



AGENDA of this the 3rd Meeting of the 2012/2013
Board of Directors
Thursday April 18, 2013
7:00pm
University of Toronto - Scarborough Campus

1. Call to Order
 2. Adoption of Agenda
 3. Ratification of Board of Directors Meeting Minutes of February 10, 2013
 4. Ratification of Executive Director Meeting Minutes of April 10, 2013
 5. Announcements
 6. Ontario Trillium Foundation Grant
 7. Executive Reports
 - a. President - Gomes
 - b. President-Elect - Kilbride
 - c. Treasurer - Dupuy
 - d. Secretary - Kissel
 - e. Past-President - Arcand
 8. Directors & Positions of Responsibility Reports
 - a. Beginning Band - Kilbride
 - b. Chamber Music Festival - Tucker
 - c. Concert Band Festival - Caswell
 - d. Development - Dickson
 - e. Industry - Reesor
 - f. Jazz - Gaumont
 - g. Membership - Aitken
 - h. Ontario Provincial Honour Band - Harrison
 - i. University Liaison - Richardson
 - j. York University Wind Conductors' Symposium - Gomes
 9. Business from Previous Meetings
 10. New Business
 - a. Elections & AGM business 2013
 - b. E-newsletter
 - c. Concert Band Festival
 11. Adjournment
- Future Meeting Dates:**
- Saturday June 1, 2013 @ Agincourt CI - 2pm (after listening session)



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: President

Director: Tony Gomes

Activities since last report:

(1) Attended a virtual OMEA meeting on March 25, 2013.

Lots of discussion concerning Momentum 2013 in Niagara Falls.

Sound Scapes 2014 will under the direction of Helen Cocker.

Abolishment of Itinerant Music programs a major concern.

(2) OMEA used AdobeConnect that was very stable and made efficient use of meeting materials. I highly recommend us look into using it.

Action Items pertaining to this report for ***Director***

Attend next OMEA meeting

Action Items pertaining to this report for ***Board***

(1) Honour Band information should be sent to OMEA for all teachers to read.



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: President-Elect

Director: Andria Kilbride

Activities since last report:

- Nothing to Report

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



ONTARIO BAND ASSOCIATION

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Treasurer

Director: Donna Dupuy

Activities since last report:

1. Processed expenses for: CBF, OTF, Operating
2. Submitted preliminary Information Return for audit (see below for R&E overview)
3. Paid CBA dues and insurance
4. Reworked expense form to reflect mileage discrepancy

Statement of General Account at 20 March 2013

Current Balance	BBS	\$2,366.38	
Current Balance	CBF	(\$7,572.95)	
Current Balance	CMF	\$180.00	
Current Balance	Jazz	(\$916.57)	
Current Balance	OPHB	\$3,571.78	
Current Balance	WCS	\$2,219.91	
Current Balance	Scholarships	\$1,140.00	
Current Balance	Contingency	\$424.00	
Current Balance	Operating	\$2,362.87	
Current Balance	OTF	\$20,751.59	
	Total General Ledger		\$24,527.01

Upcoming expenses

- WCS, CMF

Outstanding Revenue

- WCS (not showing on statement above)
- CMF

Action Items pertaining to this report for *Director*

- Reconcile Festival Account and General Account for 2012 Information Return and GST/HST rebate
- Process fee payments for L. DiVeto

Action Items pertaining to this report for **Board**

- Discuss CBF finances and the amalgamation of accounts
- Reiterate process of application for the use of OTF funds
- Discuss the need for an audit – not required by CRA this year, but may be necessary for grant applications
- Discuss our R&E for 2012 – please note the severe losses we are incurring in the CBF account

Preliminary Revenue and Expense Statement for 2012

Revenue Category	GA as at 31 December 2012		CBF as at 31 December 2012	
Donations and Sponsorship	\$9,950.00		\$0.00	
Membership, Dues, and Association Fees	\$30,895.00		\$1,578.00	
Fundraising	\$1,033.38		\$0.00	
Sales of G & S	\$1,660.00		\$0.00	
Bank Charges	\$0.00		\$0.00	
Other Revenue	\$2,478.50		\$34,789.17	
Total	\$46,016.88		\$36,367.17	
				\$82,384.05
Expense Category	GA as at 31 December 2012		CBF as at 31 December 2012	
Advertising and Promotion	\$3,552.04		\$141.25	
Travel Expenses	\$6,482.98		\$1,938.78	
Bank Charges	\$377.44		\$256.87	
Licenses, Membership, Dues	\$13,370.10		\$0.00	
Office Supplies and Expenses	\$835.46		\$243.12	
Occupancy Costs	\$10,451.68		\$38,762.67	
Professional and Consulting Fees	\$6,887.82		\$17,120.47	
Donated and Purchased supplies and assets	\$3,099.46		\$135.20	
Other Expenditures	\$4,219.50		\$3,272.81	
Total	\$49,276.48		\$61,871.17	
				\$111,147.65



