

Minutes of the Annual General Meeting
of the Ontario Band Association
Friday, November 3, 2022
OMEA Synergy and via Zoom

Present

Executive

Angela Tran	President	
Matthew Rodnick	President-Elect	
Andria Kilbride	Treasurer	
Steffan Brunette	Secretary	<i>regrets</i>
Lynn Tucker	Past-President	

Directors

Dan Austin	Membership	<i>regrets</i>
Chris Reesor	Industry	<i>regrets</i>
Mark Caswell	Provincial Band Festival	
Shashi Ramu	UTSC Small Ensemble Festival	
Alicia Kennedy	Ontario Provincial Honour Band	<i>regrets</i>
Troy Jones	Laurier Honour Band	
Lani Sommers	Capital Region Honour Band	
Matthew Rodnick	Western Intermediate Honour Band	
Simone Gendron	Capital Region Wind Band Symposium	<i>regrets</i>
Hugh Corbett	Beginning Band Symposium	<i>online</i>
Matthew Peter	York Wind Conductors' Symposium	<i>regrets</i>

Positions of Responsibility

Ari Mohindra	Communications Co-ordinator	
Sarah Arcand	Elementary Music Education Advocate	
Pratik Gandhi	OBA-CBA(On) Liaison	<i>regrets</i>
Shashi Ramu	Golden Horseshoe Music Festival	

Regional Representatives

Mary Thornton	Near North	<i>regrets</i>
Mitch McIntyre	North	<i>regrets</i>
Cynthia Yuschyshyn	East	<i>online</i>
Dan Austin	West	<i>regrets</i>
Alecia Blackman	Golden Horseshoe	
Jacynthe Fugère-Bourdages	French Districts/Conseils Francophones	<i>regrets</i>
Jennifer Cresswell	Central	
Nikole Valkanas	Central	<i>regrets</i>

General Membership

see attached

Minutes of the OBA Annual General Meeting, November 2023

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1. Call to Order

Quorum is 3% of OBA membership.

With at least **28** members in attendance, quorum is established.

Complete OBA membership as of the AGM is 279.

Tran called the meeting to order at **11:55**

Tran led the meeting in a Land Acknowledgement.

2. Adoption of the Agenda

Motion to adopt the agenda.

Moved by *Tran*. Seconded by *Kilbride*. Motion carried.

3. Adoption of the Minutes of the Annual General Meeting of November 2022

Motion to ratify the minutes.

Moved by *Tran*. Seconded by *Jones*. Motion carried.

4. Announcements

There were no announcements.

5. Reports from the Executive

(a) President

see attached report

(b) President-Elect

see attached report

(c) Treasurer

see attached report

MOTION

Whereas Article V “Meeting of Members”, Section 9(i) “Annual General Meeting” states that financial statements will be presented to the general membership, *be it resolved* that the financial statements of 2022 as presented be accepted.

Moved by *Kilbride*. Seconded by *Arcand*. None opposed. **Motion carried.**

(d) Secretary

see attached report

(e) Past-President

see attached report

6. Reports from Directors & Positions of Responsibility

Institutional Portfolios

(a) Membership

see attached report

(b) Communications

see attached report

(c) Industry

see attached report

(d) Elementary Music Education Advocate

see attached report

Arcand encourages secondary teachers to continue to reach out to elementary colleagues.

(e) OBA-CBA(On) Liaison

see attached report

Honour Bands

(f) Provincial Honour Band

see attached report

(g) Capital Region Honour Band

see attached report

Report is missing from the physical document but is present on the digital document.

(h) Laurier Honour Band

see attached report

Laurier is confirmed for a location. This year's event will have two bands and include students from grades 5 to 10.

Report is missing from the physical document but is present on the digital document.

Note: digital document was not provided to the Secretary, and thus was unable to be included in the minutes.

(i) Western Intermediate Honour Band

see attached report

Thanked Western for their continued partnership with the OBA.

Festivals

(j) Provincial Band Festival

see attached report

Caswell mentioned that many new schools have joined this year's festival.

(k) UTSC Small Ensemble Festival

see attached report

Ramu acknowledged *Tucker* as being instrumental to the overall success of this event.

(l) Golden Horseshoe Music Festival

see attached report

Two extra days and a second stage have been added to accommodate the 114 ensembles.

Symposia

(m) York Beginning Band Symposium

see attached report

Kilbride commended *Corbett* on the success of this year's event.

(m) York Wind Conductors' Symposium

see attached report

(o) Capital Region Wind Band Symposium

see attached report

7. Committee Reports

(a) Regional Representatives

Tran acknowledged the hard work of departing OBA Regional Representatives.

8. Ratification Votes

see attached motions and amendments

(a) Ratification of the Bylaw Amendments

Kilbride provided an overview of the proposed amendments. Renaming of two bands, Creation of Director Positions, Creation of Golden Horseshoe POR, Industry to become a POR rather than a directorship, Webmaestro has been removed.

MOTION

Be it resolved that the new name of the Capital Region Honour Band be amended to state Capital Region Junior Winds Honour Band.

Moved by *Caswell*. Seconded by *Jones*. None opposed. Motion carried.

Minutes of the OBA Annual General Meeting, November 2023

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MOTION

Whereas the OBA Board has recommended that the Membership ratify the proposed Amendments to the Bylaws, *be it resolved* that the Membership approve the Amendments in their totality.

Moved by *Tran*. Seconded by *Arcand*. None opposed. Motion carried.

9. Election of the 2023 – 2025 Board of Directors

All positions were acclaimed, with the exception of vacancies for the position of Treasurer, and Director of the UTSC Small Ensemble Festival.

10. Approval of the Appointments of the Positions of Responsibility

MOTION TO AMEND

A request to amend the motion as printed in the agenda in order to add the appointment of Shashi Ramu to the position of the Golden Horseshoe Music Festival Co-ordinator.

Moved by *Tran*. Seconded by *Barry Hodgins*. None opposed. Motion carried.

MOTION

Whereas the following persons have applied for, and have received the support of the OBA Board of Directors, *be it resolved* that the Membership approve the appointment of the following:

- (a) *Ari Mohindra* for Communications Co-ordinator
- (b) *Pratik Gandhi* for OBA-CBA(On) Liaison
- (c) *Troy Jones* for Elementary Music Education Advocate
- (d) *Chris Reesor* for Industry Liaison
- (e) *Shashi Ramu* for Golden Horseshoe Music Festival Co-ordinator

Moved by *Tran*. Seconded by *Barry Hodgins*. None opposed. Motion carried.

There remains a vacancy for the Advancement POR.

11. New Business

Tucker thanked members of IDEA committee, Early Career Mentorship Committees for their hard work with the OBA. Conversations are still active and will reboot.

Caswell invited delegates to attend the Director's Social on February 19th.

12. Adjournment

Motion to adjourn the meeting.

Moved by *Tran*. Seconded by *Tucker*. Motion carried.

The meeting was adjourned. Time was not noted.



**ONTARIO
BAND
ASSOCIATION**

Annual General Meeting

**Friday, November 3, 2023
at 11:30pm**

at the OMEA Synergy Conference

1. Call to Order
Quorum for the Annual General Meeting is 3% of the OBA membership.
2. Adoption of Agenda
3. Adoption of the Minutes from the Annual General Meeting of November 2022
4. Announcements
5. Executive Reports

- | | |
|---------------------|-----------------|
| (a) President | <i>Tran</i> |
| (b) President-Elect | <i>Rodnick</i> |
| (c) Treasurer | <i>Kilbride</i> |

MOTION

Whereas Article V “Meeting of Members”, Section 9(i) “Annual General Meeting” states that financial statements will be presented to the general membership, *be it resolved* that the financial statements of 2022 as presented be accepted.

Moved by *Kilbride*.

