



**Ontario Band Association AGM Meeting**  
**Friday November 8, 2013**  
**12:00pm**  
**Room 204**  
**ScotiaBank Convention Centre, Niagara Falls, ON**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Ratification of AGM Minutes 2012**
- 4. Member Announcements**
- 5. Presentations**
- 6. Directors Reports**

Executive

- i) President: Tony Gomes
- ii) President – Elect: Andria Kilbride
- iii) Secretary: Mark Kissel
- iv) Treasurer: Donna Dupuy
- v) Past-President: Sarah Arcand

Board of Directors

- i) Beginning Band Symposium: Andria Kilbride
- ii) Concert Band Festival: Mark Caswell
- iii) Development: Chris Dickson
- iv) Industry: Chris Reesor
- v) Jazz: Allan Gaumond
- vi) Ontario Provincial Honour Band: Scott Harrison
- vii) University Liaison: Dr. Colleen Richardson
- viii) York Wind Conductors Symposium: Tony Gomes

Positions of Responsibility

- i) Chamber Music Festival: Lynn Tucker
- ii) Membership Coordinator: Heather Aitken
- iii) Web Maestro: Pratik Gandhi

**7. Posted Motions**

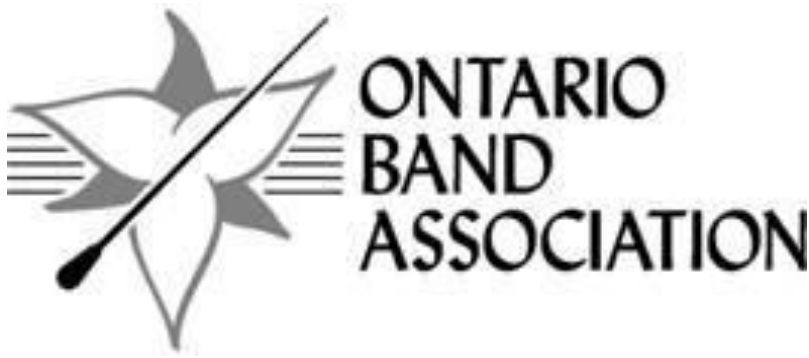
Please see attached sheet with 30 posted motions for consideration.

**8. New Business**

Appointment of Auditor for 2013/2014 Financial statements.

**9. Other Business**

**10. Adjournment**



# ANNUAL REPORT 2012/13

## President

In my last report as President of the OBA, I would like to highlight and reflect on some of the key moments of the 2012-2013 year.

The involvement of students from various regions of Ontario in the 2012 Ontario Provincial Honour Band continues to be a testament to the vitality of many fine music programs. As we prepare the 2013 OPHB I am reminded of the exciting vitality that surges in all of the young performers. Even though we have seen more interest from new areas of Ontario, I encourage all music teachers to submit musical candidates so we can further develop greater diversity of student representation. The Chamber Festival has become a great success story through its nurturing of ongoing musical growth of various musical communities. I am proud of Lynn Tucker's determination to make this part of the OBA an enjoyable and enriching musical experience. The Canadian Composer portfolio under the direction of Chris Dickson promises to be creative new initiative that will hopefully promote "music creation". Chris' vision will strive to foster a new community of wind band educators.

Collaboration has been the corner stone of our ongoing success. The interest and involvement with organizations including The University of Toronto, York University, the OMEA, the Trillium Foundation and the Toronto Board of Education has provided unique opportunities that support our mandate and enable many music students to achieve their full potential.

I am pleased with our long-range financial direction with the addition of our regional coordinator Lisa Di Veto. Guided by Sarah Arcand and Donna Dupuy, Lisa has provided great clarity and focus on the financial opportunities that will positively impact the success of the OBA in the coming years. The team effort between

all three members has created a proactive approach to fundraising efforts.

The strength and resolve of the OBA has been tested over the course of the year. The political unrest that caused many of the "work to rule" actions had a significant impact on the Concert Band Festival, which in turn decreased our membership. This negative impact has resulted in a financial short fall but more importantly it has lowered the number of participating students who remain the central focus of our mandate. I am puzzled by the lack of success with the Jazz Symposium. As we strive to be geographically diverse to attract participation from various regions of Ontario we have gained little enthusiasm for a number of exciting jazz opportunities. Greater reflection and input from members would be greatly appreciated as we try to solve this concern.

The work of the OBA board as it tries to promote and support the OBA mandate has been exemplary and inspiring during the past year. Countless hours have been spent by all Board members to provide ongoing nourishment to initiatives that at times seemed hopeless to continue. The OBA board is a unique collection of individuals who are passionate about music education. It is this passion that at times has caused many differences in opinions that for many may simply be irreconcilable. I have valued all of the work by each board member throughout the year. I would like to personally thank them for their ongoing support. Overall, I truly believe that a diverse set of representation of OBA board members is key to the health of the OBA organization. I urge all members to consider being part of this dynamic experience as a board member of the OBA.

I wish our new President Andria Kilbride the very best. Andria is an experienced OBA Board member who has great leadership skills and a solid vision for the OBA.

Respectfully submitted,

Tony Gomes

# **York/OBA Wind Conductor's Symposium**

Since the last AGM report the York/OBA Wind Conductor's Symposium successfully hosted Wendy McCallum on March 2, 2013. Wendy addressed a number of music/conductor issues that significantly impacted the growth of all the conducting delegates. Delegates included university students, music educators and military personnel. The variety in the conducting repertory for the afternoon session provided many appropriate levels of music for all conducting skill sets. Video where made and provided to all candidates who value the feedback after months of reflection.

