



AGENDA of this the 2nd Meeting of the 2012/2013
Board of Directors
Sunday February 10, 2013
10:30am
Le Parc Banquet Hall, 8432 Leslie Street,
Thornhill, ON

1. Call to Order
 2. Adoption of Agenda
 3. Ratification of Board of Directors Meeting Minutes of January 10, 2013
 4. Ratification of Executive Director Meeting Minutes of January 20, 2013
 5. Ratification of Executive Director Meeting Minutes of January 27, 2013
 6. Announcements
 7. Ontario Trillium Foundation Grant
 8. Executive Reports
 - a. President - Gomes
 - b. President-Elect - Kilbride
 - c. Treasurer - Dupuy
 - d. Secretary - Kissel
 - e. Past-President - Arcand
 9. Directors & Positions of Responsibility Reports
 - a. York University Wind Conductors' Symposium - Gomes
 - b. University Liaison - Richardson
 - c. Ontario Provincial Honour Band - Harrison
 - d. Membership - Aitken
 - e. Jazz - Gaumont
 - f. Industry - Reesor
 - g. Development - Dickson
 - h. Concert Band Festival - Caswell
 - i. Chamber Music Festival - Tucker
 - j. Beginning Band - Kilbride
 10. Business from Previous Meetings
 11. New Business
 12. Adjournment
- Future Meeting Dates:**
- Thursday April 18, 2013 @ UTSC - 7pm
 - Saturday June 1, 2013 @ Agincourt CI - 2pm (after listening session)



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: President

Director: Tony Gomes

Activities since last report:

- (1) A productive two of days of job interviews took place since the last report. Six candidates with various backgrounds presented many skill set variations. After many executive skype meetings the Regional Coordinator position was offered and accepted by Lisa DiVeto. Many thanks to the hiring committee for their hard work in making this a very successful hiring process
- (2) Mark Kissel attended the January OMEA meeting. Thanks to Mark for standing in.

Action Items pertaining to this report for ***Director***

Attend next OMEA meeting

Action Items pertaining to this report for ***Board***



ONTARIO
BAND
ASSOCIATION

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: President-Elect

Director: Andria Kilbride

Activities since last report:

- Prepared OMEA report for January Meeting
- Helped preview the Regional Coordinator Applications with the Executive
- Assisted with purchasing equipment for Concert Band Festival
- Invited MPP's to Director's Social – with no success....we will have to find a new date for the Trillium announcement

Action Items pertaining to this report for *Director*

- Attend interviews for Regional Coordinator position
- Invite MPPs to Director's Social after hearing from Trillium Foundation

Action Items pertaining to this report for *Board*



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Treasurer

Director: Donna Dupuy

Activities since last report:

No report submitted.

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



ONTARIO
BAND
ASSOCIATION

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Past president - Donations

Director: Sarah Arcand

Activities since last report:

- No report submitted

Action Items pertaining to this report for *Director*

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Action Items pertaining to this report for *Board*



ONTARIO BAND ASSOCIATION

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Beginning Band Symposium

Director: Andria Kilbride

Activities since last report:

Confirmed Shelley Jagow for BBS 2013 (September, 28, 2013)

- Contacted Paul McGarr from Upper Canada College Prep School to conduct the demo band
- He has the UCC Association Day at the same time as the BBS – he is seeing what he can do
- If he is unable to participate I was thinking of approaching Chris Hunsburger at Bayview Glen Prep School or Craig Thompson at De La Salle College

Confirmed Sheryl Bowhay for BBS 2014

Confirmed Jodie Blackshaw for BBS 2015

- Jodie is looking forward to her first trip to Canada
- She suggested that we could try to commission a new piece by her to coincide with her visit
- Her other suggestion was to use her husband, Wing Commander David Worrall. He is the former Music Director of the Royal Australian Air Force Band and held the chair of Principal Percussion with the Melbourne Symphony Orchestra. He is also a qualified teacher and is well versed in conductor instruction. We wouldn't have to pay his way, but if he is here, we could probably use him.....Borden joint venture?