- | | |
|--------------------|-----------------|
| (d) Secretary | <i>Brunette</i> |
| (e) Past-President | <i>Tucker</i> |

6. Directors & Positions of Responsibility Reports
See the attached reports.

Institutional Portfolios

- | | |
|---|-----------------|
| (a) Membership | <i>Austin</i> |
| (b) Communications | <i>Mohindra</i> |
| (c) Industry | <i>Reesor</i> |
| (d) Elementary Music Education Advocate | <i>Arcand</i> |
| (e) OBA-CBA(On) Liaison | <i>Gandhi</i> |

Honour Bands

- | | |
|---|----------------|
| (f) Provincial Honour Band | <i>Barras</i> |
| (g) Capital Region Elementary Honour Band | <i>Sommers</i> |
| (h) Laurier Elementary Honour Band | <i>Jones</i> |
| (i) Western Intermediate Honour Band | <i>Rodnick</i> |

Festivals

- | | |
|-------------------------------------|----------------|
| (j) Provincial Band Festival | <i>Caswell</i> |
| (k) Small Ensemble Festival | <i>Ramu</i> |
| (l) Golden Horseshoe Music Festival | <i>Ramu</i> |

Symposia

- | | |
|--|----------------|
| (m) Beginning Band Symposium | <i>Corbett</i> |
| (n) York Wind Conductors’ Symposium | <i>Peter</i> |
| (o) Capital Region Wind Band Symposium | <i>Gendron</i> |

7. Committee Reports
(a) Regional Representatives

Jennifer Cresswell & Nikole Valkanas	Central
Jacynthe Fugère Bourdages	Conseils Francophones
Cynthia Yuschyshyn	East
Alecia Blackman	Golden Horseshoe
Mary Thornton	Near North
Mitch McIntyre	North
Dan Austin	West

The OBA Board would like to thank all of our Regional Representatives for their work in communicating the activities and opportunities within the OBA.

We especially wish to recognize Jennifer Cresswell, Nikole Valkanas, and Jacynthe Fugère Bourdages who are stepping away from these roles.

If you work within the French system, or teach in the Central GTA region and wish to be a part of the Regional Representative network, please reach out to a member of the incoming OBA Executive.

8. Ratification Votes
See attached motions and amendments.

(a) Amendments to the OBA Bylaws

MOTION

Whereas the OBA Board has recommended that the Membership ratify the proposed Amendments to the Bylaws, *be it resolved* that the Membership approve the Amendments in their totality.
Moved by *Tran*.

9. Election of the 2023 – 2025 Board of Directors
The Chief Returning Officer is Past-President Lynn Tucker.

No position received more than one nominee. The following positions are therefore acclaimed.

Matthew Rodnick, succeeding from President-Elect to President
Angela Tran, succeeding from President to Past-President

Lani Sommers, for the position of President-Elect
Steffan Brunette, for the position of Secretary

Hugh Corbett, for the position of Director, York Beginning Band Symposium
Matthew Peter, for the position of Director, York Wind Band Conductors' Symposium
Simone Gendron, for the position of Director, Capital Region Wind Band Symposium

Jessica Puskar, for the position of Director, Provincial Band Festival

Lani Sommers, for the position of Director, Capital Region Honour Band
Troy Jones, for the position of Director, Laurier Honour Band
Matthew Rodnick, for the position of Director, Western Intermediate Honour Band

Alicia Barras, for the position of Director, Ontario Provincial Honour Band

Dan Austin, for the position of Director, Membership

No applications were received for the Executive Position of Treasurer.

No applications were received for Director of the UTSC Small Ensemble Festival.

Interested candidates should contact a member of the new OBA Executive.

10. Approval of the Appointments of the Positions of Responsibility

MOTION

Whereas the following persons have applied for, and have received the support of the OBA Board of Directors, *be it resolved* that the Membership approve the appointment of the following:

- (a) *Ari Mohindra* for Communications Co-ordinator
- (b) *Pratik Gandhi* for OBA-CBA(On) Liaison
- (c) *Troy Jones* for Elementary Music Education Advocate
- (d) *Chris Reesor* for Industry Liaison

Moved by *Tran*.

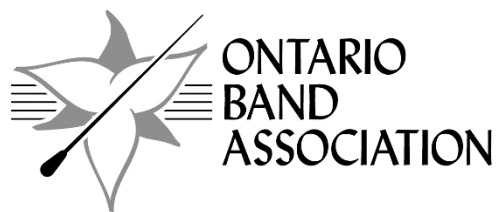
No applications were received for the position of Advancement.

Interested candidates should contact a member of the new OBA Executive.

11. New Business

12. Adjournment

**Annual General Meeting
Friday November 3 2023**



Executive Report

President

Angela Tran

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

- Chaired all board meetings. They continue to include a land acknowledgement and timed meetings that are less than two-hours in recognition to Zoom fatigue.
- Thank you, Yamaha Music, for continued support as the OBA's Patron Sponsor. Our events are going strong because of this amazing support. MOA signed for the next 5-years.
- Along with Matt Rodnick, collected event/portfolio contingency plans to help with succession plans.
- Attended Canadian Band Association affiliate members meetings representing OBA. Cheered on the National Youth Band hosted in Ontario at the University of Regina in May. It was lovely to meet all the other provincial affiliates and hear about what has been impacting their communities.
- Liaised with the CBA to create space to talk about our charitable status, membership status and new governance model.
- Supported the OBA communications team with communications strategy and attended meetings
- Supervised the Riipen Level Up student on various projects, including French translations.
- Maintained regular communications via Slack with board members.
- Supported the OBA with partnerships with Bandology and Toronto Youth Wind Orchestra (TYWO).

HIGHLIGHTS & RECOMMENDATIONS

- This year we focused on getting the in-person events running again. We even added a couple more! I am proud, grateful, and inspired of this wonderful team of volunteer board members that give their 110% to pivoting (again) to creating in-person and virtual offerings for our members. These are the hardest working, supportive and inspirational individuals I get to work with. From the bottom of my heart, thank you for being you and patient with me. Shoutout to the exec team for your wisdom and support! Go team! Go band!
- The team is working on an event contingency plans to help with onboarding and succession plans. This will continue into the new term.
- There are many great success stories and initiatives that you will hear (read) from our directors, persons of responsibility doing amazing work across Ontario.
- Though we put some things on hold, like some of our committee work, we put efforts in other areas across the board.

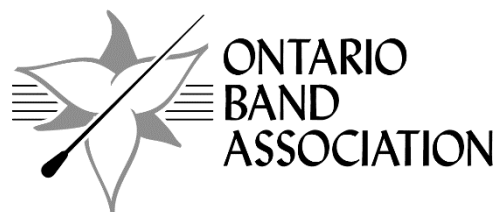
FINANCIAL REPORT

n/a

CONCLUSION & VISION FOR THE COMING YEAR

Excited to have Matt Rodnick take the reigns with new executive team members. We're in good hands. Looking forward to working towards a new & improved governance model to help shift some of the workload and number of meetings from some of our directorships. I am on the board of directors for the Canadian Band Association (CBA) and will be working with them to support the OBA with some of this transition and add an Ontario voice to the table. So happy that Band is back on some fronts, but there are areas that still need support from this wonderful community. Let's continue to work together, send us ideas and feedback, and keep this community healthy. Go band!

**Annual General Meeting
Friday November 3 2023**



Executive Report

President-Elect

Matt Rodnick

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

- Worked on the development of a new communications pilot project providing event directors greater autonomy to promote their event.
- Development of the template for “event contingency report”. All directors will be responsible for ensuring that
- Pursued grants and donations for the OBA.
- Worked with event directors to support the rollout of their events.
- Volunteered at many OBA events. This past year I was able to attend almost every OBA event.
- Created new template for Distinguished Musician awards.
- Submitted regular reports to the OMEA on the actions of our organization
- Maintained regular communication with board and members.
- Attended regular communications meetings.

HIGHLIGHTS & RECOMMENDATIONS

Highlights

- Rollout of the new communications plan is coming to fruition.
- Many directors have begun work on event contingency reports.
- Our organization continues to offer strong programming for teachers and students.

Recommendations

- Firm deadline to check-in on everyone’s contingency report.
- Continue to look for alternative revenue streams for our organization.

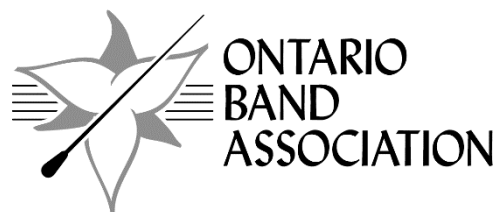
FINANCIAL REPORT

N/A

CONCLUSION & VISION FOR THE COMING YEAR

My hope is that the new communications model will continue its rollout making events easier allowing communications to be easier for all directors. I also hope that the event contingency report rollout will help directors with onboarding in the future!

