



Minutes of the Tenth Meeting of the
Board of the Ontario Band Association
Saturday, June 6, 2015
2pm at Agincourt Collegiate Institute

Present

| | |
|--------------------|------------------------------|
| Andria Kilbride | President |
| Scott Harrison | President-Elect, OPHB |
| Steffan Brunette | Secretary |
| Tony Gomes | Past-President, York-OBA WCS |
| Lisa Barth | BBS |
| Bryan Brewda | Membership |
| Mark Caswell | Concert Band Festival |
| Colleen Richardson | University Liaison |
| Arjun Birdi | Webmaster |
| Tony Jones | Member |

Regrets

| | |
|---------------|----------------------------------|
| Donna Dupuy | Treasurer |
| Chris Reesor | Industry |
| Chris Dickson | Wind Band Composition |
| Sarah Arcand | Simcoe Band Symposium, Donations |
| Lynn Tucker | Chamber Music Festival |
| Lani Sommers | Newsletter Editor |

1. Call to Order

Kilbride called the meeting to order at 2:35pm.

2. Adoption of the Agenda

Motion to adopt the agenda.

Moved by *Brewda*. Seconded by *Barth*. Motion carried.

3. Ratification of the Minutes of the Meeting of the Board of April 14, 2015.

Motion to ratify the minutes.

Moved by *Harrison*. Seconded by *Brewda*. Motion carried.

4. Summary of Action Items

- [6c] for *Brunette*: post financial documents to the shared folder; resolved
- [7a] for *Dickson*: cc *Kilbride* on all communication re: backup plan; not resolved, ongoing
- [7b] for *Harrison*: send *Kilbride* list of EOEHB teachers for thank-you notes; not resolved
- [7c.1] for *Brewda, Kilbride, Reesor*: sourcing drumsticks for promotional material; resolved

[7c.2] for *Harrison*: send a contract to *Barth*; resolved
[7f.1] for *Arcand*: contact Lisa regarding previous years' applications; uncertain, check report
[7f.2] for *Birdi*: look into online donations via Paypal; resolved
[7g.1] for *Dupuy*: submit invoice to Yamaha for \$10,000 annual donation; unresolved
[7g.2] for *Kilbride*: inquire on nature of change in the industry; resolved
[7h] for *Birdi*: remove the Community Band page from website; resolved

5. Announcements

Kilbride welcomed Arjun *Birdi* to the meeting, his first meeting in person.
Also Tony *Jones* from Hodgson Senior Public School.

6. Reports from the Executive

(a) President

see attached report

Barth will attend the golf tournament, and *Harrison* will be in attendance for the dinner.

The Ottawa leg of the Blackshaw tour still requires financial details to be confirmed.

Kilbride discussed future meeting dates. Based on response from the Board, the meetings will be:

Wednesday, September 9 at Dunbarton HS (7pm)
Thursday, October 8 in Oakville (7pm)
Friday, November 6 at the OMEA Conference in Toronto
Wednesday, January 6 at Bethune (7pm)
Sunday, February 7 at LeParc (9am)
Monday, April 4 at Markham District HS (7pm)
Wednesday, May 11, location TBA (7pm)
Saturday, June 4 at Agincourt (2pm, after OPHB Listening Committee)

(b) President-Elect

see attached report

There is no likelihood to run a PD session for the elementary schools on a weekend, or during the school day. Teachers are not willing to meet on a weekend, and the school board and federation officials are not willing to support PD during the week.

Caswell complimented *Harrison* for his work on the EOEHB.

(c) Treasurer

No report submitted.

(d) Secretary

see attached report

(e) Past-President

No report submitted.

7. Reports from Positions of Responsibility

(a) Newsletter (Sommers)

See attached report.

ACTION ITEM 7a

for Sommers: to contact Alec Harris from GIA and IMC regarding advertising.

(b) Webmaestro (Birdi)

See attached report.

Birdi demonstrated two formats of photo presentations, a photo-link mechanism, and the revised newsletter format.

