting adjourned at 9:45pm.

The next meeting is Monday, June 4, 2pm at Agincourt Collegiate Institute following the listening committee.

SUMMARY OF ATTACHMENTS

1. Agenda
2. Summary of Reports
 - 2.1 President
 - 2.2 President-Elect
 - 2.3 Treasurer
 - 2.4 Secretary
 - 2.5 Eastern Ontario Elementary Honour Band
 - 2.6 Newsletter
 - 2.7 Webmaestro
 - 2.8 Wind Band Composition
 - 2.9 Donations
 - 2.10 Industry
 - 2.11 Membership
 - 2.12 Ontario Provincial Honour Band
 - 2.13 Beginning Band Symposium
 - 2.14 Concert Band Festival
3. Supporting Documents
 - 3.1 E-mail from Shawn Tracy, Royal Conservatory of Music

SUMMARY OF ACTION ITEMS

OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

nil

ACTION ITEMS FROM THIS MEETING

ACTION ITEM [6c]

for the Board: submit to *Dupuy*, via online shared document, a list of all costs for events, registration, and membership.

ACTION ITEM [7d]

for Hunter: return membership fees to their previous amounts.

ACTION ITEM [8b.1]

for the Board: send *Arcand* your wishlists for your events so she can seek out sources of materials and funding.

ACTION ITEM [8b.2]

for Arcand: create a Google Doc for consolidating the wishlist.

ACTION ITEM [8d]

for Harrison: contact *Hunter* to update the community band resources of the website to include CBA-O.

ACTION ITEM [8j]

for the Board: ensure that all printable promotional material is submitted to *Hunter* by June 30.

ACTION ITEM [9a]

for Hunter: to ensure that the membership rates on the website are set to the current rates.

ACTION ITEM [10a.1]

for Brunette: to submit the revised job description to *Brewda & Hunter* for promotional purposes.

ACTION ITEM [10a.2]

for Brewda & Hunter: advertise the POR application to expire by April 25.

ACTION ITEM [10b]

for Brunette: provide the RCM contact with membership information for the OBA.



**ONTARIO
BAND
ASSOCIATION**

Agenda of the 3rd Meeting of the
2016–2018 Board of Directors
Monday, April 4, 2016
7pm at Yamaha Head Office

1. Call to Order: *Quorum is eight voting positions.*
2. Adoption of Agenda
3. Ratification of the Minutes of the Second Meeting of the Board of Directors of Feb 7.
4. Summary of Action Items from Previous Meetings
 - ___ [7c] for *Brunette*: examine archives for possible newsletter material
 - ___ [8b] for *Brunette*: keep Brewda up to date with Wind Conductor Symposium registrations
 - ___ [8d.1] for the *Board*: let Arcand know about recurring event costs
 - ___ [8d.2] for *Borg*: investigate Costco contact for donation potential
5. Announcements
6. Reports from the Executive
 - (a) President *Harrison*
 - (b) President-Elect *Arcand*
 - (c) Treasurer *Dupuy*
 - (d) Secretary *Brunette*
 - (e) Past-President *Kilbride* *nil report*
7. Reports from Positions of Responsibility
 - (a) Chamber Music Festival *Tucker* **no report submitted**
 - (b) Eastern Ontario Elementary Honour Band *Sommers*
 - (c) Newsletter *Sommers*
 - (d) Webmaestro *Hunter*
8. Reports from Directors
 - (a) Wind Band Composition *Borg*
 - (b) Donations *Arcand*
 - (c) Industry *Reesor*
 - (d) Membership *Brewda*
 - (e) University Liaison *Richardson* **no report submitted**
 - (f) Provincial Honour Band *Harrison*
 - (g) GTA Beginning Band Symposium *Barth*
 - (h) Concert Band Festival *Caswell*
 - (i) York Wind Conductors' Symposium *Gomes* **no report submitted**

AGENDA: APRIL 4, 2016

9. Business from Previous Meetings

(a) Membership Fee Increase

Harrison

Article II.2.i of the Bylaws states, “The annual membership fee shall be determined by the Board of Directors and voted on by the membership at the Annual General Meeting”. The membership fee increase also affects Corporate members as well, since there are only three levels of membership: Lifetime members, who pay no membership fee; Student & Retired members who pay a “reduced” fee; and Corporate and Regular members who pay the “annual membership fee”.