Action Items pertaining to this report for *Director*

- Confirm ACI with Dave Lum
- Find Demo band
- Commence brochure design with Pratik
- Book Catering, Book Hotel, book bus,
- Confirm dates with Jagow once demo band has been chosen, Arrange Travel for Jagow
- Secure sponsorship with St. John's/Yamaha and Harknett

Action Items pertaining to this report for *Board*

- Promote



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: UTSC/OBA Chamber Music Festival

Director: Lynn Tucker

Activities since last report:

- No report submitted.

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Concert Band Festival

Director: Mark Caswell

Activities Since Last Report:

- No Report Submitted

Action Items pertaining to this report for *Director*

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Action Items pertaining to this report for *Board*

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**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Development

Director: Chris Dickson

Activities since last report:

Establish a new OBA twitter. The URL is @OntarioBandAsso
Have begun to invite Board members, Executive and General Members to connect to the twitter feed.

Action Items pertaining to this report for ***Director***

Continue maintaining the new Twitter account as well as the Facebook site.
Continue reaching out to add Board members, Executive and General Members to the twitter feed.

Action Items pertaining to this report for ***Board***

Join the Twitter feed as well as participating by inviting known members to join.



**ONTARIO
BAND
ASSOCIATION**

Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Industry

Director: Chris Reesor

Activities since last report:

None.

Action Items pertaining to this report for *Director*

Action Items pertaining to this report for *Board*



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Jazz Symposium

Director: Allan Gaumond

Activities since last report:

- Nothing to report.

Action Items pertaining to this report for *Director*

- Book clinicians
- Contact L&M for sponsorship
- Secure venue

Action Items pertaining to this report for *Board*

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Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Membership / E-Newsletter / Concert Band Festival

Director: Heather Aitken

- Mass e-mails to membership sent out:
 - January & February e-newsletter links
 - York Symposium promotion
 - OPHB auditions promotion
 - Chamber Music Festival promotion
 - National Youth Band recall audition notice
 - Directors' Social promotion
- Full update of membership files (now that CBF registration is closed – **we're down about 100 members** – as a result of reduced attendance at the Jazz Symposium, no UWO symposium, and reduced participation in the Concert Band Festival
- **Current membership is 229, including corporate and lifetime memberships**

Action Items pertaining to this report for **Director:**

- **E-Newsletter article update:** In theory we have an article coming from Keith Reid for March
- **In the meantime, we still need assistance in sourcing feature articles for the remainder of this season (April thru June).**

Action Items pertaining to this report for **Board:**

Denotes change from last report

- **I need you each to take a turn at the "News from the Board"** section of the newsletter deadline is the 25th of the previous month.
 - **Andria** – March
 - **Chris Dickson** – April
 - **Donna** – May
 - **Tony** – June



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: Ontario Provincial Honour Band

Director: Scott Harrison

Activities Since Last Report

Promotion:

- Sent 400 brochures to member and non-member high schools all over the province.
- Brochures to be stuffed in CBF envelopes
- Will visit clinics of stronger B300-600 level bands to promote at CBF
- Personally contacted three Arts coordinators & Neil YS for their support
- Can we offer a CBF award for a free registration for a band member...

Listening Committee

- June 1st, 2013
- ACI
- Want to build on attendance of 2012 – 8 people... suggestions?

Sponsors:

Harknett – Music, confirmed
OMEA/CMIEC – Letter sent to Della Torre and Gueulette
Alfred to pay Sheldon travel fees... hopefully
Sheldon to give a clinic at OMEA – topic still unknown
Trillium funding to cover Jeff Wrigglesworth Scholarship winner – one winner

Auditions

Please promote.