Birdi suggested that a shared spreadsheet would allow all board members to add their website change requests. This can be created in the shared folder.

Kilbride: we hope to have the ability to accept on-line donations by January, once we can handle on-line receipts.

ACTION ITEM 7b

for Birdi: check to ensure that the naming of the two fall symposiums is correct on the website and on the registrations.

(c) Simcoe Band Symposium (Arcand)

See attached report.

(d) Chamber Music Festival (Tucker)

No report submitted.

The Chamber Music festival will run on April 5, 6, and 7.

8. Reports from Directors

(a) Donations (Arcand)

See attached report.

We also had a request declined from the Henry White Kinnear Foundation.
Brewda presented the letter to the board.

ACTION ITEM 8a
for Arcand: please add GIA as a sponsor for the Beginning Band Symposium.

(b) Industry (Reesor)

No report submitted.

Kilbride presented a response from *Reesor* regarding the reference to industry uncertainty from the previous meeting.

(c) Membership (Brewda)

See attached report.

Brewda confirmed that the MMI will only run during the school year, and will not be distributed during the summer months.

A discussion was held on the usefulness of social media such as Twitter and Instagram. There needs to be interesting and useful information, and it needs to be relevant.

(d) University Liaison (Richardson)

No report submitted.

There is nothing to report. *Richardson* briefly discussed the challenges with the portfolio, given the problems with connecting with other universities and the presidents of the student music associations.

(e) Wind Band Composition (Dickson)

See attached report.

Kilbride voiced her support of continuing the project, and having its leadership run as a directorate of the board. She would like to address timing, venue, and the guidelines of the project.

The WBC Director should be in touch with CMC and MusicFest Canada to coordinate the Canadian selection.

The Board will extend an invitation to Matthew Fava to attend a meeting in the fall.

(f) Ontario Provincial Honour Band (Harrison)

See attached report.

There are recalls on clarinet, tenor saxophone, horn, and tuba. Recalls will be accepted until July 10.

There were 96 auditions, which is lower than the 116 auditions received last year. All students accepted to the band are receiving a \$250 IMC bursary.

Wendy McCallum will be the conductor for 2016.

The dates of the Tri Cities event will be April 30 & May 1, 2016. The conductor will be Jessica Kun. The venue is confirmed, and so this project is now proceeding. It will follow the procedure that was used successful at the recent EOEHB. We are seeking sponsorship opportunities from music vendors in the community. There are a number of community ensembles that might be interested in contributing as well.

One of the 2015 performances will be at Agincourt CI.

We have proposed a joint performance in 2017 with the OPHB and Pershing's Own.

Kilbride complimented *Harrison* for his work in expanding OBA's reach beyond the GTA.

(g) GTA Beginning Band Symposium (Barth)

See attached report.

Kilbride reported that the postcards have been distributed to music vendors.

There has been a positive response from the DDSB regarding funding, but no confirmation yet.

The Board expressed its enthusiasm for booking Mike Keddy for the 2016 symposium.

A discussion was held on the potential impact of work action in the schools come September. There may be some value in promoting the event to university students.

(h) Concert Band Festival (Caswell)

No report submitted.

There is only a \$1500 increase in the cost of LeParc for next year, which allows us to continue at this venue.

There were no complaints from the bands.

We would like to add some kind of acoustic baffling to one of the performance spaces.

A discussion was held on the syllabus issues. There is some consideration required for lyrical pieces which have significant challenges at various levels of ensembles.

(i) York Wind Conductors' Symposium (Gomes)

No report submitted.

9. Business from Previous Meetings: none.

10. New Business

(a) Stipend for design work

Harrison

Tabled for next meeting.

