



**Ontario Band Association Meeting
Thursday October 6, 2011
7pm – Upper Canada College Principals Office**

Voting Board Members Present: Sarah Arcand - President; Mark Caswell – Past President/Concert Band Festival (7:45pm); Chris Dickson – Development (Skype); Donna Dupuy – Interim Treasurer; Tony Gomes – President-Elect; Allan Gaumond – Interim Jazz Symposium; Scott Harrison – Honour Band; Andria Kilbride – Treasurer; Mark Kissel – Interim Secretary; Colleen Richardson – University Liaison (Skype)

Non-Voting Ex-officio Board Members Present: Heather Aitken – Membership; Pratik Gandhi – Web Maestro

Regrets: Kaylee Burnett Longman – Concert Band Festival Assistant; Dave Gueulette – Development/Jazz Symposium; Chris Reesor – Industry; Lynn Tucker – Chamber Music Festival

1. Call to Order

Arcand called the meeting to order at 7:12pm

2. Adoption of the Agenda

The agenda was previously circulated by Kissel

Due to logistical and technical reasons, Arcand asked that item 6 j), University Liaison - Richardson report be moved to after Announcements but before Executive Reports. This was deemed a friendly motion.

Motion to accept the October 6, 2011 Ontario Band Association Board of Directors meeting agenda as amended.

Moved by Kilbride, Seconded by Arcand

Carried

3. Ratification of Minutes

Aitken noted that both Jazz and Membership portfolios submitted September reports, and wanted them noted.

Motion to approve Board of Director meeting minutes of September 8, 2011

Moved by Dupuy, seconded by Gomes

Carried

4. Announcements

Kissel announced posted motions for the AGM needed to be in by 12pm October 21, 2011 to him. Further, he mentioned that he would be refurbishing the constitution to better reflect what realistically happens at meetings and with duties.

Amended Agenda Item – 6 j) University Liaison - Richardson

Richardson mentioned that she is having a tough time getting in touch with other student associations. Ben Bolden is at Queen's now. Kissel will forward his e-mail to Richardson so

that contact may be made. At Ottawa, Christine Hanson is the most reliable e-mail. Arcand will forward the contact information.

Richardson would like topics from Caswell, Harrison, and Gueulette so that planning may take place and strike interest.

OBA/UWO symposium on October 22, 2011. She inquired to Kilbride as to how money will be transferred from UWO to OBA. Kilbride and Richardson will talk.

Richardson asked for a generic receipt file from Aitken for OBA to be sent to her for the symposium. Aitken will forward that on to Richardson and mentioned that Kissel will be at UWO on behalf of the OBA for her.

Richardson is still taking registrations. Apparently people asked if it will be webcast? It will not this year, but perhaps this may be something to consider in the future. Colgrasses' health may be in a bit of decline. Hopefully it will work out for us.

5. Executive Reports

a) President – Arcand

The President offered no report at this time.

b) President – elect - Gomes

The President – elect offered no report at this time.

c) Treasurer – Kilbride

Kilbride stated that everything is in her report.

Kilbride proposed taking \$1 from each membership, or a percentage from each symposium to create a savings/emergency account. This would raise approximately \$300 each year.

Arcand supported the percentage from each symposium.

Gomes supported the \$1 from each membership and would see that this is guaranteed income from the membership instead of hoping for a profit from symposium.

Richardson and Arcand mentioned that university-sponsored events should be excluded.

Harrison offered \$1 from each Honour Band audition fee starting in 2012. This would raise an additional \$90 each year.

Gomes said that eventually he would like to see a business model for the distribution of merchandise and other residuals related to the OBA.

Arcand called the motion.

<p>Motion to expropriate \$1 from each Ontario Band Association Membership and \$1 from each Ontario Provincial Honour Band audition fee to create a savings/emergency fund, beginning in the 2012 fiscal year.</p>
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<p>Moved by Kilbride, seconded by Arcand</p>
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<p>Carried</p>

6. Director Reports

a) Beginning Band Symposium – Arcand

Nothing additional was forthcoming. Please see submitted report for more information.

Arcand did not that this was the best feedback that she has received over the past 6 years of running the event. He extended thanks to all board members who attended.

b) Chamber Music Festival – Tucker/Arcand

Nothing additional was forthcoming. No report was submitted.

c) Concert Band Festival – Caswell

A motion to defer the Concert Band Festival until Caswell arrived. The motion was deemed friendly.