Current Business Report Template

Submit in electronic format to the Secretary 72 hours preceding a meeting.

Meeting Date: Thursday April 18, 2013

Topic: Secretary

Director: Mark Kissel

Activities since last report:

- Attained three insurance quotes for the Board of Directors and Officer Liability Insurance per year. We currently have blanket insurance coverage through the Canadian Band Association that covers most of what we do (\$2 million liability, coverage for personal vehicle use for business and property loss/damage/theft, amongst others) but does not cover us personally against being sued. If you wish to see the actual quotes, I am more than happy to email them to you:
 - Cooperators - \$1782
 - Volunteer.ca - \$1300
 - Aviva - \$1000We don't need to make a decision today, just for information.
- Wrote three new policies that were passed by the Executive on April 10, 2013
 - Harassment and Discrimination
 - Health and Safety
 - Volunteer Personnel
- Updated travel policy passed by the Executive on April 10, 2013
 - Travel (reduced per kilometer reimbursement to \$0.35/km from \$0.48)
- Executive will meet as the finance committee next week via virtual means to set short and long-term goals for financial policy amendments
- The Canadian Revenue Agency (CRA) requires a standardized changes and formatting for the constitution and bylaws of all not-for-profits to be submitted to them by October 2014. The Executive have met as the constitution committee on April 10, 2013 to draft a new constitution and bylaws. Essentially nothing new was added, just reformatting and ordering of items so it conforms to CRA rules
- Began investigating technology to take on-site credit and debit for symposiums and events. Ordered both a Square and Paypal adaptor for use on iPad/iPhones.
- All of us have been in our roles for at least 2 years. It is essential to ensure a timely transition that we all prepare a continuity binder of essential documents and artifacts for the time if and when you decide to move on. I will prepare a template for you to work on over the next little while. Hopefully we may have something in place by the fall.
- I have completed a draft Annual Report 2011/2012 for the OBA. I will refine it and submit it by the next meeting for approval.

Action Items pertaining to this report for ***Director***

- Negotiate director and officer liability insurance.
- Attend CBA meeting in Halifax May 3-4, 2013.
- Prepare transition binder templates
- Complete Annual Report draft
- Complete OBA Policy Manual
- Refine new OBA Constitution and Bylaws for approval at November AGM.

Action Items pertaining to this report for ***Board***

- Receive feedback on policies, financial issues and new constitution



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Past president - Donations

Director: Sarah Arcand

Activities since last report:

Looking forward to the November 2013 AGM

Portfolios / Status of director commitment

Assumed:

President: Andria Kilbride

Past President: Tony Gomes

To be elected:

President – Elect: Scott Harrison

Secretary – Mark Kissel

Treasurer – Donna Dupuy

Beginning Band Symposium – Faristeh Pantaky

Jazz Symposium – Allan Gaumont

Industry Rep – Chris Reesor

University Liaison – Colleen Richardson

Provincial Honour Band – Scott Harrison

Development – Chris Dickson

Donations: Sarah Arcand

To be confirmed:

York Winds Conducting Symposium:

Concert Band Festival:

Positions of responsibility

Membership: Heather Aitken

Web Maestro: Pratik Ghandi

UTSC/OBA Chamber Music Festival: Lynn Tucker

Newsletter: Susan Baskin

Action Items pertaining to this report for *Director*

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Action Items pertaining to this report for *Board*

- Are there any positions of responsibility that should be changed into a directorship portfolio?