(b) Creation of EOEHB POR

Harrison

MOTION

Whereas the organization and implementation of the Eastern Ontario Elementary Honour Band (EOEHB) is expected to grow beyond the scope of the current OPHB portfolio, be it resolved

(i) that the OBA Board of Directors approve the creation of an ex-officio Position of Responsibility for the oversight of the EOEHB,

(ii) that the job description of said position include as a primary goal the continued development of the EOEHB program in conjunction with area educators, and the planning for a future event in 2016,

*(iii) that the OBA Board of Directors, under the authority of Article IX of the Constitution, appoint **Lani Sommers** to this position, her term to expire at the next Annual General Meeting.*

Moved by *Harrison*. Seconded by *Caswell*. **Motion carried.**

(c) November 2015 Election Year

Brunette

The upcoming AGM is an election meeting. *Brunette* asked all members to consider whether they will remain in their positions.

(d) Future Meeting Dates

Kilbride

These were discussed as part of the President's report.

11. Adjournment

Motion to adjourn the meeting.

Moved by *Kilbride*. Seconded by *Richardson*. Motion carried.

The meeting adjourned at 4:26pm.

SUMMARY OF ATTACHMENTS

1. Agenda
2. Summary of Reports
 - 2.1 President
 - 2.2 President-Elect
 - 2.3 Secretary
 - 2.4 Webmaestro
 - 2.5 Simcoe Band Symposium
 - 2.6 Donations
 - 2.7 Membership
 - 2.8 Wind Band Composition
 - 2.9 Ontario Provincial Honour Band
 - 2.10 GTA Beginning Band Symposium

SUMMARY OF ACTION ITEMS

ACTION ITEM 7a

for Sommers: to contact Alec Harris from GIA and IMC regarding advertising.

ACTION ITEM 7b

for Birdi: check to ensure that the naming of the two fall symposiums is correct on the website and on the registrations.

ACTION ITEM 8a

for Arcand: please add GIA as a sponsor for the Beginning Band Symposium.



Executive Report

President

Andria Kilbride

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

- Communicated with Mark Della Torre regarding golf tournament. We are giving away a ball marker with both L&M and OBA logos at the tournament. I cannot attend but I am hoping someone from the board can represent.
- Corresponded with CMEA conference advertising and asked Scott to get Liam to design an OBA ad for the CMEA conference guide. General ad with our dates for 2015-2016
- Asked Dennis Beck for an article for ENews, Proofed the May E-news and mock-up of re-designed newsletter.
- Filled in paper work for a booth at OMEA/CMIEC conference....not free anymore \$100
- Met with Scott and Arjun to review website and timelines
- Created google form for meeting dates next year
- Jodie Blackshaw tour:
 - Booked accommodation for Jodie via airbnb. Condo at 404 and Sheppard
 - Potential Blackshaw clinics booked for Bethune, Agincourt,
 - Interest from Ottawa: Jeannie Hunter and Linda Laframbois - nothing secure yet
 - Interest from: UofT, Laura Lee Matthie
 - Received \$300 sponsorship from GIA and 2 sets of "Bellah Sun Woman" Scores to give away at BBS

Action Items pertaining to this report for Director:

- Meet with Donna and Lisa B to go over finances for BBS
- Finalize Ottawa tour for Jodie Blackshaw
- Finalize contract for Blackshaw
- Speak with CBA regarding travel subsidy
- Look into cost of train to London for Jodie as she will be driving to Ottawa the day after London (hopefully sponsorship)

Action Items pertaining to this report for Board:

- Golf Tournament?
- Suggested 2015-2016 Meeting Dates – see attached



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Executive Report

President-Elect

Scott Harrison

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

- Started communication with OCDSB regarding possible PD event for elementary and secondary panels.
- Neil Yorke-Slader is completely supportive.
- Elementary teachers scheduled to come back to me with ideas about what we can do after their next subject council meeting this month.
- I emailed the two teachers in charge of planning secondary PD on May 12th, re emailed on May 25th but have not heard back.
- Jeannie Hunter is the high school subject council chair, I copied her on both emails.
- Attended the OMEA meeting on May 30th.

Action Items pertaining to this report for Director:

- Continue exploring OCDSB PD opportunities
-

Action Items pertaining to this report for Board:

Ideas on how to support Ottawa would be appreciated.