Caswell had a meeting with Burnett-Longman, and she is on board for the long-term. Caswell is filling out the adjudicator roster at the moment. He will be on the conservative side of things. Might go to two recorded instead of one recorded and one written.

In terms of sponsorship, Caswell stated that we will not hear back from some of the foundations until November. He has not heard back from some of the organizations that have trillium foundations.

Kissel has volunteered to complete the trillium application. He will correspond with the directors to garner a specific breakdown.

Gaumont will use his contacts, as will Harrison.

Caswell mentioned that we will need letters. He would like a template to circulate to all of our adjudicators, advisors, and others that have been involved. Some non-music people have to be involved. Mail out Caswell, Aitken and Harrison.

Arcand has heard back from a few sponsors for product and services for the festival.

Arcand said that although we need to think not only about this year's festival, but also next year's festival. We cannot live off a line of credit. Caswell said that we need a long-term sponsor for the next number of years.

Caswell wants it to be in the Markham area for the sheer volunteer power in the range of 30-35 person range. Arcand floated the idea of tweaking the format of the festival in order to get it in range. She continued to suggest that another person comes along with him as an extra set of eyes.

d) Development – Dickson/Arcand

Please see submitted report for more information.

Dickson began by mentioning that he had opened up the Facebook site. Put up pictures for events.

Arcand wants to be careful for privacy settings. Honour Band was brought up. Harrison had a media release form for the website, not for Facebook. Kissel suggested blurring out faces of people is a possibility.

Arcand mentioned that we need the Facebook site, but we need to be careful with the privacy. It should be used as a marketing tool.

Harrison said that he posted on the site and got a lot of "likes" and an inquiry about the band.

Dickson is following through with a Survey Monkey survey for all participants from the Beginning Band symposium.

Dickson mentioned that he is in communication with Laurentian to host a webcast of the York conducting symposium. Gomes stated that he will talk to the Bill Thomas at York University and see if this is a possibility.

Arcand mentioned that Reesor wanted to know about payment for e-domes. She suggested \$15 to participate in this event. There was general agreement from the board.

Gomes mentioned that York may have an existing relationship with a pre-existing provider. More information is necessary before proceeding.

Dickson mentioned that he has inquired about PayPal for the OBA. The fee is 2.9% + \$.60, or around \$3 per application for a symposium. The software is easy to enjoy.

Arcand mentioned that she would prefer to try this on a trial basis.

Aitken asked how much information may be captured. Gandhi said that it is not a problem to get information.

Caswell mentioned that we would be losing \$3 per transaction. He was corrected by Dickson, as it is 2.9% + \$.60 on each fee.

Arcand suggested that we try it for the Beginning Band symposium next year.

Dupuy asked that we have PayPal for the OPHB as well as the cheque option. Everyone was OK with this, especially Harrison. Dickson mentioned that it was actually \$.6 for the \$10 audition fee. Harrison will think about it. Arcand would like to see it out for a March implementation.

Dickson asked Gandhi what type of software he would like to work with. Gandhi will look into it.

c) Concert Festival – Caswell

Caswell arrived at 7:45pm to give his report.

Caswell had a meeting with Burnett-Longman, and she is on board for the long-term.

Caswell is filling out the adjudicator roster at the moment. He will be on the conservative side of things. Might go to two recorded instead of one recorded and one written.

In terms of sponsorship, Caswell stated that we will not hear back from some of the foundations until November. He has not heard back from some of the organizations that have trillium foundations.

Kissel has volunteered to complete the Trillium application. He will correspond with the directors to garner a specific breakdown.

Gaumond will use his contacts, as will Harrison to attain past successful Trillium applications from community bands.

Caswell mentioned that we will need letters. He would like a template to circulate to all of our adjudicators, advisors, and others that have been involved. Some non-music people have to be involved. Kissel will make them up and get them out by the end of the weekend. Mail out Caswell, Aitken and Harrison.

Arcand has heard back from a few sponsors for product and services for the festival.

Arcand said that although we need to think not only about this year's festival, but also next year's festival. We cannot live off a line of credit. Caswell said that we need a long-term sponsor for the next number of years.