ONTARIO BAND ASSOCIATION

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Beginning Band Symposium

Director: Andria Kilbride

Activities since last report:

- Confirmed ACI booking with Dave Lum
- Shelley Jagow – extremely busy at the moment but we will be communicating in May regarding travel plans, assistance from Publisher for travel costs, and schedule
- Demo band will be Mary Evered and the Cardinal Carter Academy for the Arts Beginning Band (ensemble name to be confirmed)
- Brochure/Postcard design has begun
- Sponsorship of \$600 from Harknett has been confirmed
- Reading list: ¼ St. John's choices, ¼ Harknett choices, ¼ OBA choices, and ¼ Shelley Jagow choices
- TDSB has proposed 10 registrations to be added to their PD fund for 2013/2014

Action Items pertaining to this report for ***Director***

- Book Catering, Book Hotel, book bus
- Get scores for Cardinal Carter AFA and get reading list started
- Obtain bio from Cardinal Carter AFA
- Confirm dates with Jagow, Arrange Travel for Jagow and Hotel
- Secure sponsorship with St. John's/Yamaha

Action Items pertaining to this report for ***Board***

- Would anyone like an afternoon clinic with Shelley Jagow on Friday, September 27th (if she arrives on the Thursday evening) Cost would be around \$200 for 2 hours – could be during school hours or after.
- Discussion Item: BBS 2014 with Sheryl Bowhay
 - ◆ Paul McGarr is very interested in being the Demo band for 2014, but has asked us to change the date and push it forward one week. To October 4th (not September 29th) (Thanksgiving Monday is on October 13)- not a huge departure as our symposium has usually been on the Saturday before Thanksgiving in the past (other than this year)
 - ◆ He has also proposed that we change the location to UCC to accommodate his ensemble. We only supply one bus for the band and he would require 2

- ◆ There is the possibility of using the food services at UCC
- ◆ Change of location may be a pro or con
- ❖ OTF money for “new” initiative: run the Jazz Symposium on the same day at the same location – like a mini conference. Delegates would have the option of attending the morning session BBS and afternoon session Jazz or visa versa, or they could attend the whole day at one symposium



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: UTSC/OBA Chamber Music Festival

Director: Lynn Tucker

Activities since last report:

- No report submitted.

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



**ONTARIO
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ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Concert Band Festival

Director: Mark Caswell

Activities Since Last Report:

- No Report Submitted

Action Items pertaining to this report for *Director*

-

Action Items pertaining to this report for *Board*

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**ONTARIO
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ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Development

Director: Chris Dickson

Activities since last report:

The OBA Twitter account had 15 hits during the Concert Band festival. A couple of students posted pictures of their band which was "reTwitted" to the FaceBook site.

Action Items pertaining to this report for ***Director***

Issues arose with regard to postings, confidentiality, etc. on the Twitter and Facebook page.

Action Items pertaining to this report for ***Board***

I suggest that the board set a future time to discuss the issues and develop policies which are consistent and compliant with OCT, OSSTF, Guidelines with regard to social media.



**ONTARIO
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Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Industry

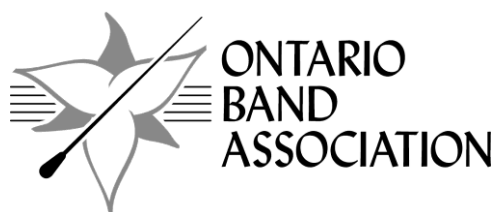
Director: Chris Reesor

Activities since last report:

Nothing to report at this time

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Jazz Symposium

Director: Allan Gaumont

Activities since last report:

I have been in contact with Kris Berg to see if he is interested in being our featured clinician this year. His initial response was very positive and we have been able to come to an agreement on fees, so I am happy to confirm that Kris will be this year's symposium clinician! For those of you who don't know, in addition to being a fabulous bassist, Kris is the director of jazz studies at Collin College in Texas, leads an incredible big band, and has published numerous charts for jazz ensemble with Alfred music.

I've also had initial discussions with Mark Della Torre regarding sponsorship. Kris is a Yamaha artist (although not Yamaha Canada), so I will be inquiring about sponsorship possibilities there as well.

Have also had initial discussions with Donna Dupuy about using Appleby College as a host venue again.

Have also had initial conversations with Russ Weil of Hamilton All Star Jazz to see how musicians from this organization can be involved once again.

Action Items pertaining to this report for *Director*

- Firm up facility details
- Continue to explore sponsorship possibilities
- Begin assembling details for this year's brochure

Action Items pertaining to this report for *Board*

- Any information that can be provided regarding the booking of flights, accommodations, etc. would be appreciated. Do we have specific airlines or hotels that we typically use?