MOTION

*Whereas the term for the Trillium grant has ended, and the OBA wishes to maintain the current level of services **be it resolved** that the Board of Directors proposes the annual membership fee be raised from \$50 to \$55, effective upon ratification at the Annual General Meeting in November 2016.*

(b) CBA Insurance

Harrison

10. New Business

(a) Creation of a POR for the Tri-Cities Elementary Honour Band

Harrison

MOTION

*Whereas the responsibilities of organizing the Tri-Cities Elementary Honour Band warrant the attention of another individual, **be it resolved** that in accordance with Article VII.1.ii.b of the Bylaws, the Board of Directors create a Position of Responsibility for the Tri-Cities Elementary Honour Band, with duties as listed below; further, that the deadline for any member expressing an interest in said position be set no later than two weeks following the adoption of this motion.*

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- a) Report to the President;
- b) Provide the opportunity for elementary band players in grades 7 and 8 from the Tri-Cities area to perform with their peers;
- c) Retain a conductor of provincial repute to lead the band and choose appropriate level music for elementary school students in the Tri-Cities area;
- d) In consultations with the Treasurer, ensure the conductor signs a contract, work out transportation, nourishment, and accommodation issues, if any;
- e) Book a venue in which to host the Tri-Cities Elementary Honour Band participants so they may rehearse and perform for friends and family;
- f) Design, in consultation with a designer, promotional material related to the event which should include contact information and a recommendation form for teachers;
- g) Ensure both the Membership Director and Webmaestro adequately distribute promotional material;
- h) Coordinate promotion and encourage teacher recommendations;
- i) Create an information package, including feedback forms for the event, to be distributed to each member's parents and their recommending teacher;
- j) Chair the Tri-Cities Elementary Honour Band Committee;
- k) Arrange part assignments and seating based on teacher recommendations;
- l) Work with the Treasurer and provide a breakdown of expenses and revenues associated with the Tri-Cities Elementary Honour Band;
- m) Write a report detailing initiatives and issues concerning the Honour Band, to be presented at every meeting of the Board of Directors.

(b) Response to Shawn Tracy

Brunette

(c) Newsletter Release Dates

Harrison

11. Adjournment



ONTARIO
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ASSOCIATION

Executive Report

President

Scott Harrison

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Helped Mark run the CBF – congratulations Mark on another successful event.

Notified membership of the passing of Howard Cable.

Met with Mark at the storage locker, we organized and labeled bins “Perf. Hall 1” and “Perf Hall 2” to make set up easier.

Gave Steffan items for archiving.

Action Items pertaining to this report for Director:

nil

Action Items pertaining to this report for Board:

nil



ONTARIO
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ASSOCIATION

Executive Report

President-Elect

Sarah Arcand

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Attended Concert Band Festival Meeting with administration of Le Parc

Action Items pertaining to this report for Director:

Action Items pertaining to this report for Board:



Executive Report

Treasurer

Donna Dupuy

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Closing the books for 2015.

Invoices, checks, deposits, etc.

Switched from Mastercard back to Visa with three cards in circulation – major difficulties with RBC.

2015 General Ledger

Opening Balance (as at January 1, 2015)		\$83,135.89
Revenue (as at 26 March 2016)	\$150,517.08	
Expenses (as at 26 March 2016)	-\$157,658.92	
	-\$7141.84	
Current Cash in Bank		\$75,994.05

2016 General Ledger

Opening Balance (as at January 1, 2016)		\$75,994.05
Revenue (as at 26 March 2016)	\$3,555.57	
Expenses (as at 26 March 2016)	-\$56,514.62	
	-\$52,959.05	
Current Cash in Bank		\$23,035.00

Action Items pertaining to this report for Director:

- 2015 books closed
- 2015 IR
- 2015 HST
- Checks, deposits, etc.