**Annual General Meeting
Friday November 3 2023**



Executive Report

Treasurer

Andria Kilbride

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

The OBA's Bookkeeper Michael Barth and I have worked together to ensure our financial books, policies and budgets were followed and kept up to date. Our online registration system, contactless payment, direct deposit have proved to be of great benefit to our members and event directors.

Actions and Responsibilities of OBA Treasurer

- Worked with the Bookkeeper, and delegate duties to the Bookkeeper as Required;
- Contacted vendors/directors/members for outstanding payments
- Responsible for the management of all OBA bank accounts;
- Regularly checked the ledgers, receipts, deposit books, and other financial records and ensure that they conform to generally accepted accounting principles;
- Kept full and accurate accounts of all receipts and disbursements of the OBA in proper books of account, and deposit all monies or other valuable effects in the name and to the credit of the OBA
- Disbursed the funds of the OBA under the direction of the Board of Directors;
- Ensured that the financial statements are maintained and available for review by the Membership of the OBA;
- Created account summaries for all OBA event directors upon request
- Ensured that an audit or financial review is conducted annually, as necessary.
- Obtained Certificate of Insurance for all events
- Processed all Accounts Receivable (EFT, cheque, bank draft)

Actions and Responsibilities of OBA Bookkeeper

- Submitted reports to Treasurer for OBA board meetings
- Reconciled monthly bank statements
- Processed all Accounts Payable (EFT, cheque, bank draft)
- Monitored VISA account and card(s) including payment of monthly bills
- Issued charitable tax receipts for donations
- Generated invoices for Accounts Receivable
- Prepared financial reports by analyzing, collecting, and condensing account trends and information
- Maintained the current chart of accounts
- Created account summaries for all OBA event directors upon request
- Worked with accounting firm to prepare yearly financial review
- Prepared and filed yearly federal government return forms (eg. T3010), with assistance from accounting firm

HIGHLIGHTS & RECOMMENDATIONS

Our Provincial Band Festival and Small Ensemble Festival returned to in person events and saw increased participation. While the PBF carried a deficit due to the new venue expenses and no increase to registration fees.

Our Elementary, Intermediate and Provincial Honour Bands also had successful post pandemic returns with increased membership and enthusiastic students.

With the support of our sponsors, most of our events were able to operate with no deficit. A sincere thank you to...

Patron Sponsor: Yamaha Music Canada

Platinum Sponsor: University of Toronto Scarborough,

Gold Sponsors: Cosmo Music, CMIEC, Harknett Musical Services, Long and McQuade

Silver Sponsors: Interprovincial Music Camp, MusicTech Services, Steve's Music, Ashbury College, Wilfrid Laurier University, Western University, York University,

Bronze Sponsors: Gino Falconi, D'Addario, Ellison Travel, Explorica, University of Toronto, Queen's University,

We are so fortunate to have so many wonderful sponsors, advertisers and donors. We thank them for their continued support of our organization.

FINANCIAL REPORT

2022 Fiscal Year Financial Review (January 1, 2022-December 31, 2022) attached

CONCLUSION & VISION FOR THE COMING YEAR

Moving forward, the OBA finances are in good shape to support new initiatives and expand our reach in Ontario.

We are excited to have recently acquired the Golden Horseshoe Music Festival under the OBA umbrella and to have partnered with the Orillia Sunshine City Music Festival.

We still plan to offer reduced fee events for our members, and we will continue to develop our Virtual Membership further to support teachers and students who cannot attend our events in person.

**ONTARIO BAND ASSOCIATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022**

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors
Ontario Band Association
Markham, Ontario

We have reviewed the accompanying financial statements of **Ontario Band Association**, which comprise the statement of financial position as at **December 31, 2022**, the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Ontario Band Association as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

North Bay, Ontario
May 9, 2023

Chartered Professional Accountants
Licensed Public Accountants

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ONTARIO BAND ASSOCIATION
STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2022

(With comparative figures as at December 31, 2021)

	2022	2021
<u>ASSETS</u>		
Current		
Cash	\$ 40,419	\$ 39,008
Accounts receivable (Note 2)	15,806	12,889
Prepaid expenses	26,020	5,592
	\$ 82,245	\$ 57,489
<u>LIABILITIES</u>		
Current		
Accounts payable and accrued liabilities (Note 3)	\$ 16,784	\$ 3,245
Deferred revenue (Note 4)	21,095	
	37,879	3,245
<u>NET ASSETS</u>		
Unrestricted	44,366	54,244
	\$ 82,245	\$ 57,489

Approved by Board of Directors:

 Director

_____ Director

(See accompanying notes to financial statements)

ONTARIO BAND ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2022
(With comparative figures for 2021)

	2022	2021
<u>UNRESTRICTED</u>		
Balance beginning of year	\$ 54,244	\$ 57,912
Excess (deficiency) of revenue over expenses for the year	(9,878)	(3,668)
Balance end of year	\$ 44,366	\$ 54,244

(See accompanying notes to financial statements)

ONTARIO BAND ASSOCIATION

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

(With comparative figures for 2021)

	<u>2022</u>	<u>2021</u>
Revenue		
Membership, dues and association fees	\$ 38,881	\$ 12,862
Donations and sponsorship	13,812	10,700
Grants	9,332	17,729
Other	2,650	500
	<u>64,675</u>	<u>41,791</u>
Expenses		
Travel	24,492	
Professional services	18,539	14,815
Wages and benefits	9,339	17,743
Professional fees	3,510	2,400
Bank charges	3,172	1,080
Membership	3,000	5,154
Advertising and promotion	2,907	
Office supplies	2,703	1,759
Donated and purchased supplies and assets	2,246	52
Insurance	1,805	1,744
Occupancy costs	1,450	
Other	1,390	712
	<u>74,553</u>	<u>45,459</u>
Excess (deficiency) of revenue over expenses for the year	<u>\$ (9,878)</u>	<u>\$ (3,668)</u>

(See accompanying notes to financial statements)

ONTARIO BAND ASSOCIATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2022

(With comparative figures for 2021)

	<u>2022</u>	<u>2021</u>
Operating activities		
Excess (deficiency) of revenue over expenses for the year	\$ (9,878)	\$ (3,668)
Changes in non-cash working capital		
(Increase) decrease in:		
Accounts receivable	(2,917)	4,800
Prepaid expenses	(20,428)	
Increase (decrease) in:		
Accounts payable and accrued liabilities	13,539	(1,480)
Deferred revenue	21,095	
Increase (decrease) in cash	1,411	(348)
Cash beginning of year	<u>39,008</u>	<u>39,356</u>
Cash end of year	<u><u>\$ 40,419</u></u>	<u><u>\$ 39,008</u></u>

(See accompanying notes to financial statements)

ONTARIO BAND ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Nature Of Operations

Ontario Band Association was incorporated without share capital under the Canada Corporations Act and its principal purpose is to serve music directors and students efficiently and visibly to promote and foster excellence in music education in Ontario through band. The association is a registered charity under the Income Tax Act (Canada) and accordingly is exempt from income taxes.

1. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The association's significant accounting policies are as follows:

a) Revenue Recognition

Ontario Band Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue for the year in which the related expenses are incurred. Unrestricted contributions, membership revenue and fundraising revenues are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. In-kind donations are recognized when received. Interest income is reported on the accrual basis as earned.

b) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. All cash equivalents have been designated to be in the fair value category, with gains and losses reported in revenues. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument of those measured at amortized cost.

c) Property And Equipment

The association charges against operations in the year acquired the cost of assets having a relatively short life.

d) Use Of Estimates

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the valuation allowances for accounts receivable. Actual results could differ from those estimates.

ONTARIO BAND ASSOCIATION
NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

1. Significant Accounting Policies (continued)

e) Contributed Services

Directors volunteer their time to assist in the association's activities. While these services benefit the association considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

2. Accounts Receivable

	2022	2021
HST rebate	\$ 3,196	\$ 798
Contributions receivable	12,610	12,091
	\$ 15,806	\$ 12,889

3. Accounts Payable And Accrued Liabilities

	2022	2021
Accrued professional fees	\$ 3,200	\$ 3,200
Trade payables	13,584	45
	\$ 16,784	\$ 3,245

4. Deferred Revenue

Deferred revenue is sponsorship or event related revenue received or receivable that will be recognized as a result of events held subsequent to year end. All deferred revenue is recognized in the next fiscal year on a regular basis.