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Membership / Concert Band Festival

Director: Heather Aitken

- Mass e-mails to membership sent out:
 - March & April e-newsletter links
 - OPHB auditions promotions
 - Chamber Music Festival promotions
 - National Youth Band recall audition notice
 - *Canadian Winds* electronic version notices
- Attendance at York Conducting Symposium registration (and subsequent processing of new memberships)
- Responses to numerous queries from new Regional Co-ordinator DiVeto
- Mailing list prepped & sent to CBA for spring issue of *Canadian Winds*
- Finals of Concert Band Festival financials to Treasurer

Action Items pertaining to this report for **Director:**

- I will not be at the June 2013 meeting

Action Items pertaining to this report for **Board:**

- See E-newsletter report for re-formatting proposal



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: E-Newsletter

Director: Heather Aitken & Susan Baskin

- Produced 9-page job responsibility document for *In Harmony* editor position
- 2-hour meeting/training session with Susan
- Susan will work with Pratik to produce the May & June 2013 issues, with Heather "hovering"/providing assistance & advice as needed

Action Items pertaining to this report for **Director**:

Action Items pertaining to this report for **Board**:

- "News from the Board" section responsibility for 2013 (deadline is the 25th of the previous month)
 - Donna – May
 - Tony – June

NEW BUSINESS/PROPOSAL FOR DISCUSSION AT JUNE MEETING:

We would like to put forward for discussion, the proposal to re-format the newsletter to a bi-monthly "publication" starting September 2013. Issues would be Sept/Oct, Nov/Dec, Jan/Feb, March/April, and May/June, and the link would be e-mailed out the second week of the first month of each issue. Submissions/contributions deadline could be the last day of the previous month (e.g. August 31st for the Sept/Oct issue).

Here are the arguments for this change (in no particular order):

- It would lighten Pratik’s load, especially during peak busy seasons when he’s preparing brochures and working on CBF. This is important to ensure that we don’t burn him out or drive him crazy!
- We know readership can be somewhat low – perhaps with having only five issues a year, people might actually be tempted to read it more thoroughly to make sure they don’t miss anything over the course of eight weeks
- It would help address the ongoing issue of sourcing content – especially feature articles. Five of anything is a lot easier to get than ten! And speaking of articles – it would be great if symposium directors, Scott, Mark C and/or Lynn could speak directly with their guest clinicians, conductors, and adjudicators regarding contributing to the newsletter. For example, for 2013/14:
 - Sept/Oct – Shelley Jagow or Jazz symposium clinician
 - Nov/Dec – Robert Sheldon or Cam Rawlins
 - Jan/Feb – a CBF adjudicator (or Sheldon or Rawlins if they both want to write)
 - Mar/Apr – York conducting symposium clinician
 - May/June – Chamber Festival adjudicator or one of the previously mentioned if we have “extra”
- The beefier newsletters would still look good to advertisers and other potential sponsors, and would still add a level of credibility to the organization that the newsletter has always done.
- Fewer board members would have to be harassed to produce “News from the Board” each year
- No other band association publishes 10x a year – most are bimonthly, and some as few as three a year

The one down-side:

- Less revenue dollars from advertisers. I don’t see how we could charge what we are now (\$135 for ten issues). I would suggest either \$70-\$75 for ten issues. Keep the single issue rate at \$20.



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: Ontario Provincial Honour Band

Director: Scott Harrison

Activities Since Last Report

Promotion:

- Mailed packages of brochures to London Central and Banting in London
- Sharon Fitzsimmons touring Simcoe Region high schools to promote (Thank you to Sarah for helping with this)
- Personally contacted Laurie Hamilton at Canterbury (Ottawa), will encourage auditions
- Dave G – emailed all Ottawa music teachers (Thanks, Dave!)
- Thank you Heather for sending mass email on April 15th

Listening Committee

- June 1st, 2013 – 10am
- ACI - Confirmed
- Want to build on attendance of 2012 – 8 people...
- Conflict for me to be involved with decision making as MDHS will be sending 30+ auditions – I can run a room, need for more directors to be present

Sponsors:

Harknett – Music, confirmed
OMEA/CMIEC – Letter sent to Della Torre and Gueulette - Waiting
Alfred to pay Sheldon travel fee - Booyah
Sheldon to give a clinic at OMEA – Reading session – Sponsored by Harknett
Trillium funding to cover Jeff Wrigglesworth Scholarship winner (\$250)

Auditions

Please promote...