Caswell wants it to be in the Markham area for the sheer volunteer power in the range of 30-35 person range. Arcand floated the idea of tweaking the format of the festival in order to get it in range. She continued to suggest that another person comes along with him as an extra set of eyes.

e) Industry – Reesor/Arcand

Nothing additional was forthcoming. Please see submitted report for more information.

f) Jazz – Gaumond

Please see submitted report for more information.

Gaumond said that they added the Yamaha All-Star Jazz Band now instead of a Q&A with Wayne Bergeron. Everything in the symposium is still the same. It will be a ticketed event for the general public. It is a little slow in terms of registration at this time. Aitken will send out an e-mail for walk-ins are welcome.

Aitken would like to know what time registration is? She said that 8am is the time for a 9am start. Aitken and Kissel will person the table.

Caswell asked why we have no say on the concert? Gaumond said that it is a U of T event, and that we do not have a say.

The suggestion was made by Arcand to send out an e-mail to all local music university programs for us to perhaps increase membership.

Kilbride asked for a breakdown of the finances for this event.

g) Membership – Aitken

Please see submitted report for more information.

Aitken asked everyone would like to contribute to the “News From the Board” section. Aitken would like ideas for articles. It is helpful for sponsorship. She would like to ask Denise Grant to get permission for articles.

Caswell suggested some time-sensitive articles would be great based on the political climate and current issues affecting music education in Ontario.

h) Ontario Provincial Honour Band – Harrison

Please see submitted report for more information.

Harrison thanked Aitken for the student concerts. 400 tickets sold so far.

Cheque from St. John’s has come in for Dr. Stamp’s clinic. Caswell suggested that we contact the president Mark Della Torre directly from CMIEC for committed sponsorship.

Harrison gave the “go” to do the commission for next year.

Alain Cause for 2012 Honour Band has been confirmed.

Dr. Stamp does not require the band at the OMEA conference, but Dennis Beck would like 8 players for his presentation.

i) Ottawa Wind Conductors Symposium – Gueulette

Nothing additional was forthcoming. Please see submitted report for more information.

j) University Liaison – Richardson

Moved to before Executive Reports.

k) York Region Wind Conductors Symposium – Gomes

Nothing additional was forthcoming. Please see submitted report for more information.

7. Other Business

a) Whom from the Board of Directors will be attending the Annual General Meeting?

Voting members include Arcand, Kilbride, Gomes. Kissel reminded the Board that 5 board members in addition to the President/President-elect are needed. He and Dupuy do not count, as they are interim.

Kissel will complete a revamp of the constitution.

Arcand has sent off e-mails to ensure we will have enough board members to meet quorum.

b) Which member(s) of the OBA Board of Directors will be attending the Canadian Band Association meeting November 25-26 in Toronto?

Gomes will do Friday, and Harrison and Caswell will do Saturday. Kilbride asked if we need to plan activities on Friday night? Gomes said that at this time we are unsure. Arcand suggested that we book a restaurant. Kissel suggested going to a university concert. Harrison suggested an intimate concert.

c) Bring alternative dates for the May 24, 2012 meeting to the October 6, 2011 meeting

Many dates were bantered about. The following Thursday, June 2, 2012 at a place TBD was settled upon.

8. New Business

- a) It was announced that Kilbride may decide to take on the Beginning Band portfolio, and that Arcand would move to the Corporate portfolio. Kissel suggested filling out the President-elect and Past-president portfolios as well with these and other positions. Gomes suggested that we may have to help out with subcommittees, with official roles and responsibilities. There was consensus towards that, and the trend has started with the Honour Band committee. Arcand wanted to tap on the shoulder with people to share the wealth.
- b) Kissel and Gandhi brought up the creation of generic e-mails for board members. Gandhi stated that they have already been created by the past web maestro. It was agreed that it will be the norm
- c) Kissel asked about Directors insurance. Arcand said that while we are insured by the CBA for materials and possessions, that the Board is not directly insured for liability at events, etc. Aitken will look into her insurance company for information on this.

9. Adjourn

Motion to Adjourn

Moved by Arcand, seconded by Harrison

Carried

Meeting adjourned at 9:07pm.

Sarah Arcand, President

Mark Kissel, Interim Secretary

Next Meeting: Friday November 4, 2011 12pm Deerhurst Resort, J.E. MacDonald Room, Huntsville, ON (OMEA Conference)