5. Financial Risks And Concentrations Of Risk

The association is not exposed to significant risks through its financial instruments.

**Annual General Meeting
Friday November 3 2023**



Executive Report

Secretary

Steffan Brunette

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

Attended Board meetings, and prepared necessary documents for the Agendas and Minutes.

Advised as necessary on Bylaw rules around positions, especially concerning creating POR positions and Directorships.

Wrote Bylaw amendments to help position the Board for the next two-year term and correct legacy issues.

Attended the Provincial Band Festival, the York Wind Conductors' Symposium, and the York Beginning Band Symposium.

HIGHLIGHTS & RECOMMENDATIONS

Board meetings are running smoothly, as a result of "Discussion Items" being flagged for earlier in the meeting. The words "It's all in the report" are a sweet balm to tired Zoom ears!

Currently, the Board is at its maximum capacity for Directorships, as outlined in our legally binding Constitution. The transition of the Industry "Director" to a "Liaison" POR opens up one vote, which is planned for the Golden Horseshoe Music Festival in about a year's time. However, it is possible the Board will need to address the number of directorships and consider how to balance expansion of interests with the number of people at the table.

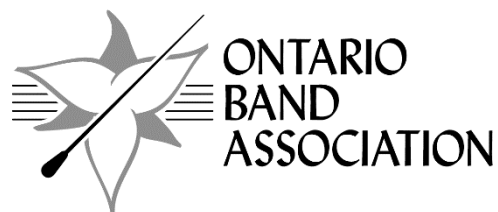
FINANCIAL REPORT

nil

CONCLUSION & VISION FOR THE COMING YEAR

Enrollment in the symposia and festival has been encouragingly strong. Much of this has to do with the ingenuity of the Directors and Co-ordinators involved, and the suppressed "need" for these events after too many years away or online. Good promotion, and wise use of virtual memberships to reach a wider audience can only help the OBA make this the new "normal" level of involvement for band educators throughout Ontario.

**Annual General Meeting
Friday November 3 2023**



Executive Report

Past-President

Lynn Tucker

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

The Past President role serves in many ways as general support to the President and President-Elect, contributing member of the executive committee, as well as institutional memory on various projects and initiatives at board meetings. I served in these capacities over the last year through regular meeting attendance and communications with colleagues via Slack, our internal communications app.

I also served as chair of the regional liaison group. This initiative came out of the early days of the pandemic to support band colleagues across the province and continues to evolve. It also emerge from a desire for the OBA to have provincial reach to all regions of Ontario where we had not been before. The members of this group are exceptional band colleagues and advocates, truly passionate about and dedicated to band-making in their regions. Below you will see snapshots of work in action from our regional liaisons along with potential for future directions.

HIGHLIGHTS & RECOMMENDATIONS

CENTRAL (Jen/Nikole)

What did you do in this role?

Created a proposal for more effective email communications from the OBA to members via a "Friends of the OBA" initiative. This proposal was well received but generated few volunteers and was never fully implemented due to problems with potentially 'spamming' members and non-members and also potential conflict with spam laws. It was also deemed a concept better initiated by the communications director as the "Friends" would be sending out the MMI, which is not controlled by the regional liaisons.

Good news/suggestions?

The Central database saw a significant increase in contact information for all Central music teachers.

Suggestions:

The liaison positions were created for a specific role during COVID but are now are not defined and have no current specific role. This is being addressed by the president and should be completed soon. Defined roles and tasks will make this position much clearer and allow the representatives to plan their goals, which, ideally, should recur yearly. Defined roles will also provide a clear chain of command so that liaisons can communicate easily with the board, with clear parameters on their responsibilities.

Financial:

No expenses were incurred in the Central region.

Next term:

I look forward to clarification on the purpose of these positions, their responsibilities, and having those parameters understood by the board members, including specific communication protocols and oversight. I would like to see the board determine/approve a task or objective for each region with a specific timeframe and goals. If these changes take place, I hope that through a single, specified task/event, the board can make use of the liaisons to gain valuable data to build engagement within that region and membership to the OBA.

CONSEILS FRANCOPHONE (Jacynthe)

Nil

EAST (Cynthia)

What did I do since the last AGM: Continue to promote OBA activities through social media, contacts and help out at regional events as much as possible.

Good news to report: yes! Programs in the region that survived the pandemic appear to be rebounding quite quickly. Students have a renewed interest and focus in playing together. Many of the programs have an uptick in new musicians. It has been wonderful to reconnect with so many band directors and young musicians.

What would you like to see in the future: I can't say it better than Jen did as far as the definition of our roles. Specific communication protocols and oversight would help. Also a realistic way to connect with band directors that are outside of the OBA that might be interested in what we have to offer.

On that note, I would like to see more collaboration with the Near North so that the programs up the Ottawa Valley are supported and continue to build more networks along the St. Lawrence Seaway.

GOLDEN HORSESHOE (Alecia)

Since the last AGM I have continued communicating with membership and sending out the email blasts, promoting OBA events, etc. My role has also added on/continued on with a coordinator position for the Golden Horseshoe Music Festival held in HWDSB (now an OBA affiliated festival). I book venues, acquire permits, send promotional materials, answer questions, and liaise between the festival and HWDSB, as well as liaise for the honour band/special performances.

Music has picked up again in the Golden Horseshoe region with a number of community organizations engaging in music making and promoting again, which helps band's presence overall.

No expenses to report.

There are a number of opportunities out Toronto way, so OBA membership from my region can often commute quite easily. I'm wondering if we can see what the representation is from other regions to OBA events and possibly investigate if providing alternate locations/more catered events can help our other regions.

NORTH/NEAR NORTH REGIONS (Mitch/Mary)

1. What did you do in this role since the last AGM?

- # We started setting up another Reading Session for this region.
- # We combined the North and Near North regions under two liaisons and this was an excellent idea put forth by Steffan Brunette. With areas this large it is essential that there are two of us to bounce ideas.
- # We went to the monthly OBA meetings.

2. Any good news/suggestions

- # We have the reading session set and jobs distributed. We brought Nancy Promane on board again. She was the conductor for the last one we did. We decided on repertoire, and we decided that the three of us would share the conducting duties.
- # I have repeatedly asked for information about how to set up the Small Ensembles Festival but have never received an answer or any documentation so far. It has been about a year since my inquiries to several members.
- # When at the OBA monthly meeting we often feel left out or the poor cousins of the group because everything seems to centre around southern Ontario. Both Mitch and I are frustrated with the lack of inclusion. Granted both of us don't infuse ourselves into the conversations and maybe we should be more vocal. We are working to try to get things going in these regions but at usual location and distance is a problem.

3. Finances

- # Nothing to report.
- # The reading session is free for the participants and repertoire is from our local libraries. I have had some people donate unused scores for us to read. The OBA also contributed two scores that we are using at this reading session and we appreciate that involvement.

4. What are we hoping will happen next term?

- # Next term we are looking to set up a Small Ensembles Festival for our region to be involved in that is Northern Ontario focused. We need some information from a SMF director to help start the process and answer out questions. We are hoping that the OBA can help financially for this project and for the region in general.
- # We have reached out to the Sault to have a reading session up there in the spring. This is a project we are still thinking about, and I have contacted a Sault music teacher at Korah Collegiate for some input as to whether this might be a project that would work for that area. It also might encourage more northern Ontario teachers to become involved with the OBA.
- # Use the OBA concert band library to find some repertoire we could use for the next reading session. Angela has been contacted as to the process.

WEST (Dan)

Secondary programs in the large cities in the West are back and thriving. Rural areas and elementary programs are still struggling to reach pre-pandemic levels, but progress is being made slowly. We are in early discussions to ideally run some development programs in this region in the next few years.

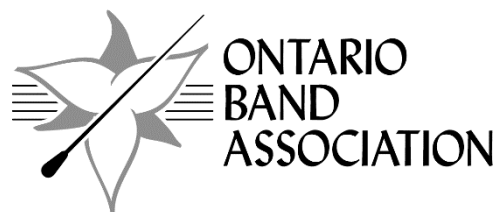
FINANCIAL REPORT

N/A

CONCLUSION & VISION FOR THE COMING YEAR
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It has been an honour to serve on the OBA board for almost 15 years in the capacities of Small Ensemble Festival Director, President-Elect, President, and Past-President. There are many highlights but leading the organization during the pandemic is at the top for me. While this was a time many of us likely want to forget, I look to the silver linings and will always remember the ways in which we came together as a community of professionals who not only found innovative ways to connect with and support one another, but to continue to find ways to make amazing music-making opportunities for our students. It was also a time when the OBA created new spaces for more voices by creating committees such as awards, advocacy, IDEA, mentorship and networking, and regional liaisons. I am excited to see what the future holds for the OBA and know it to be in the best of hands with such an amazing cast of characters and colleagues. Wishing the new board the very best as they take their next steps on the OBA journey.