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Executive Report

Secretary

Steffan Brunette

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

Posted all documents received by Dupuy to the shared Google drive.

Action Items pertaining to this report for Director:

NIL

Action Items pertaining to this report for Board:

NIL



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Newsletter

Lani Sommers

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

I have been working closely with Arjun on the newsletter. We have set up a google document to use to collect ongoing information and to store things like advertisements. So far, this system has been easier, however, timelines are often an issue. I am hopeful that when everything is submitted two weeks before publishing that the information can be posted online by the end of the first week so that I have another week to review the information carefully for errors or any changes to be made. I will make these timelines clear to Arjun so that we can work together easily.

Arjun is working on making the newsletter appearance be more like the OBA website and the September issue should be in the newer format.

I will be sending out the advertising email to our sponsors in the next two weeks. I will need to know if there are any new clients that I should be seeking, for example, I can reach out to the local Ottawa stores (Music care, Music Plus, etc.) to see if there is any interest from them.

Action Items pertaining to this report for Director:

None

Action Items pertaining to this report for Board:

None



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POR Report

Webmaestro

Arjun Birdi

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

- More edits/transitions to the website
- Working on the photo section(s) of the site
- Side projects to be put onto the website

Action Items pertaining to this report for Director:

Action Items pertaining to this report for Board:

- Look at options for web players and photo portfolios
- Demo the new newsletter look and layout
- Perhaps talk further about "Online Donations"
- Talk about a new system to request edits



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POR Report

Simcoe Band Symposium

Sarah Arcand

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

Location of OD / Park Secondary school – which is to be renamed Orillia Secondary School in September, has been confirmed.

Colleen Richardson has been confirmed as the clinician

Focus for the symposium and a level 200 band has been confirmed.

Postcard design has been requested from Liam Hoyle

Action Items pertaining to this report for Director:

Get postcards printed.

Action Items pertaining to this report for Board:

liam – postcard design

arjun – please update the website and get online registration open.



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Director's Report

Donations

Sarah Arcand

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

Letters of requests for funding support were sent to both the York Region District School Board and York Catholic District School Board for the Concert Band Festival. We should hear something before the end of the school year.

Requests

Max Clarkson Foundation, Toronto
Whiteside Foundation, Toronto
The Brooke Foundation, Toronto
Mariano Elia Foundation, GTA
Acheson Family Foundation, Mississauga
Donald F. Hunter Fdn.
Johansen-Larsen Fdn.
Norman & Marian Robertson Fdn.
Cornerstone 52 Fdn.
Hope Foundation
Jenkins Foundation

Declined

Redpoll foundation

Action Items pertaining to this report for Director:

Meet with Lisa to discuss what is to happen in the remaining 6 months of her contract

Action Items pertaining to this report for Board:

Ariun

-online donations set up on a website

-please note the following website needs:

Charitable Donations. We need an online donation option. I'm hoping that is possible.
Sponsorship levels should be linked to levels in the donations tab.

In the online donations these are the levels. These don't need to be on the currently marked "sponsors" page

Patron 10,000 +

Platinum - 5000 - 9999

Gold 2500 - 4999

Silver 1000 - 2499

Bronze 20 - 9999

Charitable Donations tab - we are a registered charity, not a foundation important to change.

Top Tab - Sponsors: there is a difference between sponsors and donors. I think we should put something hybrid like "OBA Supporters". Then when you click on this tab:

Patron is spelled wrong

Change all other titles to _____ LEVEL Supporters etc.

This link should all be hyperlinked.

Directors and Contracts tab:

Sarah Arcand is Donations not Fundraising.