This year we will feature Dr. Glenn Price from the Cincinnati College- Conservatory of Music. As past president of WASBE and an accomplished music educator/conductor, Dr. Price brings a wealth of musical experience and a unique global perspective.

Respectfully Submitted,

Tony Gomes

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## **University Liaison**

Over the past year, we offered free workshops to the following student music associations/schools:

Queens  
Nipissing  
U of T (St. George and Scarborough campuses)  
WU (i.e., UWO Mesa)  
WLU SAME  
York  
Ottawa

The list of presenters and their workshop topics:

1) Donna Dupuy and Sarah Morrison, Topic:  
-Self-assessment/reflection in an active rehearsal setting

2) Mark Kissel, Topics:  
- the digital age and the music classroom: an interactive learning talk  
- picking reasonable rep

- recruitment and your program
- the New Teacher Induction Program: your options

Results:

On Wednesday March 20, 2013 Mark Kissel presented a workshop on recruitment and retention to the MESA students at Western University in London, Ontario.

On Friday April 5, 2013 Marl Kissel presented a workshop on recruitment and retention to I/S Music Education students at the Faculty of Education at Queen's University in Kingston, Ontario.

Respectfully submitted,

Colleen Richardson

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## **Web Maestro**

The Web Maestro position underwent some significant transformations in the last year. Not only was it the first full year using the new brochure designs, but several improvements were made to the services provided by the position.

E-mail addresses (@[onband.ca](mailto:band.ca)) were created for all positions on the Board of Directors and the directors were encouraged to use them for all external communications. QR codes were added to all brochures. Using PayPal and Jotform, online registrations for symposiums were finally implemented, starting with the 2013 Beginning Band Symposium. There were no technical glitches, and some procedural oversights were rectified in short order. Several new initiatives were incorporated into the website, including a new corporate sponsorship structure, the Eastern Ontario Elementary Honour Band, and the new online registrations.

Finally, a proposal was made to create a new Designer position to take over the design aspects of the Web Maestro portfolio, and a search is underway to find a suitable candidate for the new position.

Respectfully submitted,  
Pratik Gandhi

## Industry

The music industry is working hard to support educational activities and will continue to do so in these recovering economic times. Don't fool yourselves; the times are still tough for music retailers as evidenced by the closing of several music stores this past year across the country. The closest to us would be Pongetti's music in Hamilton, Nico Music in St. Catherine's, and there are others. Others still have reduced their staff to save costs. The Dealers are looking closely at every dollar spent and the return on that investment. Events which have a wider appeal will be more easily supported than a local program focused event. Almost all of the events run by the OBA are supported by your local School Music dealers and their staff. I encourage all members to visit your local music dealers and show them your support. This support will encourage these dealers to continue their involvement with these events. This is a major factor in keeping the costs of running OBA events reasonable for participants.

The CMIEC is also very active in music advocacy on your behalf and they continue to find ways to encourage young musicians to pursue their studies. While the majority of their work goes unnoticed, it is necessary for the future of music education in Canada.

Festival season is fast approaching – please contact your local music retailer to order your extra scores as soon as possible to ensure you get them in time. As always, there will be percussion available after festival at great pricing.

November is international Drum month and traditionally during November is the annual Percussive Arts Society International Convention. I encourage you to look for percussion events being held across the province this month. Maybe it will spark a creative idea in yourselves or your students. If you have never heard of the Percussive Arts Society, please visit them at [www.pas.org](http://www.pas.org) They have many resources available to assist those

teaching percussion – especially if percussion is not your forte. The Ontario Chapter also hosts an annual day of percussion. Look for it in the spring.

I hope you all have a good OMEA and that the sessions are topical and assist you in your personal and program development.

Respectfully submitted,

Chris Reesor

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## Ontario Provincial Honour Band

OPHB 2012 marked the 10th anniversary of the band and of the OBA. To celebrate this milestone the OBA commissioned a piece from local composer, Bill Thomas. "Thin Places" premiered at the annual OMEA conference in Toronto on November 3rd, 2012. The 2013 Honour Band's planning included hiring Robert Sheldon as conductor and Cameron Rawlins as the first ever soloist. Cameron recently recorded Phillip Sparkes' "Harlequin" with the Canadian Staff Band so it made a perfect selection for him to perform it with  
OPHB.

The future of OPHB looks to be a strong one. With the band being larger to include more students we have also seen an increase in our audition count. 2013 had 135 total auditions; however there was a need for three rounds of auditions because what we had in quantity we lacked in quality. New promotional efforts have been implemented this year. Director of the band, Scott Harrison designed a schedule that teachers could use to incorporate the honour band auditions into their regular programs. Also created were a set of video tutorials for each set of auditions for OPHB and for the Elementary honour bands.

Respectfully Submitted,

Scott Harrison

# **Beginning Band Symposium**

The 2013 Beginning Band Symposium took place at Agincourt Collegiate Institute on September 28, 2013.

Clinician: Dr. Shelley Jagow  
Masterclass Ensemble: Cardinal Carter Academy for the Arts Junior Band  
Toronto Catholic District School Board,  
Chris Dickson - Director

Number of delegates: 55 plus 7 board members

Industry Supporters: Harknett Music, St. John's Music, Yamaha Music Canada

This year's symposium was a great success. The masterclass ensemble featured was comprised of students at varying years of musical ability. The reading session was very smoothly run by Dr. Jagow.

After the lunch break, Dr. Jagow focused on intonation, technique, posture, fundamentals balance, practicing habits and electronic resources.

An overwhelming amount of positive responses were noted by the delegates in their symposium evaluations.