**Annual General Meeting
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Director's Report

Membership

Dan Austin

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

- Processed and tracked memberships renewals and new memberships
- Sent out renewal noticed to expiring membership

HIGHLIGHTS & RECOMMENDATIONS

OBA Membership Stats - Nov 1, 2024									
Board	Board/ Lifetime	Lifetime	Regular	Regular Commu nity Band	Student	Sponsor	Retired	Virtual	TOTAL
15	4	9	182	1	19	11	5	33	279

Membership still to process as part of festivals:

PBF - 42

GHMF - 65

PROJECTED MEMBERSHIP - 386

Assuming the majority of applicants to PBF and GHMF pay their memberships, we are projected for approx. 350-400 members by early 2024

FINANCIAL REPORT

N/A

CONCLUSION & VISION FOR THE COMING YEAR

Membership continues to grow well with the partnerships with GHMF and Sunshine City Music Festival. More focus towards what Virtual Membership will look and potentially growing membership in rural parts of the province

**Annual General Meeting
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POR Report

Communications Co-ordinator

Ari Mohindra

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

- Implemented and modified communications strategy with guidance from Angela Tran & Matt Rodnick
- Liaised with event directors to gather and coordinate distribution of information
- Maintained and updated social media channels (Instagram/Facebook/X (formerly Twitter) and website with relevant programming/events, opportunities, and resources
- Scheduled and attended comms meetings with Angela & Matt R
- Remained accessible for urgent updates on website/socials
- Attended 90% of board meetings

HIGHLIGHTS & RECOMMENDATIONS

Updates and Successes:

*note: percent changes in trends are in comparison to the year before, unless otherwise stated.

- Website insights since the 2022 AGM: 21,697 site sessions (up 110%) and 11,604 unique visitors (up 77%).
- In the past year: Facebook reach: ~8K (down 52.9%); Instagram reach: ~2K (up 28.1%)
- Since the 2022 AGM: 42 new likes on Facebook , 283 new followers on Instagram (now over 900 followers total), In the past 6 months: 0 new followers on X
- French translations that were completed last summer have been added the website in draft format for review and updates

Recommendations:

- Continue to encourage members to share “wins” in their classrooms/teaching spaces by tagging the OBA so we can disseminate successes with the wider community to create engagement and conversation, or by sharing in the Ontario Band Educator Community Facebook group.
- Develop targeted content for X and FB to increase reach after this year’s significant drop in engagement
- Develop targeted programming for Instagram to engage the significant number of student followers that have been accumulated since OPHB on Instagram
- Work to improve and maintain consistency in branding across all material put out by the OBA including event-specific branding & committee-run social media channels
- Improve response time for inquiries received through social media channels by creating a critical pathway and timeline for sourcing answers from the relevant director/board member

- Create opportunities to connect with and engage with the French community by implementing French translations for social media posts
- Research and implement accessibility considerations into website & social media posts (e.g alternative text, image descriptions, ensuring website can be navigated by keyboard, etc.)

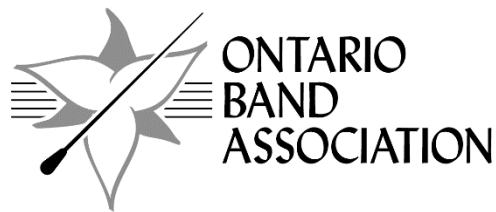
FINANCIAL REPORT

N/A

CONCLUSION & VISION FOR THE COMING YEAR

- With all events now back in person, there has been continuous traffic into the OBA website and social media channels, despite relative drops in engagement in Facebook and X since last year. This will be explored while designing the 2023/24 communications strategy to incorporate mitigation techniques as needed.
- The 3 main themes for communications priorities in the 2023/24 year will be to increase: engagement, consistency, and accessibility.

**Annual General Meeting
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Director's Report

Industry

Chris Reesor

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

In this Directorship, I maintained contact with industry partners and coordinated financial support for the activities of the OBA including our professional development programs and honour bands.

HIGHLIGHTS & RECOMMENDATIONS

The industry is still recovering from the Pandemic. In some cases, demand has lessened, in others, the supply chain cannot keep up to the challenges of increased demand for parts/finished goods. And as you have no doubt heard in the media, there are labour concerns in the supply chain. Those labour disruptions can cause delays in processing and transporting incoming finished goods for delivery to your dealers. Please be patient with your dealers if you are experiencing delays in receiving products you have ordered. Information is not always available, or is vague and can be further delayed out of the control of dealers and manufacturers. Believe me when I say that the dealers and industry partners are doing their absolute best to get you what you need for your programs.

Further, if you are preparing for festivals and need additional copies of scores, please contact your local print music provider and place those orders as soon as possible to allow time for the music to be ordered if needed and make it past customs etc... I would suggest ordering those scores before the end of November.

FINANCIAL REPORT

N/A

CONCLUSION & VISION FOR THE COMING YEAR

The directorship for the Industry Rep will be transitioned into a position of responsibility. I look forward to transitioning this position and providing better feedback to our industry partners on how their valuable support funds are used and the return on that investment that they get.

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POR Report

OBA/CBA-ON Liaison

Pratik Gandhi

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

- Regularly met with CBA-ON president to discuss activities of both organizations
- Promoted CBA-ON events through OBA channels and vice-versa
- Acted as liaison for matters requiring collaboration between organizations
- Assisted OPHB director in planning and executing 2022 events and activities
- As part of the PBF team, re-designed and monitored online registration form, and assisted in other aspects of festival planning
- Attended and assisted with York/OBA WCS (both the cancelled live event and the virtual event) and York/OBA BBS

HIGHLIGHTS & RECOMMENDATIONS

- CBA-ON has rejuvenated most of its activities to 2019 levels
- Most of its member community bands have also returned to normal activities, and a small number of new bands have formed in the last year or two

FINANCIAL REPORT

N/A.

CONCLUSION & VISION FOR THE COMING YEAR

- Will continue to facilitate conversations between the organizations towards further collaboration and joint events
- Will continue to make available my expertise in various areas to assist other board members

**Annual General Meeting
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POR Report

Elementary Music Education Advocate

Sarah Arcand

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

This year focussed more on advocacy tools. It is a critical time to empower the elementary band teacher voice and this should have a platform at the OBA table.

-10 month advocacy tool was created with Bandology to offer an advocacy plan for both elementary and secondary teachers when considering their students, community, administration and colleagues. This is published on both the OBA and Bandology website and linked in the OBA MMI. OBA voice was Sarah Arcand and Simone Gendron.

-Canadian Winds article published in the Spring 2023 edition on the fragility of Grade 6-8 Band programs in Ontario. Co-Authored by Sarah Arcand and Hugh Corbett.

HIGHLIGHTS & RECOMMENDATIONS

Like any new idea, the elementary music education advocate has now had 2 years to understand what is needed from the role and the membership. With the support of the OBA Board it is time for the Elementary Band voice to have a priority moment.

FINANCIAL REPORT

n/a

CONCLUSION & VISION FOR THE COMING YEAR

Being the second year of this portfolio's existence, this board member focussed on advocacy tools and voice on a greater scale. This is a wide portfolio – what we do know is that elementary band educators are out there and looking for an organized voice. They need representation. They need to be seen throughout the process of beginning band education and not just the product of performances and grade 8s choosing music when they go to high school. Elementary Band is the foundation for many students and high school programs. This is where students gather experience, memories and informed choices. The elementary band voice needs the OBA to help them advocate for their continued existence in Ontario..

**Annual General Meeting
Friday November 3 2023**



Director's Report

Provincial Honour Band

Alicia Kennedy

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	Nov 1 – 4, 2023
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

- Planned OPHB 2023 – including booking our Yamaha Guest Artist, our conductor, our school concerts, and other bookings!
- Main changes were a change in the fee to accommodate a previously cash fee for dinner
- This year was a lot of fun as my second year planning an in person OPHB, and it's been fun to learn even more about this program!