Action Items pertaining to this report for Board:

Treasurer requests permission to investigate switching financial institutions – nothing would happen until Summer 2016.

Treasurer requests re-evaluation of PayPal charges – the reconciliation of these payments is VERY time consuming. Please see below for the information that I receive to get a better picture of what the issue is.

Email content

OBA/Laurier
Musician Name

[Redacted] Student Name

T-shirt Size

M

Dietary
Restrictions

none

- OBA/Laurier Fee (Amount: 50.00 CAD)

Total: 50.00 CAD

==Payer Info==

First Name

Last Name

E-Mail

OBA/Laurier Fee

[Redacted] Parent Name

This is what I see on the PayPal screen:

Mar 28, 2016	Payment from <i>[Redacted]</i>	Refunded	\$50.00 CAD
Mar 28, 2016	Payment from <i>[Redacted]</i>	Completed	\$50.00 CAD
Mar 28, 2016	Payment from <i>[Redacted]</i>	Completed	\$50.00 CAD

Parent Name

\$50.00 CAD

→ If this were identifiable

When I open up the individual item, I see this:

Shopping Cart Contents

Qty	Item	Options	Price
1	OBA/Laurier Fee		\$50.00 CAD
Amount			\$50.00 CAD

*This is great!
Thanks Kristie!*

Order Description: Shopping Cart

Item Total: \$50.00 CAD

Sales Tax: \$0.00 CAD

Shipping: \$0.00 CAD

Handling: \$0.00 CAD

Total amount: \$50.00 CAD

Fee amount: -\$1.10 CAD

Net amount: \$48.90 CAD

[Issue a refund ?](#)

You have up to 60 days to refund the payment.

What that means is that I have to have all of the emails, then try to match them with payments on the screen by the payer name (not the student name). Then I add it all up by category, subtract the fees, move the money, etc.

It takes a really long time, and if there is more than one fee in the entry (like membership and registration) it takes even longer. I don't receive the membership emails, so I have no idea who those people are when I come across them.



ONTARIO
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Executive Report

Secretary

Steffan Brunette

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Assisted with setup at LeParc following February meeting.

Scanned the “Feature Articles” from 2007/08’s newsletters and e-mailed to Lani Sommers for inclusion in the “From the Archives”.

Summarized festival syllabus data, and prepared a report for Mark Caswell, Pratik Gandhi, and sent a copy to Lani for inclusion in a future newsletter.

Served as Registrar for the Wind Conducting Symposium, and attended the event. Thank you to Bryan Brewda and Jessica Puskar who assisted at the registration desk.

Examined the Bylaw requirements around setting membership fees, and creating a new POR for the Tri-Cities Honour Band.

Action Items pertaining to this report for Director:

nil

Action Items pertaining to this report for Board:

nil



ONTARIO
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POR Report

EOE Honour Band

Lani Sommers

Monday, April 4 at 7pm at Yamaha Head Office

Activities since last report:

The recommendations closed on Thursday, March 31. I will be sorting through the confirmed participants this weekend and sending the links with the music to parents and teachers this weekend. There are approximately 85 students signed up (I will confirm this number this evening). St. John's Music has confirmed that they will be sending two clinicians and Long and McQuade is going to get back to me Monday about the possibility of sending two as well. Scott and I will run the flutes and clarinets. There are a few teachers helping during the weekend and I have about ten high school volunteers that will help out. Canterbury High School is sending a Brass Quintet to perform for the students on the Saturday.

We are still waiting for confirmation from Ashbury College about the venue. We will look at the option of switching venues for next year. I will be speaking with my Department Head about the prospect of holding the event at Lisgar Collegiate Institute.

Action Items pertaining to this report for Director:

None.

Action Items pertaining to this report for Board:

None.



ONTARIO
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POR Report

Newsletter

Lani Sommers

Monday, April 4 at 7pm at Yamaha Head Office

Activities since last report:

Newsletter goes out this week and the last one will be published in June. Donna Dupuy is on for the news from the board and it is due by May 25. Working with our new web master, Kristie, is fantastic. She does fantastic work and the website looks great.