Respectfully Submitted,

Andria Kilbride

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## **President-elect**

Assisted President with duties

Attended board meetings, executive meetings and planning meetings.

Submitted semi-annual reports to the Canadian Band Association. Sent representatives to CBA meetings.

Submitted reports to the Ontario Music Educators' Association.

Sent representatives to OMEA meeting.

Interview panel member for York Simcoe Regional Coordinator Position.

Assisted York Simcoe Regional Coordinator and Donations Director with various applications for funding.

Assisted with proofing current constitution and policies.

Respectfully submitted,

Andria Kilbride

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## **Past President**

The OBA received a successful Ontario Trillium Grant from the Trillium Foundation of Ontario. This grant will be managed and distributed over the next three years. The OBA hired Ms. Lisa Di Veto as our York Simcoe Regional Coordinator.

Ms. Di Veto's role is to maximize the charitable status of the OBA through grant writing, corporate donations and members' giving. For a complete list of specific applications and contacts please refer to individual reports from the 2013 board meetings.

Successful giving can be located on the OBA website: [www.onband.ca](http://www.onband.ca)

The Trillium Grant will be recognized at the 2014 directors social on February 21<sup>st</sup>, 2014 at Le Parc Banquet Hall in Markham.

Participated in interviews and hiring for the York Simcoe Regional Coordinator

Acted as CRO for the 2013 AGM

Respectfully Submitted,

Sarah Arcand

## Secretary

As Secretary for the OBA, I have duly recorded all minutes of both Board of Directors and Executive meetings, numbering 16 in total, and duly circulated them within time limits according to the Constitution and By-laws.

I reformatted the Constitution and By-laws to conform to Canada Revenue Agency standards for not-for-profit corporations. With help from the Constitution and By-laws committee, numerous changes are available at this AGM for your approval.

On behalf of the Ontario Band Association I attended the Canadian Band Association (CBA) Annual General Meeting (AGM) in Saskatoon, Saskatchewan in November 2012 as well as their semi-annual meeting in May 2013 in Halifax, Nova Scotia. I helped update their Constitution and By-laws and also advocated for Dennis Beck to be the 2013 recipient of the National Band Directors Award and Elizabeth Raum to be the 2013 recipient of the National Band Composers Award. I have written a nomination for Michael Colgrass to be considered the 2014 recipient of the National Band Composers Award for 2014 at the CBA AGM in November 2013.

I wrote numerous articles for both *In Harmony* and *Canadian Winds*, have been selected to be on the editorial board of *Canadian Winds* and began negotiating for the creation of a National Jazz Band with Yamaha Canada as the CBA representative.

I attended and helped out in various capacities at most symposiums, festivals and events put on by the OBA this year. I represented the OBA at the annual Long & McQuade/OBA golf tournament in Newmarket, Ontario in July 2013 as well as at various listening/playing sessions with industry representatives in August 2013. I also attended an Ontario Music Educators' Association meeting on behalf of the OBA in January 2013.

I wrote four new policies on Harassment and Discrimination; Health and Safety; Human Rights,

and Volunteer Personnel. They were adopted by the Board of Directors in April 2013 and are before you today for consideration at this AGM.

I participated in the selection of our new York/Simcoe Regional Director by coordinating the executive meetings, writing the advertisement, corralling the applicants (42 in total) and writing the contract.

I investigated attaining Board of Director liability insurance with three external providers. While a favourable quote was attained, we were unable to proceed at this time due to a lack of audited financial statements. Once these are attained, we should re-initiate this in due course.

I have duly collected physical and electronic copies, where possible, of OBA documentation for submission to the Archives of Ontario when available.

Respectfully submitted,

Mark Kissel

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## ***In Harmony***

2013/14 marks the 7<sup>th</sup> season of the newsletter's electronic format. The newsletter is accessible to current members only by an address link that is e-mailed to our members at the beginning of each month. This link address is changed each month. This season we have returned to the very original format of 5 bimonthly issues per year – Sept/Oct, Nov/Dec, Jan/Feb, Mar/Apr, and May/June. We had an interim editor (Susan Baskin) for the May and June 2012 issues. This will definitely be my last season as e-newsletter editor as I have a new full-time job that is taking up much more time than my previous private practice. The board of directors will be recruiting in the near future.

Respectfully Submitted,

Heather Aitken

## **Jazz Symposium**

The Jazz Symposium took place at Appleby College in Oakville, Ontario on Saturday October 19, 2013 with clinician Kris Berg. The Hamilton All-Star Junior Jazz Band was the featured demo band. A huge thank you to Appleby College for providing such a wonderful facility and providing an excellent lunch and snacks. A large thanks to Alfred for sponsoring Kris to come to come to Canada, Yamaha Canada for providing a new electric bass for Kris to use and Long & McQuade for their sponsorship.

Unfortunately we only had one attendee at this event, along with six board members and numerous Appleby College students. This is a significant decline from previous years, and although extra advertisement through a variety of channels was performed as well as a cut rate for students to attend, we could not draw people to attend.

As I leave this portfolio, I wish to thank the OBA members and Board of Directors for the past two-and-a-half years. It has been an amazing time and I look forward to future.