HIGHLIGHTS & RECOMMENDATIONS

- This year the band grew from 65 participants in 2022 to 76 in 2023 – hoping to continue to grow in upcoming years!
- Long term plans would include some sort of stipend for students coming from a certain distance away to assist with travel, however with our current finances this is not yet possible
- My recommendation for next year would be a fee increase, as breaking even has grown very difficult in a post-COVID world with our current fee structure
- We saw a wider variety of schools represented in the band this year, and I would love to put further effort into advertising in order to continue this growth

FINANCIAL REPORT

- Our revenue from last year's 2022 program was \$22,861
- Our expenses from last year's 2022 program was \$27,550.25
- Last year's program therefore had a deficit of \$4689.25
- As stated above, it has become very difficult to break even as everything is more expensive in the last few years, which is why I will be recommending a gradual fee increase to the participation fee over the next few years.

CONCLUSION & VISION FOR THE COMING YEAR

- I'm really excited to continue to grow this program, and next year will be the 20th annual OPHB!
- I am also continuing to diversify the program through both the conductors and the Yamaha Guest Artist wherever possible. This year's leadership team (conductor, Yamaha Guest Artist, and director) is entirely female!

**Annual General Meeting
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Director's Report

Capital Region Honour Band

Lani Sommers

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	April 19 – 21, 2024
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

- Hosted the Capital Region Junior Winds Honour Band at Ashbury College under the direction of Cheryl Ferguson
- Over 100 students participated in the event (Grade 7-9)
- Confirmed booking Ashbury for 2024

HIGHLIGHTS & RECOMMENDATIONS

- Need to officially change the name to Capital Region Junior Winds Honour Band
- Need to confirm a conductor for the next event - open to suggestions

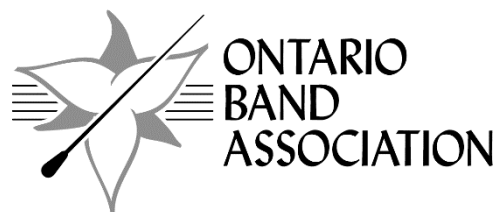
FINANCIAL REPORT

- I'll bring this to OMEA - need to finalize details of the report

CONCLUSION & VISION FOR THE COMING YEAR

- Continue partnership with Ashbury College, Long and McQuade, and other sponsors

**Annual General Meeting
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Director's Report

Western Intermediate Honour Band

Matthew Rodnick

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	October 13 – 14, 2023
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

- Hosted 150 students for the 2023 IHB
- Planned and executed the 2022 Western/Ontario Band Association Intermediate Honour Band alongside the planning committee of Colleen Richardson and Shawn Chabot.
- Created our registration process and monitored all registrations.
- Booked clinicians for the event
- Distributed music to participants
- Promoted the event to drive registration

HIGHLIGHTS & RECOMMENDATIONS

Highlights

- We had 150 students take part this year! An IHB attendance record!
- Posting the music ahead of the time as part of the registration process really helped teachers with their recommendation process.

Recommendations

- We had to cut off registration for grade ten and eleven students. We should evaluate how to expand capacity for next year.

FINANCIAL REPORT

Revenue is \$10 900.

As the event is recent, we are currently still awaiting a few invoices before we can comment on expenses.

CONCLUSION & VISION FOR THE COMING YEAR

Next year, we would like to seek a way to balance students in the two bands. The grade ten/eleven band filled up after only a few days. The grade eight/nine band still had available capacity.

Ontario Band Association – Concert Band Festival

Summary of 2023 festival ... and looking ahead to 2024

Background to the festival

- The Ontario Band Association is now entering its 22nd year with our upcoming festival in the winter of 2024.
- The festival has maintained a strong participation throughout our history with Covid putting incredible pressure on the festival
- Last year, our festival hosted 142 ensembles through four days at our new location – the Chinese Cultural Centre in Scarborough. It was a splendid success with positive feedback.
- Similarly, we hosted our annual Directors' Social on the Friday night following the festival – we had a record turnout of 89 participants.
- Historical knowledge - In June 2002, the OBA Board of directors agreed to take on this festival as a new event with Mark Caswell as the festival coordinator – he has just recently stepped down from the position but remains the primary coordinator for this year's festival.

2023 Annual Festival – some highlights from this past April/May/June 2022

- Entries – 142 ensembles in our traditional festival
- Each ensemble enjoyed the new, spectacular stage at the P.C. Ho theatre, followed by a “double-length” clinic with one of our distinguished adjudicators.
- We were blessed to have a new volunteer coordinator – Laura Houghton who served the festival and students with wisdom, care and a lot of steps (I believe she logged almost 20 km).

Final Results Distribution & Final Awards

- Please see website

Financial Summary

- Please see attached

Festival Highlights from 2023 – our return to an “in person” festival

- The OBA is still a regional qualifying festival for Musicfest Nationals
- While the festival was a tremendous success in our new hall, we did not fare well financially in this particular year.
- The 21st Annual Directors Social was a huge success – 89 participants with the keynote address by Jeff Reynolds. It was a wonderful speech ... an amazing career serving thousands of students over the years

Features for our upcoming, February 2024 Provincial Festival

- Festival fee – \$350
- Festival Format – same as last year with a minor adjustment to the timing – B100 & B200 bands have 15 minute on stage time, B300 and up have a 20 on-stage time.
- Festival to be held at the Chinese Cultural Centre of Greater Toronto
- The focus of the festival will return to our traditional rating/non-rating option
- February 12th – February 16th, 2024 – back to our five day format
- 162 bands plus a waiting list – we sold out in just four days
- The festival will continue selling snacks to raise revenue to help offset significantly increased costs.
- The festival will sell merchandise this year as another source of revenue
- We will be hosting our annual Director's Social on Friday February 16th, 2024

Event Name	Provincial Band Festival 2023
Event Director	Caswell
Event Date	Feb. 13-17, 2023

Revenue

Actual

Item		
Ellison		\$300.00
Harknett		\$170.00
Western		\$170.00
D'Addario		\$170.00
UofT		\$170.00
Queen's University		\$170.00
Steve's		\$85.00
Laurier		\$170.00
Explorica		\$170.00
Cosmo		\$1,000.00
Long and McQuade		\$2,200.00
Yamaha Patron		\$7,000.00
Band Registrations \$300 each	119	\$35,700.00
Withdrew after refund deadline	3	\$900.00
In School Clinics at schools \$200 each	5	\$1,000.00
In School Clinics at schools \$300 each	1	\$300.00
Sales from snack bar		\$4,187.00
Other		
Other		
Total		\$53,862.00

Expenses

Item			
Leah McGray		\$1,943.00	
Mark Hopkins		\$2,337.04	
Sandi Chasson		\$1,800.00	
Sandi Chasson 407 expenses		\$64.05	
Andy Mast	USD	\$2,099.99	
Andy Mast (luggage fee)	USD	\$61.50	
James Smart	USD	\$2,523.53	
James Smart (airport parking fee)	USD	\$60.00	
Shelley Axelson	USD	\$2,413.07	
David Lum		\$225.00	
Pratik Gandhi		\$500.00	
Bank Fees for USD draft	3 total	\$29.85	
Bank Fees for USD draft	2 total	\$19.90	James Smart and Andy Mast
Exchange Rate for adjudicators		\$2,526.14	
Exchange Rate for adjudicators reimbursements		\$45.66	James Smart and Andy Mast (estimate)
Program Design Natalie Caroll		\$350.00	
Chinese Cultural Centre		\$25,718.80	
Starbucks		\$55.37	missing one receipt but included in total
Milestones (Adjudicator Dinner)		\$297.00	
extra adjudicator clinics		\$1,500.00	6 @ \$200 and 1 @ \$300
Snacks for Sale (Costco)		\$1,602.06	
Airport Shuttle (Lum)		\$102.60	
Monday Adjudicator Lunch (Brunette)		\$219.14	
Tuesday Adjudicator Lunch (Brunette)		\$158.17	
Wednesday Adjudicator Lunch (Aitken)		\$158.17	
Thursday Adjudicator Lunch (Brunette)		\$158.17	
Monday-Thursday Adjudicator Dinner (Red Knot)		\$1,383.45	combined with directors social food on one invoice
Monday Volunteer Pizza (McLeod)		\$217.24	
Tuesday Volunteer Pizza (Caswell)		\$249.83	
Wednesday Volunteer Pizza (OBA Visa)		\$249.83	
Thursday Volunteer Pizza (OBA Visa)		\$249.83	
Truck Rental		\$429.16	
Gas for Truck		\$95.05	
Food Basics, Real Canadian SuperStore, Lindt, Longo's		\$276.54	
Photographer		\$2,271.30	
Awards from Markham Trophy		\$934.85	
Printing		\$108.48	est.
Hotel		\$4,436.43	
Gift for Volunteer schools		\$200.00	est.
Gifts???		\$100.00	est.
Staples, Walmart, Can Tire - Printer Ink, office supplies		\$496.05	
Heather Aitken		\$1,100.00	
Liquor License for social		\$50.00	
Extra Insurance for event		\$213.84	
Food for Social		\$1,695.00	combined with adjudicator dinner on one invoice
Drinks for Social		\$540.40	
Mileage - Caswell		\$150.00	
Postage for US mail		\$2.94	
Total		\$62,418.43	