Director's Report

Membership

Bryan Brewda

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

- 1) Mass e-mailing to OBA members:
 - Expired or expiring memberships
 - Answering and forwarding all inquiries to the proper board members regarding OBA events
 - April and May Monthly Musical Interlude sent out to all members
- 2) Mass membership e-mailing about our upcoming events:
 - OPHB Audition Deadline and Deadline Extension
 - NYB Music Concert Blasts (i.e. Agincourt C.I.)
- 3) Continuing our presence on our Twitter and Facebook on current and upcoming events

Action Items pertaining to this report for Director:

- 1) Due to errors in date and location on May Monthly Musical Interlude, I will make sure that every forthcoming Monthly Musical Interlude is proofread with a different pair of eyes from the OBA Executive (i.e. Andria and Scott). This is a first occurrence of an error with the MMI and I want to ensure it does not happen again.
- 2) Sponsorship Presentation has been at a halt for this past few months as I have been jammed with a lot of work. Now that the school year is starting to come to an end, I will make sure this presentation is ready for the board and potential donors come the next board meeting

Action Items pertaining to this report for Board:

- 1) Andria/Sarah: Regarding the Sponsorship Presentation, can we set up another meeting (i.e. coffee or what not) to just do a final edit? This can be during the summer once we are finished work
- 2) Board: Come the next school year, maybe we can start to put ourselves onto Instagram as well. It's a great place to showcase our pictures of events, show our faces on another medium, and much more. This could be a new initiative come the 2015/2016 year. Please consider and provide me with your thoughts!



Director's Report

Wind Band Composition

Chris Dickson

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

The first New Music Workshop/clinic took place on Friday May 15th at Music Fest Canada.

Action Items pertaining to this report for Director:

An evaluation of the interest, effectiveness and direction of the project needs to take place.

I will be proposing that the project continue, however as a position of responsibility with the Board, not a directors portfolio. This will free up a directors portfolio for a different project, but allow the new music project to continue.

Action Items pertaining to this report for Board:

The Board needs to discuss the future direction for this project.

Matthew Fava, from the CMC would like to address members of the board and report on the success of a similar project that was done with the Ontario String Association and would like to discuss the future of this project.



Director's Report

Provincial Honour Band

Scott Harrison

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

OPHB

- Planning for 2016 underway
- Secured Guy Few (Trumpet) as soloist
- Yamaha to pay the bulk of his fees (Thank you!)
- Total auditions TBA
- Recalls TBA
- Listening Committee happened... thank you to all who came to help.
- Kevin Lau has started the work!

EOEHB

- Lani is taking more of a leadership role which rocks!
- We are looking to secure dates and location and to not conflict with the Ottawa All Star Band again.
- Looking like May 6-8 will work. Depending on Ashbury's availability
- Asking Neil Yorke Slader to be conductor

*****Motion to make give Lani the POR for EOEHB. She would take over completing reports, make bookings, and general organization for the 2016 EOEHB. I will stay on to help her out, but she will be in charge.*****

Tri Cities

- planning going slowly
- contacted Lee Willingham to see if the Laurier Centre for Music in the Community wants to be involved and to see if we can get Laurier venue for free
- Date TBA
- Conductor TBA
- Halted until venue can be determined

Action Items pertaining to this report for Director:

Confirm and continue bookings for 2015
Notify all students of their result
Post possible recall notices on all platforms
Continue working on EOEHB with Lani and organizing Tri-Cities.

Action Items pertaining to this report for Board:

nil.



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Director's Report

GTA Beginning Band Symposium

Lisa Barth

Saturday, June 6 / 2pm at Agincourt CI

Submit in electronic format to the SECRETARY by TUESDAY, June 2.

Activities since last report:

- Printed Postcards – Distribution? Andria?
 - Emailed School Board and University Reps Brochure & Postcard
 - Contacted DDSB regarding funding – still no reply
 - Updated Website, on-line registration is up and running
 - Received \$300 from GIA Publications – Andria
 - Contacted Mike Keddy from UVic regarding 2016 Symposium – he is available and interested
-
-

Action Items pertaining to this report for Director:

- Should I book Mike Keddy for 2016
 - Drum Sticks...
 - Contact Harknett and St. Johns to get repertoire selections
 - Organize Catering...
 - Next??
-
-

Action Items pertaining to this report for Board:

- Promote!
- Discuss how to proceed with potential job action?