Respectfully submitted,

Allan Gaumond

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## **Membership**

My focus remains on:

- Communications with current membership through mass e-mailings about various festivals, auditions, symposiums, membership renewal notices, and e-newsletter links (excluding renewal notices & newsletter links these mass e-mail communications average 3-4 per month over the course of a school year)
- Maintaining an up-to-the-minute list of all current and expired memberships
- Providing membership mailing list, twice a year, to the CBA for *Canadian Winds* mailing

- Providing OBA events listings for OMEA's *The Recorder*
- Ensuring that all renewing/current members are completing their membership forms completely, to enable us to better keep track of them, and comply with the Federal and Provincial Privacy Acts
- Assisting symposium directors by attending the registration desk of each symposium

As of September 12<sup>th</sup>, 2013, there are 223 current members, including educators from all levels, music industry supporters/partners, university students, and community band leaders. This total is lower than in past years, as a significant number of members did not renew in 2012/13 due to the provincial labour problems. As things are back to "normal" this school year, this number will rise in October/early November, after the BBS and Jazz Symposiums and the Concert Band Festival registration.

As per my editor position, this will also be my last season as Membership Co-ordinator.

Respectfully submitted,

Heather Aitken

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## **Development**

The Ontario Band Association Development Portfolio has been trying to gain traction for some time. Many opportunities have been explored, including partnerships with regional festivals with little success. I have also maintained the OBA electronic communications accounts on Twitter and Facebook throughout the year, promoting our events and moderating comments.

As this position is absorbed into all other positions, I look forward to pioneering the Ontario Wind Band Composition project with the Ontario Band Association.

Respectfully submitted,

Chris Dickson

# Concert Band Festival

## Background to the festival

- The Ontario Band Association is now entering its twelfth year with this popular festival (2014 festival)
- The festival experienced considerable growth in the first five years, but has now stabilized at approximately 150 to 160 bands each year
- In June 2002, the OBA Board of directors agreed to take on this project with Mark Caswell as the festival coordinator – he continues in this position today

## 2013 Annual Festival – some highlights from this past February 2013

- Fee \$285
- Entries – 105 ensembles over three days
- Bill 115 and the dispute between teaching unions and the government meant that dozens of schools were no longer able to participate. Catholic & private schools were unaffected.
- We moved to a new festival format – two performance halls running at the same time.
- Facility – Le Parc Conference & Banquet Hall
- Sponsorships still including over 15 businesses and organizations (please see website)
- Almost one hundred prizes & scholarships were awarded to students, directors and schools

## Final Results Distribution & Final Awards

- For a full listing of final results, please view our website Festival 2013 section
- For a full listing of awards, prizes and scholarships, please view our website Festival 2013 section

## Features for the upcoming 2014 OAB Concert Band Festival (February 10<sup>th</sup> – 13<sup>th</sup>)

- Four Day Festival Format
  - Monday February 10<sup>th</sup> through Thursday February 13<sup>th</sup>, 2014
  - Two halls – more efficient with less movement
  - Financially more realistic
- There will be two Performance Halls operating simultaneously
  - Le Parc 1 performance hall for senior ensembles
  - Le Parc 4 performance hall for younger ensembles
- Adjudication clinic will take place in the performance hall immediately following your performance
  - This eliminates a lot of moving time and the need to re-set the ensemble
- Longer warm-up time
  - The former clinic rooms will be used for warm-up this year
  - Your ensemble will have a longer time to warm-up and tune this year
- Revised OBA Syllabus
  - Please read carefully. There will be a few new selections at each grade level this year. Otherwise, no major modifications.
  - Please do not use the Musicfest Canada syllabus for our festival
- We will continue the newer, larger award structure including: “Overall Outstanding Performance”, “Woodwind Excellence”, “Brass Excellence”, “Percussion Excellence”, “Rising Star Award”, “Music Spirit of the Festival Award”, “Conducting Excellence Award”, “Excellence in Band Development”, and “Conducting Symposium Awards”



## **Festival Highlights – Great things unchanged from past years**

- Superb adjudicators and professional clinics
- Dual recordings with feedback on your performance
- Professional photograph of your ensemble
- The OBA is a regional qualifying festival for Musicfest Nationals
- Festival entry fee remains the same
- The 11<sup>th</sup> Annual Directors Social is still at Le Parc on Friday February 21<sup>st</sup>

Respectfully Submitted,

Mark Caswell

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## **UTSC/OBA Chamber Music Festival**

The 2013 UTSC/OBA Chamber Music Festival was held from Tuesday, April 16<sup>th</sup> through to Thursday, April 18<sup>th</sup>, 2013 at the Leigha Lee Browne Theatre (LLBT), University of Toronto Scarborough. On-site logistics and communications support were managed by UTSC's Arts & Events Programming (AEP) and the Department of Arts, Culture and Media. Julie Witt, AEP Events Planning and Management Coordinator and Andrew Hercules, AEP Communications Coordinator, were the principle AEP leads, with audio/visual technical expertise from Scott Dutrisac, LLBT Technical Director. In addition, much work to ensure a successful festival was completed by AEP events and communications work-study teams, as well as several volunteers on the days of the event. The efforts of our OBA partners were significant. In particular, marketing and communications to all OBA members Heather Aikten, OBA Membership Coordinator, and Pratik Ghandi, OBA Webmaster, were critical to our success.

The uncertainty of the 2013 labour dispute pushed back decision-making regarding the official go-ahead for the festival until early March. And although the timeline was short and knowing we would likely see fewer participants than in previous years, we felt a slightly more modest festival could still be hosted with zero sacrifice to quality or learning experiences. The incredible dedication of so many teachers and the discipline of many students who kept their ensembles going throughout the year allowed us to host the festival for a fourth consecutive year. In the end, we successfully hosted a vibrant chamber music festival with 115 participants from nine different schools, as well as our first-ever small ensemble from the New Horizons Concert Band program at Long & McQuade-Bloor. Our adjudication team – Dr. Erika Crinó and Ms. Izabella Budai - worked with the various ensembles providing immediate feedback and coaching to be brought back to the rehearsal halls in support of participant learning and studies as musicians.