Other:

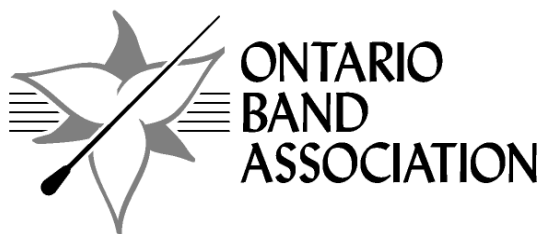
Hotel booked in Niagara.
Crieff deposit paid (thank you Donna!)
Investigating bussing –
In Talks with...

Action Items pertaining to this report for *Director*

- Figure out OMEA clinic topic & local sponsor
- Promote the crap out of auditions

Action Items pertaining to this report for *Board*

- Continued support and promotion, bring on the ideas!
- Listening committee is June 1st. ;)
- Promote auditions to teachers/friends/students/people on the street



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: University Liaison

Director: Colleen Richardson

Activities since last report:

An email was sent to the following contacts:

jenna.richards@mail.utoronto.ca, Ben Bolden <benbolden@gmail.com>, Mary Thornton <maryt@nipissingu.ca>, UWO Mesa <uwomesa@gmail.com>, WLU SAME <wlu_same@hotmail.com>, Bill Thomas <bthomas@yorku.ca>, Hali Krawchuk <hkraw@uottawa.ca>, Lynn Tucker <tucker@utsc.utoronto.ca>, umap@utsc.utoronto.ca

Email contents:

Dear music association presidents,

The OBA is interested in offering a free workshop for the music education students in your university.

One of the OBA board members would drive to your school and give a 1 hour presentation.

This is a great opportunity to talk over pragmatic, music education topics with current band teachers.

I apologize for not contacting you sooner with this offer. The term slipped-away from me.

However, in order to give the board members time to prepare their presentation, we need to know if you are interested in taking advantage of this offer **as soon as possible**.

Below, you will find a list of the presenters' names as well as their possible topics.

1) Donna Dupuy and Sarah Morrison, Topic:

-Self-assessment/reflection in an active rehearsal setting

2) Mark Kissel, Topics:

- the digital age and the music classroom: an interactive learning talk

- picking reasonable rep

- recruitment and your program

- the New Teacher Induction Program: your options

Once you contact me with your interests, then I'll put you directly in touch with the clinicians so that you can negotiate exact dates, times, and locations.

Responses thus far:

Queens University

Hi Colleen

It would be super to have these presenters come to my IS music class at Queen's in April. If Mark is available, that would be super, or Donna and Sarah if that works better.

Thanks!

Ben.

UWO

Dear Dr. Richardson,

We would be interested in having Mark Kissel present a workshop about recruitment and your program.

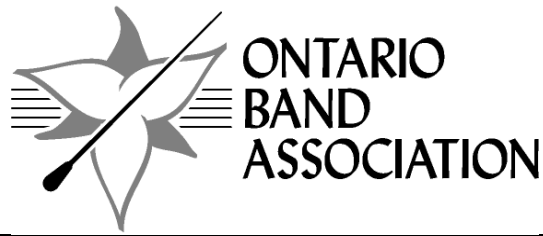
Thank you for your time,

Pardis

Action Items pertaining to this report for *Director*

I will follow-up with Queens and MESA/UWO to get feedback.

Action Items pertaining to this report for *Board*



Director's Report Template

Submit in electronic form to the Secretary 72 hours preceding a meeting.

Meeting Date: February 10, 2013

Portfolio: York / OBA Wind Conducting Symposium

Director: Tony Gomes

Activities since last report:

(1) We have confirmed that the Friday will proceed per status quo. Four groups from the GTA will take part. Bill will confirm this month. So far (2) Markham District and Pierre Elliot Trudeau.

(2) So far we have 11 confirmed with another 12 who have not submitted

(3) Will have a greater UofT presence with about 5 students.

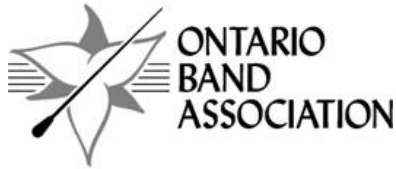
(4) Mark Kissel will pick-up Wendy at the Airport.