Action Items pertaining to this report for Director:

None

Action Items pertaining to this report for Board:

None



POR Report

Webmaestro

Kristie Hunter

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

- Closed recommendation forms on Elementary Honour Bands
- March/April Newsletter finished
- Photos for WCS uploaded
- CBF 2016 Awards uploaded
- Composition Project document uploaded
- Membership fees updated (both in text and forms)
- Added JotForm to whitelist of onband.ca accounts so that it will stop blocking the Notifications (hopefully).

Action Items pertaining to this report for Director:

- Working on new print material for BBS without the original files to work from. Almost have the design done, and will put the new content as soon as I can.
- Working through pending payments on JotForm (from multiple submissions or PayPal not going through).

Action Items pertaining to this report for Board:

Last minute deadlines (24 -36 hours with 6 hours of content) are very tough for me to pull off with 4 other jobs, full-time school and 2 major ensembles. I'll try to set up a calendar whereby people can put in deadlines for the things that they need. As soon as you get anything for me to put up you can send it to me, I can put it on my local copy (not published) so that I don't have to do it all at once.



Director's Report

Wind Band Composition

Abel Borg

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

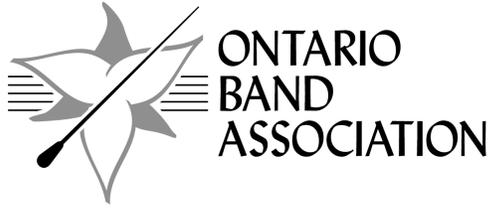
- Deadline for scores was April 1st
 - Still awaiting a report from Matthew regarding how many scores we received
 - Confirmed date/location of workshop
 - Likely to receive an updated report from Matthew before Monday's meeting
-
-

Action Items pertaining to this report for Director:

- Ensure we have enough score to move forward with the project
 - Confirm cost of site (\$100 est)
-
-

Action Items pertaining to this report for Board:

- Confirm a budget that might be available for this project through the OBA



Director's Report

Donations

Sarah Arcand

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Documents from Lisa DiVeto have been reviewed and received.
Application to Costco for Honour Band supplies has been submitted
Application to Summer Jobs Canada for funding of a summer student has been submitted
Pending revision – OAC Arts Education Grant for the 2017 Honour Band was submitted on April 1st, 2016

Action Items pertaining to this report for Director:

Final OTF Report to be submitted between April 1st and April 30th
Look into OTF seed grant funding for Ontario Elementary Honour Band (London)
Look into NEW DATE of OTF Capital Funding for Concert Band Festival

Action Items pertaining to this report for Board:

nil



ONTARIO
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Director's Report

Industry

Chris Reesor

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Nothing to Report other than support cheque from Yamaha was sent.

Action Items pertaining to this report for Director:

Action Items pertaining to this report for Board:



Director's Report

Membership

Bryan Brewda

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

- 1) Mass e-mailing to OBA members:
 - Expired or expiring memberships
 - Answering and forwarding all inquiries to the proper board members regarding OBA events
 - February and March Monthly Musical Interlude sent out to all members
 - Sent out OBA Members' Survey RE: CMF
- 2) Continuing our presence on our Twitter and Facebook on current and upcoming events
- 3) Attended the York Conducting Symposium in late February and helped with registration desk

OBA Membership Breakdown as of March 28, 2016

13 Board members
6 Lifetime members (***) 9 if you include 3 board members who are also lifetime members(***)
188 Regular members
4 Regular Community Band members
9 Retired members
70 Student members
12 Sponsors
Total: 302 "Various Type" Members + 68 OPHB Members (1 year membership)
= 370 OBA Members

Action Items pertaining to this report for Director:

- 1) Continue regular presence on Social Media outlets (Twitter and Facebook)
 - 2) Send out April MMI and membership blast with March/April e-newsletter link before April MMI blast
-

Action Items pertaining to this report for Board:

- 1) Board: Please send me anything you would like me to post on your behalf onto Twitter and Facebook! (Twitter has a word limit, though!)
- 2) Board/Scott: I spoke with Joe Resendes, President of CBA (O) at the CBA (O) Community Brass Band Weekend event in February regarding some partnership opportunities (joint ventures) if possible. Is there anything we can do together that could boost membership and group awareness for both parties? Just an idea and not set in stone.