We are currently preparing for the fifth annual UTSC/OBA Chamber Music Festival, to be held April 8<sup>th</sup> – 10<sup>th</sup>, 2014. Our team is in place and all planning is underway. Updated electronic registration forms will be available early in the New Year – watch for the upcoming article regarding Chamber Music in the January edition of the In Harmony e-newsletter. In addition, we are working towards a new addition to the Chamber Music Festival portion of the OBA website – an extensive database including chamber music resources for student and community engagement, from beginner through to advanced. Again, this will be made available to members in January 2014.

Respectfully submitted,

Lynn Tucker

# Treasurer

The summary financial information presented here is derived from the Ontario Band Association consolidated statements for the year ended December 31, 2012, which include the revenue and expenses from both the General and the Concert Band Festival accounts. Detailed consolidated financial statements of the Ontario Band Association are available upon request. Financial snapshots that breakdown the expense and revenue categories by symposium are also available upon request.

Up to date financial information is available in the minutes from each Board meeting during the year.

In 2012, the Association's expenses exceeded revenues from operations in 2012 by \$28,970 compared to a deficit of \$16,808 in the prior year. We experienced significant decrease of 32% in overall net revenues this year from the prior year, while expenditures decreased by only 30%. The decrease in net revenues was driven by decreases in all revenue categories, largely a result of lower numbers at all of our symposia due to labor unrest. The decrease in expenses was largely a result of a decrease in professional fees paid during the fiscal year. However, an increase in the cost of occupancy for the Concert Band Festival was an unexpected increase in the expense category. N.B. The 2011 Fiscal Year data is atypical because of the gala fundraising event 'Passion with Purpose'.

Total expenditures decreased 30% to \$110,541 from \$156,991 in the prior year. Expenses in Advertising and Promotion, Professional Fees (adjudicators and administrative), and Travel all saw a significant reduction. This is in line with our expectations, considering the lack of a large fundraising event. A modest increase in Licenses, Dues, and Membership fees, and in Other Expenses was seen in this year. This is in line with our larger membership in the 2011 year versus the 2012 year.

It was recognized early in the 2012 fiscal year by the Board of Directors, that an increase in regular and sustaining sponsorships and donations would be necessary to maintain the Association in a tenable financial situation. As such, the Past President, Sarah Arcand, embarked on a series of grant-writing initiatives to secure such support. The Ontario Band Association was fortunate to be awarded an Ontario Trillium Foundation grant in the amount of \$160,000 over three years. This grant includes the establishment of a paid position within our organization to work on fundraising, and initiatives to raise the profile of the Ontario Band Association as a charitable organization working in the field of music education.

The better we get at servicing our members, the more significant, it seems, are our investments in technology. We continue to wrestle with the challenge of which technology solutions we will develop or apply to improve our processes and communication with members and the public, while balancing the required investment, data integrity, data security and ongoing maintenance costs. We have adopted a priority-order approach to the evaluation and development of information and communication projects. It is more important that these projects are done right, rather than right away. We remain committed to executing on those projects that are relevant to our current and anticipated needs.

We have significant challenges, but believe that they are manageable with continued prudent cost control, the support of the Ontario Trillium Foundation, and our continued dedication to develop new programs and improve our existing ones. As a result, I believe that overall, the Ontario Band Association is financially well positioned to continue its mission of supporting music education in Ontario.

Respectfully submitted,

Donna Dupuy, Treasurer (B.Mus., M.Mus.)

# Financial Statements as of December 31, 2012

## Operations

### Net Revenue

	2012		2011	
	\$	%	\$	%
Private Donations and Sponsorship	21,929.17	27%	40,411.32	29%
Membership, Dues and Association Fees	54,315.00	67%	85,409.62	61%
Fundraising	1,033.38	1%	8,005.00	6%
Sales of Goods and Services	4,292.90	5%	6,357.00	5%
Bank Charges and Interest	0.00	0%	0.19	0%
Other Revenue	0.00	0%	0.19	0%
<b>TOTAL REVENUE</b>	<b>81,570.45</b>	<b>100%</b>	<b>140,183.32</b>	<b>100%</b>

### Expenditures

Advertising and Promotion	4,144.16	4%	28,523.88	18%
Travel Expenses	8,421.76	8%	12,193.51	8%
Bank Charges and Interest	634.31	1%	780.38	0%
Licences, memberships and dues	13,370.10	12%	12,039.00	8%
Office Supplies and Expenses	1,505.77	1%	1,641.51	1%
Occupancy Costs	49,214.35	45%	41,706.35	27%
Salaries, wages, benefits and honoraria	23,194.69	21%	49,562.78	32%
Donated and purchased supplies and assets	3,234.66	3%	3,886.62	2%
Other Expenditures	6,821.14	6%	6,657.17	4%
<b>TOTAL EXPENDITURES</b>	<b>110,540.94</b>	<b>100%</b>	<b>156,991.20</b>	<b>100%</b>

**NET SURPLUS** (28,970.49) (16,807.88)

## Balance Sheet

### Net Assets

General Account - Cash in Bank at FYE	11,561.10	14,820.70
Concert Band Festival Account - Cash in Bank at FYE	24,817.44	50,528.23
<b>Total</b>	<b>36,378.54</b>	<b>65,348.93</b>

### Liabilities

Accounts Payable	0.00	2,552.43
Deferred Revenue (Festival Seed Monies)	36,243.54	60,847.16
<b>Total</b>	<b>36,243.54</b>	<b>63,399.59</b>

**TOTAL SURPLUS** 135.00 1,949.34



1. **Whereas** the Canadian Revenue Agency (CRA) has invoked new rules for constitutions and by-laws for not-for-profit incorporated corporations, and;  
**Whereas** these changes must be made and submitted to the CRA by October 14, 2014, and;  
**Whereas** this is our final opportunity to make these changes as it is our final Annual General Meeting before the required changes, that;  
**Be It Resolved That** the OBA adopt the new Constitution and By-law structure as required by the CRA, and;  
**Be It Further Resolved That** all references to the previous Constitution be renamed By-laws  
**Be It Further Resolved That** all parts of the By-laws be renumbered accordingly.