Action Items pertaining to this report for *Director*

Keep Beating the bushes.

Action Items pertaining to this report for *Board*

1. Who will help me with registration?
2. Donna, will you be coming? It would help with keep the finances in check.



Ontario Band Association Meeting
Sunday February 10, 2013
10:30am – Le Parc Banquet Hall, Thornhill, ON

Voting Board Members Present: Mark Caswell – Concert Band Festival; Chris Dickson – Development; Tony Gomes – President; Scott Harrison – Honour Band; Andria Kilbride – Beginning Band/President-Elect; Mark Kissel – Secretary; Chris Reesor – Industry

Non-Voting Board Members Present: Heather Aitken – Membership; Kaylee Burnett Longman – Concert Band Festival Assistant; Pratik Gandhi – Web Maestro

Regrets: Sarah Arcand – Past-President; Donna Dupuy – Treasurer; Allan Gaumont – Jazz Symposium; Dave Gueulette – Ottawa Symposium; Colleen Richardson – University Liaison; Lynn Tucker – Chamber Music Festival

Guests: Susan Baskin; Farishteh Pantaky

1. Call to Order

Gomes called the meeting to order at 10:45am

2. Adoption of the Agenda

The agenda was previously circulated by Kissel.

Kissel asked to add two motions on behalf of Dupuy under New Business. There was consensus to do so.

Motion to accept the February 10, 2013 Ontario Band Association Board of Directors meeting agenda.

Moved by Reesor, Seconded by Harrison

Carried

3. Ratification of Minutes January 10, 2013

The minutes from January 10, 2013 were previously circulated by Kissel.

Motion to approve Board of Director meeting minutes of January 10, 2013

Moved by Gomes, Seconded by Reesor

Carried

4. Ratification of Executive Minutes January 20, 2013

The minutes from January 20, 2013 were previously circulated by Kissel. Kissel explained to the Board the reason why there were public and non-public minutes for executive meetings as we were dealing with a human resources matter tied to the hiring of the new York-Simcoe Regional Coordinator.

Motion to approve Executive meeting minutes of January 20, 2013

Moved by Kilbride, seconded by Gomes

Carried

5. Ratification of Executive Minutes January 27, 2013

The minutes from January 27, 2013 were previously circulated by Kissel.

Motion to approve Executive meeting minutes of January 27, 2013
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Moved by Gomes, seconded by Kilbride

Carried

Harrison registered his dissent.

6. Announcements

Kissel went to the OMEA meeting in January. Some relevant points that may impact the OBA were discussed.

Kissel also discussed Board of Directors insurance. He is attaining quotes and will present it to the OBA as soon as this is finalized.

Kissel will be attending the Canadian Band Association meeting in Halifax the first weekend in May.

7. Ontario Trillium Foundation Grant

Kissel announced the successful York-Simcoe Regional Coordinator is Lisa De Vito. Kissel circulated her resume and discussed her attributes. Kissel mentioned that he and Dupuy met with her this past Wednesday and gave a detailed background of the OBA. We are still negotiating her salary and letter of understanding surrounding the terms of her agreement between the OBA and her.

Caswell inquired as to why there is not a bonus structure involved in the hiring as this may not be advantageous to us if she meets predetermined targets and does discontinue her services? Gomes responded that De Vito does not wish to have a bonus structure and that she does not feel that the grants climate suits it at this moment. Gomes continued that the OBA has asked the Trillium Foundation to eliminate the bonus structure built into the proposal and reallocate said monies towards other initiatives such as the Concert Band Festival. Kissel and Gomes will talk about this once again with De Vito.

8. Executive Reports

a) President – Gomes

Please see submitted report for more information.

b) President – elect - Kilbride

Please see submitted report for more information.

c) Treasurer – Dupuy

Please see submitted report for more information.

d) Past President – Arcand

Please see submitted report for more information.