Deadline extension to be announced May 6th. Extended to May 24th

Other:

Hotel booked in Niagara – Fallsview Radisson, Breakfast included in price.

Crieff deposit paid (thank you Donna!)

- Added breakfast to the contract... a lot easier this way.

Geoff Houghton & Yamaha look to be interested in continued support for soloists

- True North Brass for 2014, Clarinet for 2015

Crieff no longer suits our size. Booked JP again for 2014 and 2015

Sign being designed by a parent. Attractive to kids, shows fun and serious moments.–

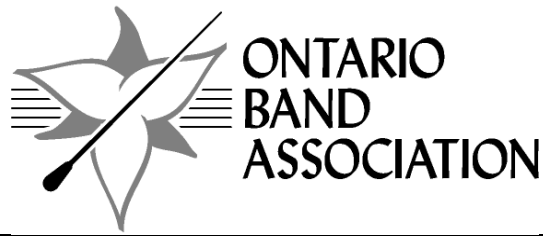
In Talks with...

Action Items pertaining to this report for *Director*

- Promote the crap out of auditions
- Finalize all things sign.

Action Items pertaining to this report for *Board*

- Continued support and promotion, bring on the ideas!
- **Listening committee is June 1st.**
- Promote auditions to teachers/friends/students/people on the street



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: University Liaison

Director: Colleen Richardson

Activities since last report:

UWO and Queens accepted our offer of a free clinic. Mark Kissel did presentations at both schools. Below is his summary:

Here's an update of the presentations I made on behalf of the OBA to universities this year:

On Wednesday March 20, 2013 I presented to the MESA students at Western University in London, Ontario. While it was not a large turnout, a lively discussion ensued following a 45 minute presentation discussing recruitment and retention initiatives in schools. Overall a successful night and a wonderful opportunity to talk to university students.

Friday April 5, 2013 saw me present to I/S Music Education students at the Faculty of Education at Queen's University in Kingston, Ontario. This group of 22 students offered some excellent insight into recruitment and retention strategies from their own experiences, asked some great questions and I had to be cut off by their instructor! It was a great time and I hope to go back again soon.

Action Items pertaining to this report for ***Director***

Action Items pertaining to this report for ***Board***



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: April 18, 2013

Portfolio: York / OBA Wind Conducting Symposium

Director: Tony Gomes

Activities since last report:

1. We had a very successful Wind Symposium with 66 participants and 21 conducting candidates.
2. The repertory was well suited for everyone. Lots of variation on the selection of the repertory.
3. Wendy presented a very lively and informative morning and afternoon session that was positive while being very nurturing with all who conducted.
4. The Friday evening show was very successful. All of the students who participated felt very happy to play. For some it was the first time playing for an audience this year.
5. The Canadian Armed forces provided 11 candidates. Bill and I thought we could build a bigger program for them on the Friday afternoon before the Symposium. Discussions with Rita Arendz may build something that will help both the OBA and the CAF.
6. We will have Dr. Glen Price join us next year as our featured clinician.

Action Items pertaining to this report for *Director*

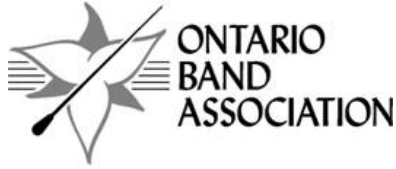
Bill Thomas from York University owes us \$1,000.00 reimbursment.

Action Items pertaining to this report for *Board*



AGENDA of the Executive
Wednesday April 10, 2013
9:30pm
Via Skype

1. Call to Order
2. Adoption of Agenda
3. New Business
 - a. Approval of OBA Volunteer Personnel Policy
 - b. Approval of OBA Harassment and Discrimination Policy
 - c. Approval of OBA Health and Safety Policy
4. Other Business
 - a. Discussion of reformatting OBA Constitution & Bylaws to conform to Federal non-profit guidelines
5. Adjournment



Ontario Band Association Executive Meeting
Wednesday April 10, 2013
9:00pm – via Skype

Voting Executive Board Members Present: Sarah Arcand – Past-President; Donna Dupuy – Treasurer; Tony Gomes – President; Andria Kilbride – President-Elect; Mark Kissel – Secretary

1. Call to Order

Gomes called the meeting to order at 9:00pm.