Moved by **Kissel**/Seconded by **Dupuy**

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2. **Whereas** we no longer have an Development Director position as defined under Article VII 1. iv of the By-laws, that;  
**Be It Resolved That** the position of Development Director position and all of its references be stricken from the By-laws

Moved by **Gomes**/Seconded by **Arcand**

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3. **Whereas** we no longer have an Online Forum Moderator (ex-officio) position as defined under Article VII 1. xi) of the By-laws, that;  
**Be It Resolved That** the position of Online Forum Moderator (ex-officio) position and all of its references be stricken from the By-laws

Moved by **Kilbride**/Seconded by **Arcand**

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4. **Whereas** we no longer have an Ottawa Wind Conductors' Symposium (ex-officio) position as defined under Article VII 1. xii) of the By-laws, that;  
**Be It Resolved That** the position of Ottawa Wind Conductors' Symposium (ex-officio) position and all of its references be stricken from the By-laws

Moved by **Gomes**/Seconded by **Kilbride**

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5. **Whereas** we no longer have an Jazz Symposium Director position as defined under Article VII 1. xii) of the By-laws, that;  
**Be It Resolved That** the position of Jazz Symposium Directors position and all of its references be stricken from the By-laws

Moved by **Gomes**/Seconded by **Kissel**

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6. **Whereas** we no longer have a University of Western Ontario Creative Arts Symposium (ex-officio) position as defined under Article VII 1. xiii) of the By-laws, that;  
**Be It Resolved That** the position of University of Western Ontario Creative Arts Symposium (ex-officio) position and all of its references be stricken from the By-laws

Moved by **Kissel**/Seconded by **Dupuy**

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7. **Whereas** the name of the directorship under Article VII 1. Chamber Music Festival does not accurately represent our ongoing relationship with the University of Toronto – Scarborough Campus in the By-laws, that;  
**Be It Resolved That** the position of Chamber Music Festival director be renamed the University of Toronto – Scarborough Campus/OBA Chamber Music Festival (ex-officio) throughout the By-laws

Moved by **Kissel**/Seconded by **Gomes**

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8. **Whereas** with the elimination of the Development and Online Forum Moderator positions, that;  
**Be It Resolved That** the following be added under duties of the Secretary Article VI 6. iii):
- Monitor and supervise all forms of electronic communication and social media related to the promotion of the OBA, including but not limited to: Facebook, Twitter, Blogger, Instagram, and Skype.

Moved by **Kissel**/Seconded by **Gomes**

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9. **Whereas** there currently is no written reporting mechanism for Executive members under Article VI 6., that;  
**Be It Resolved That** the following be added under duties of each member of the Executive and numbered accordingly:
- Write a report detailing initiatives and issues about their portfolio to be presented at the next Board of Directors meeting.

Moved by **Gomes**/Seconded by **Kilbride**

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10. **Whereas** that the position of Web Maestro has evolved into design and graphics as well as online payment programs, that;  
**Be It Resolved That** the Web Maestro portfolio be split into two different positions with the addition of a Designer Director position under Article VII(1) of the By-laws;

**Be It Further Resolved That** Article VII 6. vi) g) Will assist Directors with the preparation of promotional materials and registration brochures for activities, events, festivals, and symposiums run by the OBA be deleted

**Be It Further Resolved That** Article VII 6. vi) h) Will assist membership Coordinator in formatting and electronically producing monthly e-publication “In Harmony” be deleted

**Be It Further Resolved That** the following job description for the Designer portfolio be introduced under Article VII 6. of the By-laws and subsequent articles:

- a) Report to the President;
- b) Will assist Directors with preparation of promotional materials and registration brochures for activities, events, festivals, and symposiums run by the OBA;
- c) Will create graphics for OBA website and promotional materials;
- d) Write a report detailing initiatives and issues concerning their position, to be presented at the next Board of Directors meeting;
- e) The Designer portfolio is a part-time position of the OBA, and as such, shall receive an honourarium as outlined in the OBA Financial Policy

Moved by **Kissel**/Seconded by **Gomes**

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11. **Whereas** a new ex-officio director position without voting privileges be created under Article VI 1. of the By-laws entitled York/Simcoe Regional Director, that;  
**Be It Resolved That** the following description be added under duties of the York/Simcoe Regional Director:

Moved by **Arcand**/Seconded by **Kilbride**

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12. **Whereas** a new director position with voting privileges be created under Article VI 1. of the By-laws entitled Donations Director, that;  
**Be It Resolved That** the following description be added under duties of the Donations Director:
- a) Report to the President;
  - b) Oversee the York/Simcoe Regional Director;
  - c) Oversee the Ontario Trillium Foundation grant given to the OBA on December 1, 2012, the administration thereunto and all aspects related to it until its completion at the end of 2015, including, but not limited to,
    - a. An additional Beginning Band Symposium in the York/Simcoe regions, and;
    - b. Increased participation with our existing symposiums and festivals from the York/Simcoe region;
  - d) Work with Directors in relation to the Ontario Trillium Grant and the dispersal of monies contained within
  - e) Modify the grant as necessary and liaise with administrators from the Ontario Trillium Foundation grant as necessary;

- f) Seek out, in conjunction with the York/Simcoe Regional Director, new revenue sources through donations and grants
- g) Work with the Treasurer and provide a breakdown of expenses and revenues with relation to their portfolio, and;
- h) Write a report detailing initiatives and issues related to the position, to be presented at the next Board of Directors meeting.