9. Director Reports

a) York/OBA Wind Conductors Symposium – Gomes

Please see submitted report for more information.
Kissel will pick up McCallum.
Gomes is trying to arrange to have demo bands on the Friday evening.

b) University Liaison – Richardson

Please see submitted report for more information.
Kissel will be going to Queen's and Western in the coming months. Caswell asked that Kissel post his PowerPoint presentations on the OBA website for all to access.

c) Ontario Provincial Honour Band – Harrison

Please see submitted report for more information.
Alfred will pay all of the travel fees for Robert Sheldon. Sheldon will be giving a reading session at the OMEA conference. In discussions for soloists for 2014 & 2015.

d) Membership – Aitken

Please see submitted report for more information.
We're down in terms of membership. Would like a discussion in April about raising membership fees. Need a strategy to get people back on board to get people back in the OBA fold as we are down almost 100 members from this time last year.
Caswell talked about hiring students or people to contact people to sign up for our events. Aitken responded that the mailings and phone calls from students have not resulted in any success and that it should be personal contact in order to do this.
Kissel reiterated what is taking place with other organizations.
Kilbride discussed the Trillium grant application that we must increase our membership by 10% from our 2011.
Aitken introduced Susan Baskin, our new Newsletter Editor. She will slowly be taking over the duties from Aitken in the coming months.

e) Jazz – Gaumont

Please see submitted report for more information.

f) Industry – Reesor

Please see submitted report for more information.

g) Development – Dickson

Please see submitted report for more information.
We have a twitter feed. Will be On_Band.

h) Concert Band Festival

No report was submitted.
Caswell talked about the reintroduction of the conductor camera this year and the added expense that came along with it due to an upgrade to digital from videotape. Also Steve's Music is unfortunately no longer with the Festival as a sponsor, however ScotiaBank is back on board this year. There has been a reduction of 20% for overall sponsorship due to losing days in the festival due to the work-stoppage issue with respect to the government of Ontario and public teachers' unions

Caswell continued that there is a whole new format this year with two concert halls running simultaneously and adjudication and clinic being performed on each stage instead of a separate hall. Hall 1 is a performance hall for B300-500 bands, Hall 2 is storage/photos & overflow, Hall 3 is food, Hall 4 is a performance hall for B100-200 bands, and Halls 5 & 6 are additional storage.

Gandhi and Kilbride talked about some specific issues related to the festival. Kissel suggested that they talk specifically with Caswell as they do not seem to relate directly to the entire board.

Longman confirmed that there would be adult supervision all three days, and Aitken reminded everyone that we have the directors social the evening of February 14, 2013.

i) Chamber Music Festival – Tucker

No report was submitted.

Aitken confirmed that registration is now open. Deadline is March 1, 2013.

j) Beginning Band Symposium – Kilbride

Please see submitted report for more information.

Shelly Jagow is confirmed for 2013. Kissel circulated an article by her for everyone's perusal.

10. Business from Previous Meeting

No business was held over from previous meetings.

11. New Business

Two motions were presented to the board by Kissel on behalf of Dupuy.

Motion for the Ontario Band Association to forgive the Concert Band Festival its debt totalling \$4,545 to the General Account for Membership Dues from 2012.

Moved by Kilbride, seconded by Reesor

Carried

Motion to approve the transfer of funds and amalgamation of the Concert Band Festival and OBA General Accounts following the completion of the 2013 Concert Band Festival, with a completion deadline of no later than June 30, 2013.

Moved by Reesor, seconded by Kilbride

Carried

Gandhi needs help in getting information to connect PayPal up and running on the OBA website.

Gandhi announced that the new twitter account is @on_band. The hashtag for the festival will be #CBF2013.

12. Adjourn

Motion to Adjourn

Moved by Harrison, seconded by Caswell

Carried

Meeting adjourned at 12:10pm.

Tony Gomes, President

Mark Kissel, Secretary

Next Meeting: Thursday April 18, 2013 7:00pm @ UTSC