Director's Report

Provincial Honour Band

Scott Harrison

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Started accepting auditions – we have 1 so far!

Promoting auditions in the next few months.. going to focus on Eastern Ontario again... 1 audition last year

Began email conversations with two schools for student concerts

Newton's Grove School – John Alonso – Very keen and interested

Cardinal Carter Academy – Mary Evered – has to check, usually a dance show at that time

Verbal agreement with Robert Carli for a commission for OPHB and John Johnson in 2017 – Grant?

Rex Harknett – Supplied all music for all honour bands this year! Thank you, Rex!

OBA/Laurier Elementary Honour Band

All music has been sent to students and teachers

Jessica Kun has the scores

Fewer recommendations than expected – 74.

Will save money on rental costs this way!

IMC to provide 1 \$500 scholarship to each elementary band! – Big thanks to Anne!

Action Items pertaining to this report for Director:

Keep preparing for Laurier event.

Promote OPHB auditions

Action Items pertaining to this report for Board:

Please promote OPHB!



Director's Report

GTA Beginning Band Symposium

Lisa Barth

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

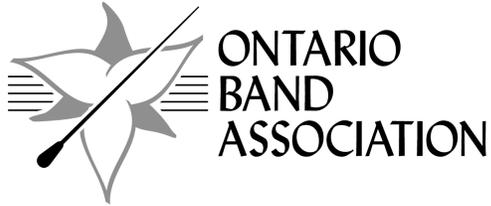
- Have been in touch with Kristie to get brochures/postcards started
- Have been talking with Mike, finalized some details, got bio/photo, waiting to hear back from him regarding a booked flight
- Got a demo band lined up (thanks Andria) – will be working with one of Jacky Siu's bands (still finalizing with him these details) TDSB
- Hopefully ACI is booked – waiting to get confirmation from Dave

Action Items pertaining to this report for Director:

- Need to get brochures/postcards finished, sent out
- Need to finalize Sponsorship (St. Johns & Harknett. Are there any other companies I should talk to? Like GIA Publications?)
- Need to update Website with more information, and hope to get registration up and running by next month.
- Would like to offer some sort of promo for early registration (before the end of the school year). Maybe enter in a draw for a free score or something?

Action Items pertaining to this report for Board:

- Please help promote, mark your calendars, event is Oct. 1st with Mike Keddy from UVic
- Kristie – how soon do you think the brochures/postcards will be ready for editing?



Director's Report

Concert Band Festival

Mark Caswell

Monday, April 4 at 7pm at Yamaha Head Office

Submit in electronic format to the SECRETARY by Thursday, March 31.

Activities since last report:

Preparation for 2017 festival

Action Items pertaining to this report for Director:

We are basically in a hold pattern. We had a meeting with John, the owner of Le Parc a week ago to discuss the contract for next year's booking. Scott, Sarah and Lisa were in attendance along with myself.

We are hoping for a five day booking – Monday for the private schools and Tuesday through Friday for our festival. Set-up would remain on the Sunday if there were not other bookings.

At this point in time we are simply waiting on final word from Le Parc on costing. We are hopeful the costing will come back within our budget constraints.

Action Items pertaining to this report for Board:

None at this point in time.

I will have to meet with the executive after we hear back from Le Parc to make decisions about next year's festival.

Subject: Band program list in Ontario
From: Shawn Tracy <shawn.tracy@rcmusic.ca>
Date: 31/03/2016 10:11 AM
To: "secretary@onband.ca" <secretary@onband.ca>

Hi Steffan,

My name is Shawn Tracy and I am working on a project for the Royal Conservatory of Music. I am looking for a list of all the band programs within the private and public school systems of Ontario. I was curious if your organization kept track of this information or if you might know where I could find it. If I need to become a member of the OBA to receive this information, I am more than happy to do so.

Please let me know and thanks very much for your help.

Sincerely,

Shawn Tracy

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