Moved by **Kilbride**/Seconded by **Dupuy**

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13. **Whereas** a new director position with voting privileges be created under Article VI 1. of the By-laws entitled Ontario Wind Band Composition Director, that;  
**Be It Resolved That** the following description be added under duties of the Ontario Wind Band Composition Director:
- a) Report to the President;
  - b) Organize a Composition competition for wind band for members at least once each calendar year;
  - c) Attain sufficient adjudicators to assess and conduct comprehensive reviews submitted works. Adjudicators will provide adequate feedback to all composers. In consultation with the Treasurer, ensure said adjudicators sign a contract, and work out transportation, nourishment, and accommodation issues;
  - d) Book venues, where necessary, to host adjudication sessions;
  - e) Design, in consultation with the Web Maestro, promotional material related to the event. Ensure both the Membership Coordinator and Web Maestro adequately distributes said material;
  - f) Contact and invite industry sponsors to the event, in consultation with the Industry Director;
  - g) Create a composers package, including feedback forms for the event;
  - h) Work with the Treasurer and provide a breakdown of expenses and revenues of the symposium;
  - i) Write a report detailing initiatives and issues about the symposium, to be presented at the next Board of Directors meeting.

Moved by **Gomes**/Seconded by **Kissel**

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14. **Whereas** a new ex-officio director position with no voting privileges be created under Article VI 1. of the By-laws entitled York/Simcoe Regional Coordinator Director (ex-officio), that;  
**Be It Resolved That** the following description be added under duties of the York/Simcoe Regional Coordinator Director:
- a) Report to the Donations Director;
  - b) Assist in the development, implementation and evaluation of an annual fundraising plan;
  - c) Generate \$25,000 in new revenue from individuals, companies, foundations and government funders, to increase by \$5,000 per year over three years;

- d) Develop and implement targeted donor solicitation strategies including web donations, planned gifts and monthly gifts as appropriate;
- e) Develop and implement donor cultivation and recognition strategies;
- f) Review existing event models, budgets and suppliers with a goal to replicate events in other markets;
- g) Assess, analyze and report on financials as required;
- h) Attend OBA meetings, symposiums, concerts, events and projects
- i) Write a report detailing initiatives and issues concerning their position, to be presented by the Donations Director at the next Board of Directors meeting;
- j) The York/Simcoe Regional Coordinator is a part-time position of the OBA, and as such, shall receive an honourarium as outlined in the OBA Financial Policy.

Moved by **Dupuy**/Seconded by **Kilbride**

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15. **Whereas** the Ontario Band Association (OBA) By-laws misuses certain words, that;  
**Be It Resolved That** the word “union” be stricken from the By-laws and replaced with “OBA” in the following articles:

- i) Article VI 5. vi) The Executive shall be responsible for all functions that may be necessary to conduct the affairs of the ~~Union~~ **OBA**
- ii) Article IX 1. The Treasurer of the OBA and all Members shall adhere to the ~~Union~~ **OBA** Financial Policy, as set out in the By-laws.
- iii) Article XI 1. i) A member of the Executive or Board of Directors shall cease to remain in office if the member:
  - a. ceases to be a member of the ~~Union~~ **OBA**

**Be It Further Resolved That** the word “employee” be stricken from the By-laws and replaced with “position” in the following articles

- i) Article VI 6. i) k) The Membership Coordinator is a part-time ~~employee~~ **position** of the OBA, and as such, shall receive an honourarium as outlined in the OBA Financial Policy;
- ii) Article VI 6. vi) j) The Web Maestro is a part-time ~~employee~~ **position** of the OBA, and as such, shall receive an honourarium as outlined in the OBA Financial Policy.

**Be It Further Resolved That** minor tense, syntax, grammar, noun and pronoun issues will be cleaned up throughout the Constitution and By-laws.

Moved by **Kissel**/Seconded by **Dupuy**

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16. **Whereas** Article VI 6. iii) c) states that the Secretary of the Board shall Act as Speaker at all Board of Directors Meetings, and,  
**Whereas** this is incorrect and the President is the speaker at all Board of Directors meetings, that:

**Be It Resolved That** Article VI 6. iii) c) be removed from duties of the Secretary of the Board and assigned to the President under Article VI 6. i), and;

**Be It Further Resolved That** the By-laws be renumbered accordingly.



Moved by **Dupuy**/Seconded by **Arcand**

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17. **Whereas** No mechanism exists to add or delete members of the Board of Directors should a resignation occur or need arise, and;

**Whereas** this has become a necessity due to resignations or need as various situations arise, that:

**Be It Resolved That** the following section be added under Article IV Elections and Nominations:

6. Board of Director Vacancy

- i) Should a vacancy of a member of the Board of Directors take place by resignation or removal from office in between Annual General Meetings, an advertisement detailing the requirements of the position will be created and circulated by the Membership Coordinator as soon as possible;
- ii) A deadline to submit an expression of interest shall be forwarded to the President or designate within a reasonable time;
- i) An ad-hoc hiring committee shall be formed at the conclusion of the advertisement to vet candidates and conduct interviews where necessary;
- ii) The successful candidate shall be presented at the next duly called Board of Directors meeting. A simple majority shall confirm the candidate.
- iii) Said director shall assume their role on an interim basis until voted on at the next Annual General Meeting.