Net

-\$8,556.43

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Director's Report

Small Ensemble Festival

Shashi Ramu

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	April 9-11 2024 at UTSC
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

The 2023 SEF was a huge success. We hosted a total of 52 groups (46 on-site and 6 virtual) over 3 days in April at UTSC (utilizing a single performance stage and warm up/storage rooms as in the past). The fluidity and organization of this event would not be possible without Lynn Tucker, the Department of Arts Culture and Media, and a dedicated group of current (and alumni) music student volunteers from UTSC. Simply put, these are amazing, generous and hard working people who are absolutely vital. There were participants from as far as Guelph and from as close as Scarborough and Pickering. Adjudicators were fun, engaging and interactive (Mary Ann Fratia, Michael Barth, Jules Estrin, Jonathan Wong)

HIGHLIGHTS & RECOMMENDATIONS

The 2024 SEF is booked for April 9-11 at UTSC. There is a core group of alumni volunteers who have already expressed interest. As the director position and role is changing, I would recommend that the current 3 day (one stage) format be maintained and if extra slots are needed – to build them on to the end of each day (to extend to 6 or 630 pm if needed).

FINANCIAL REPORT

Total expenses \$4972. Total Income from Registration/past seed money and Yamaha Sponsorship allocation: \$4886. Roughly broke even (\$86 loss). Expenses include clinician fees, logistics, staff expenses such as lunches etc

CONCLUSION & VISION FOR THE COMING YEAR

Looking forward to another successful year and hopefully another set of record-setting participation numbers. Shashi will remain in a committee role, mainly to co-manage the on-site portion of the event.

POR Report

Golden Horseshoe Music Festival

Shashi Ramu

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

ACTIONS & RESPONSIBILITIES

The 2023 GHMF hosted 81 ensembles on-site at Ancaster High School from Feb 27 to March 3, 2023. It was the first GHMF since 2019. The steering committee did a fantastic job. The adjudicators were spectacular and all deserve recognition: David Lum, Mark Caswell, Aaron Bell, Mary Ann Fratia, Joe Resendes, Ron Palangio, Patrick Collins, Jules Estrin, Virginia MacDonald, Marsha Moffit. This festival is a collaboration and a result of true teamwork between the committee, schools, volunteers and student musicians. The festival has a rich 17 year tradition and history in the Hamilton/Horseshoe region and welcomes Concert Bands, Jazz Bands/Combos, Orchestras, and small ensembles. This is a MusicFest Canada Regional qualifying event (and in 2023, the GHMF had 42 of it's 81 ensembles perform at the Nationals in Niagara Falls – the most of any single regionals across Canada!) The OBA voted in favour of the creation of the GHMF Position of Responsibility and further adoption of the festival under it's umbrella prior to the summer of 2023. This enables the GHMF to operate within an accountability framework, a charitable-status framework, and one of guidance, support, and cross promotion by the OBA and it's members. The partnership has been spectacular thus far. The existing committee has embraced the merge and small changes are being worked-in over the next year. The collaboration with the HWDSB, Long and Mcquade and our other sponsors has been vital.

HIGHLIGHTS & RECOMMENDATIONS

The committee is hard at work. We're pleased to announce our adjudication team for 2024: Sommer Forrester, Cheryl Ferguson, Jane Saunders, Colin Clarke, Mary Ann Fratia, Allan Gaumont, and Patrick Collins. There will be supervisory staff onsite this year (more adults and AHS Alumni) as well as more and different rooms/configuration/traffic flow – this requires more volunteers. The current volunteer pool (mostly AHS Grade 11 and 12 students) are outstanding! The biggest site change will be adapting a gymnasium into a stage complete with a portable stage, seating, pipe/drape backdrops, and a bandshell/acoustic sound panels. As of October 30, we have 118 ensembles confirmed. The registration process was quick and extremely competitive – there are waiting lists at play for the concert band category. Bookings for flights, hotels, catering, movers, and a long list of other details is underway. In November, our sponsorship subcommittee will start to work on proposals and agreements for in-kind and cash sponsors. We have a full workflow timeline available for transparency, pls contact ghmf@onband.ca if you'd like to see a view-only version.

FINANCIAL REPORT

This event was owned and managed independently by the GHMF committee and as such, the first fiscal report for this portfolio will be reported one year from now, based on the operating revenue and expenses from the upcoming 2024 Festival.

CONCLUSION & VISION FOR THE COMING YEAR

Thanks to the OBA Exec and board for their support with the amalgamation, Everyone agrees that this is a very big step in the right direction – not only for the OBA, but for the cohesion of music educators across these regions of Ontario.

**Annual General Meeting
Friday November 3 2023**



Director's Report

York Beginning Band Symposium

Hugh Corbett

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	September 30, 2023
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

Since the 2022 AGM, I organized the 2023 Symposium with significant contributions from Shashi Ramu, Bill Thomas, Pratik Gandhi, Ari Mohindra, Andria Kilbride, and John Kim. I was responsible for hiring a clinician, selecting a lab band, arranging the lab band rehearsal and school programs, booking the event location, selecting the reading session repertoire, arranging for the advertising of the symposium, monitoring registration data, and ensuring the event ran smoothly, and on budget.

HIGHLIGHTS & RECOMMENDATIONS

The clinician this year was Darryl Ferguson from Winnipeg. Darryl brought a wealth of experience to the symposium and the 47 delegates found the symposium to be a worthwhile experience. The Runnymede Jr & Sr PS Wind Ensemble, led by John Kim, performed well and provided the opportunity for the clinician to demonstrate rehearsal techniques in real time. Nearly all of the families of the Wind Attended their performance which added to the magic of the event.

The reading session, beginning band repertoire provided by Harknett Music, was attended by both the Runnymede Wind Ensemble and the delegates and conducted by the clinician who pointed out the attributes of each of the pieces. The afternoon sessions provided opportunities for the delegates to examine beginning band teaching resources and means of creating a band community at school.

FINANCIAL REPORT

Revenue

Yamaha Sponsorship		\$1,000.00
School Clinic		\$350.00
New Student or Retired x 3		\$150.00
New Regular x 30		\$2,550.00
Current student or retire x 4		\$120.00
Current Regular x 8		\$480.00
Lifetime Members x 2		\$0.00
Total	\$0.00	\$4,650.00

Expenses

Item		
Clinician		\$1,000.00
Exchange Rate		\$0.00
Transfer to Membership (new/renewing members x \$25 each)		\$825.00
Flight		\$396.94
Hotel		\$516.14
Clinician taxi		\$71.30
Printing		\$115.50
Online Payment Fees (2.9% plus \$0.30 per transaction)		\$110.10
Administration		\$0.00
Mileage		\$85.20
School Bus for lab band		\$0.00
Parking		\$18.00
Food for Lab band/volunteers		\$217.59
Meals		\$239.52
Food for delegates		\$274.20
5 beginning band charts (up to \$75)		\$375.00
Total	\$0.00	\$4,244.49

Net		\$0.00	\$405.51
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CONCLUSION & VISION FOR THE COMING YEAR

The 2023 York/OBA Beginning Band Symposium was successful on so many levels. It was a great day of professional development, resource acquisition, and community building for 47 delegates. Twelve school boards, from London to Peterborough and north to Simcoe, were represented at the symposium. The dedication to Ontario beginning band programs was obvious and Darryl Ferguson truly enjoyed the warm welcome he received from everyone he met in the OBA community. The relationships between the OBA, York University, Harknett Music, and Yamaha Canada contributed to the success of the 2023 York/OBA Beginning Band Symposium. Looking to the future, the director will need to find a clinician who has proven experience teaching beginning band students, source a lab band which represents the majority of the delegates, arrange for displays of print materials which are relevant to the delegates, and provide time for delegates to share their knowledge and experience with each other.