2. Agenda

The Agenda was previously circulated by Gomes.

Motion to accept the April 10, 2013 Ontario Band Association Executive meeting agenda.

Moved by Kissel, Seconded by Gomes

Carried

3. New Business

Kissel previously circulated new draft policies for consideration by the executive. The titles of the policies include OBA Volunteer Personnel; OBA Harassment and Discrimination, and; OBA Health and Safety.

Kissel briefly explained the rationale behind each new proposed policy. The Volunteer Personnel policy was written under recommendation from potential insurance providers that we need a mechanism in place to deal with volunteers at our events, ways to select them and reporting devices in case of injury, theft or other issues that may arise.

The Health and Safety Policy was suggested and written by Dupuy. The reason behind its implementation is due to our leasing of third-party properties to put on our events and is also a requirement of insurance providers.

The Harassment and Discrimination policy is again a necessity due to us seeking out insurance. Modelled after various education boards in the GTA and due to Ontario recently passing Bill 168 regarding harassment in the workplace, it was recommended that we have a document in place to provide recourse and steps in case these actions take place.

All members of the board submitted written and verbal feedback to the draft policies that were incorporated into the drafts. Kissel thanked everyone for their due diligence regarding initiating these documents. He mentioned that he will bind all existing policy into one document and reminded the executive that all individual documents have a shelf life of 3 years.

Motion to approve OBA Volunteer Personnel policy.

Moved by Kissel, Seconded by Kilbride

Carried

Motion to approve OBA Harassment and Discrimination policy.

Moved by Kissel, Seconded by Arcand

Carried

Motion to approve OBA Health and Safety policy.

Moved by Dupuy, Seconded by Gomes

Carried

4. Other Business

Kissel previously circulated a new draft of the OBA Constitution. The reason behind this reformatting is due to new rules for non-profits being implemented by the Canada Revenue Agency (CRA). The new constitution must conform to a model that the CRA has provided now entitled "Articles of Continuance". We may provide any further items such as elections or job descriptions in an addendum entitled "Bylaws". Kissel has basically taken the pertinent information out of our present Constitution, placed it in the new Articles of Continuance format and reformatted everything under Bylaws. The new Articles of Continuance must be submitted by October 2014 and may be changed at our leisure, with a \$200 surcharge each and every time.

The executive decided that more consultation amongst the board would be in order to get this right and preclude more costly changes in the future. We should tender this out over the next few months, discuss it at our September meeting and then prepare it for approval at the AGM in November.

5. Adjourn

Motion to Adjourn

Moved by Gomes, seconded by Arcand

Carried

Meeting adjourned at 9:30pm.

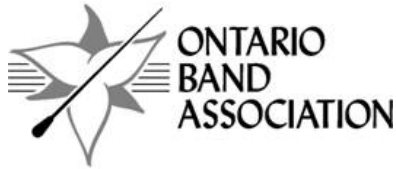
Tony Gomes, President

Mark Kissel, Secretary



AGENDA of the Executive
Saturday April 27, 2013
7:00pm
Via Skype

1. Call to Order
2. Adoption of Agenda
3. New Business
 - a. A matter related to personnel issues
4. Other Business
5. Adjournment



Ontario Band Association Executive Meeting
Saturday April 27, 2013
7:00pm – via Skype

Voting Executive Board Members Present: Sarah Arcand – Past-President; Donna Dupuy – Treasurer; Tony Gomes – President; Andria Kilbride – President-Elect; Mark Kissel – Secretary

1. Call to Order

Gomes called the meeting to order at 9:00pm

2. Agenda

The Agenda was previously circulated by Gomes.

Motion to accept the April 27, 2013 Ontario Band Association Executive meeting agenda.

Moved by Gomes, Seconded by Arcand

Carried

3. Motion to move into Confidential

Motion to move into Confidential for the purposes of discussing Human Resources issues.

Moved by Kilbride, Seconded by Kissel

Carried

4. Motion to Move out of Confidential

Motion to move out of Confidential at the conclusion of discussing Human Resources issues.

Moved by Dupuy, Seconded by Arcand

Carried

5. Other Business

There was no other business at this time.

6. Adjourn

Motion to Adjourn

Moved by Kissel, seconded by Dupuy

Carried

Meeting adjourned at 9:45pm.

Tony Gomes, President

Mark Kissel, Secretary