Moved by **Gomes**/Seconded by **Kissel**

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18. **Whereas** Article IV 2. i) of the Ontario Band Association By-laws states that the annual membership fee shall be voted on at the Annual General Meeting, and;

**Be It Resolved That** the OBA Membership fees be increased by \$5 to \$50 for full members, \$35 for both retired and student members and \$0 for honorary and industry members.

**Be It Further Resolved That** one dollar from each membership be placed in a savings account to fund future audits

Moved by **Dupuy**/Seconded by **Kilbride**

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19. **Whereas** Article VII 9 i) a) states that the finances for the Ontario Band Association shall be presented at the Annual General Meeting, that;

**Be It Resolved That** the Membership of the Ontario Band Association accept the financial statements of the OBA as presented at the Annual General Meeting, and;

**Be It Further Resolved That** the membership of the Ontario Band Association accept the proposed budget for the upcoming 2013-2014 fiscal year.

Moved by **Dupuy**/Seconded by **Kilbride**

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20. **Whereas** the Constitution of the OBA repeatedly refers to policies for the OBA, and;

**Whereas** the Board of Directors passed a motion to adopt the following Policies and Procedures in principle at the February 2012 Board of Directors meeting,

- Human Rights Policy
- Volunteer Policy

that;

**Be It Resolved That** the Membership of the Ontario Band Association accept the policies herein as official Policy and Procedures of the OBA, and;

**Be It Further Resolved That** each policy will have an expiration date of three (3) years, at which point policies will be reviewed and renewed by a committee led by the Secretary of the Board, and;

**Be It Further Resolved That** these changes will be accurately reflected within the Constitution.

Moved by **Kissel**/Seconded by **Gomes**

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21. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;

**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;

**Whereas** the position of President-Elect of the Ontario Band Association as defined by Article III 1. ii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;

**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Scott Harrison as the nominee for **President-Elect** of the Ontario Band Association.

Moved by **Dupuy**/Seconded by **Gomes**

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22. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;

**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;

**Whereas** the position of Treasurer of the Ontario Band Association as defined by Article III 1. iii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;

**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Donna Dupuy as the nominee for **Treasurer** of the Ontario Band Association.

Moved by **Dickson**/Seconded by **Richardson**

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23. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;

**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;

**Whereas** the position of Secretary of the Ontario Band Association as defined by Article III 1. ii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;

**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth either Mark Kissel or Steffan Brunette as nominees for **Secretary** of the Ontario Band Association.

**Be It Further Resolved That** the Elections procedure under Article IV of the bylaws be enacted for purposes of determining this position.

Moved by **Kilbride**/Seconded by **Gomes**

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24. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** the position of Beginning Band Symposium Director of the Ontario Band Association as defined by Article III 2. i) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Farishte Eriksen as the nominee for **Beginning Band Symposium Director** of the Ontario Band Association.

Moved by **Kilbride**/Seconded by **Dupuy**

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25. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** the position of Concert Band Festival Director of the Ontario Band Association as defined by Article III 2. ii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Mark Caswell as the nominee for **Concert Band Festival** of the Ontario Band Association.

Moved by **Reesor**/Seconded by **Dupuy**

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26. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** this is a new position as previously voted on in number 12 of these Posted Motions, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Sarah Arcand as the nominee for **Donations Director** of the Ontario Band Association.

Moved by **Kilbride**/Seconded by **Reesor**

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27. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** the position of Industry Director of the Ontario Band Association as defined by Article III 2. iv) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Chris Reesor as the nominee for **Industry Director** of the Ontario Band Association.

Moved by **Mover**/Seconded by **Seconder**

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28. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** the position of Ontario Provincial Honour Band Director of the Ontario Band Association as defined by Article III 2. vi) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Scott Harrison as the nominee for **Ontario Provincial Honour Band Director** of the Ontario Band Association.

Moved by **Dupuy**/Seconded by **Arcand**

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28. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;  
**Whereas** the position of Ontario Wind Band Composition Director of the Ontario Band Association as defined by Article III 2. vii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;  
**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Chris Dickson as the nominee for **Ontario Wind Band Composition Director** of the Ontario Band Association.

Moved by **Dickson**/Seconded by **Gomes**

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29. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;  
**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;

**Whereas** the position of University Liaison Director of the Ontario Band Association as defined by Article III 2. viii) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;

**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Colleen Richardson as the nominee for **University Liaison Director** of the Ontario Band Association.

Moved by **Dickson**/Seconded by **Kissel**

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30. **Whereas** Article IV 3. iv) of the Ontario Band Association Constitution states that the term of office for board members shall be two years, and;

**Whereas** Article V 9. of the Constitution states that a list of positions shall be presented to the membership at the Annual General Meeting, and;

**Whereas** the position of York University/OBA Wind Conductors Symposium Director of the Ontario Band Association as defined by Article III 2. xi) of the Constitution shall be declared vacant as of Friday November 8, 2013 due to term limits, that;

**Be It Resolved That** the Elections Committee of the Ontario Band Association puts forth Tony Gomes as the nominee for **York University/OBA Wind Conductors Symposium Director** of the Ontario Band Association.

Moved by **Kissel**/Seconded by **Richardson**

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