**Annual General Meeting
Friday November 3 2023**



Director's Report

York Wind Conductors' Symposium

Matthew Peter

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	March 2, 2024
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

- planned and promoted in person WCS 2023
- on the morning of the WCS 2023 event, we had to cancel due to the massive GTA snowstorm that also shut down York University
- planned and promoted rescheduled live virtual WCS 2023

HIGHLIGHTS & RECOMMENDATIONS

- WCS 2023 was to be the first in person symposium since 2020, due to the pandemic
- Dr. Danielle Gaudry, California State University, East Bay was our guest clinician
- we had 32 registered for the live virtual event
- but due to the massive snowstorm that hit the GTA just before the event, it needed to be postponed to a live virtual event that required refunds to all registrants and then new planning/promotion/registration for the rescheduled live virtual event
- special thank you to Prof. Bill Thomas and York University for the ongoing collaboration of the symposium and for the OBA board members in their help to share the information with membership of the postponing of the original event and help with planning the virtual event

FINANCIAL REPORT

- the 32 registrants for the original in person symposium were refunded due to the snowstorm
- we still incurred costs though as our clinician already traveled to Toronto (honorarium, meals, uber totaling \$1,201.31)
- but we saved money as we previously received a grant from York University which covered the cost of flights and hotel
- we postponed the symposium to be live virtual where there were 9 registrants which brought in some revenue; no extra costs were incurred from the virtual event

CONCLUSION & VISION FOR THE COMING YEAR

- in 2024, our guest clinician will be Dr. Travis Cross, UCLA Herb Alpert School of Music
- we are looking forward to continuing our wonderful partnership with York University and Prof. Bill Thomas
- we are looking forward to our first in person WCS since 2020

**Annual General Meeting
Friday November 3 2023**



Director's Report

Capital Region Wind Band Symposium

Simone Gendron

Submit in electronic format to the SECRETARY by Monday, October 30, 2023.

<i>Event Date:</i>	January 27, 2024
<i>(next milestone)</i>	

ACTIONS & RESPONSIBILITIES

- Organized and ran the Jan 2023 Capital Region Wind Band Symposium featuring guest clinician Dr. Colleen Richardson
- Currently organizing and promoting the Jan 27 2024 event featuring guest Dr. Cynthia Johnston Turner from Laurier University

HIGHLIGHTS & RECOMMENDATIONS

- This event not only serves local music teachers, but also those from the QBA and those studying conducting in the Canadian Armed Forces. I will be reaching out to various universities to promote this event to music students as well.
- Thank you to Ari for getting our website and Jotform up and running. Registration has already begun; please spread the word!
- Careful consideration was given to select a repertoire list that features diverse composers, Canadian composers and pieces from the MusicFest Nationals syllabus.
- Colleen came a day early to work with two Ottawa schools (Colonel By & Pierre Savard).
- Thank you to Ashbury College for providing a free venue and free snacks and lunch for all.

CONCLUSION & VISION FOR THE COMING YEAR

Very excited to welcome Dr. Cynthia Johnston Turner and welcome back the Governor General's Foot Guards Band to Ashbury. Previous survey feedback from participants strongly support the conducting focus of our symposium and we will continue this into 2025 with Dr. Jason Caslor (Arizona State University) as our clinician.

Please help promote our event which focuses not only on conducting but also on:

- rehearsal ideas for moving beyond the basics
- ways to modernize concert performances

FINANCIAL REPORT

Event Name	Capital Region OBA Wind Band Symposium		
Event Director	Simone Gendron		
Event Date	Saturday, January 28, 2023		
Revenue		Projected	Actual
Item			
Sponsorship Yamaha		500	\$500.00
Sponsorship Long & McQuade		500	\$500.00
New or Renewing Member Registration Fees		\$590.00	\$480.00
Current Member Registration Fees		\$550.00	\$495.00
Other Registration Fees		\$110.00	\$55.00
Other (2 school workshops)		500	\$390.00
Total		\$2,750.00	\$2,420.00
Expenses			
Item			
Clinician		1000	\$1,000.00
Fri dinner (covered by Simone)		0	\$0.00
Fri lunch		30	\$19.67
Sat dinner		50	\$48.59
Sun breakfast		25	\$21.42
Print Music (covered by Ashbury)		0	\$0.00
Online Payment Fees (2.9% plus \$0.30 per transaction)		50.78	\$43.18
Other - transportation (covered by Simone)		0	\$0.00
Other - hotel		530	534.88
Other - airfare		750	740.43
Other - parking		\$0.00	\$70.00
Other - taxi		\$100.00	\$93.15
Total		\$2,535.78	\$2,408.17
Net		\$214.22	\$11.83

Proposed OBA Bylaw Amendments

November 2023

Pending AGM ratification

Notice of Previously Ratified Amendments

The following was added as Article II, Section 1 “Membership”, item (iii) with subsequent items renumbered accordingly, at a Special General Meeting on January 29, 2022:

- (iii) Virtual Member
 - (a) A Virtual Member is a person who would otherwise qualify as a Regular or Student member, but who is only entitled to attend events through an online platform;
 - (b) A Virtual Member pays a reduced amount of the Annual Membership Fee of a Regular Member as determined in Article II.

The OBA Board of Directors passed a motion at the October Board meeting recommending that the following Bylaw Amendments be adopted by the Membership at the Annual General Meeting.

(i) Renaming of Eastern Ontario Elementary Honour Band

Whereas the region served by this project is better designated as the “Capital Region”, and that the project now serves students outside of the elementary school grades, *be it resolved* that references to the “Eastern Ontario Elementary Honour Band” be changed to “Capital Region Honour Band”. See Article III, Section 3 “Elected Director Members”, and Article VII, Section 5 “Responsibilities of Individual Board Members”

(ii) Renaming of OBA/Laurier Elementary Honour Band

Whereas the nature of this project is expanding to serve students beyond the elementary level, *be it resolved* that references to the “OBA/Laurier Elementary Honour Band” be changed to “OBA/Laurier Honour Band”. See Article III, Section 3 “Elected Director Members”, and Article VII, Section 5 “Responsibilities of Individual Board Members”

Further, replace the job description for the “OBA/Laurier Honour Band Director” with the following:

- a) Report to the President;
- b) Provide the opportunity for elementary **and intermediate high school** players from the Tri-Cities area to perform with their peers, **creating separate performance ensembles if necessary**;
- c) Retain a conductor of provincial repute to lead **each** band and choose appropriate level music for **each band**;
- d) In consultations with the Treasurer, ensure the conductor signs a contract, work out transportation, nourishment, and accommodation issues, if any;
- e) Book a venue in which to host the OBA/Laurier Honour Band participants so they may rehearse and perform for friends and family;
- f) Design, in consultation with a designer, promotional material related to the event which should include contact information and a recommendation form for teachers;
- g) Ensure the Communications Co-ordinator adequately distributes promotional material;
- h) Coordinate promotion and encourage teacher recommendations;
- i) Create an information package, including feedback forms for the event, to be distributed to each member's parents and their recommending teacher;
- j) Chair the OBA/Laurier Honour Band Committee;
- k) Arrange part assignments and seating based on teacher recommendations;

- l) Work with the Treasurer and provide a breakdown of expenses and revenues associated with the OBA/Laurier Honour Band;
- m) Write a report detailing initiatives and issues concerning the Honour Band, to be presented at every meeting of the Board of Directors.

(iii) Clarifying Roles

Whereas positions listed within Article VII, Section 5 “Responsibilities of Individual Board Members” are formally Directors of the Board, *be it resolved* that references to “Co-ordinator” for the following positions be renamed as “Director”:

- (iv) UTSC/OBA Small Ensemble Festival **Director**
- (ix) Capital Region Honour Band **Director**
- (x) OBA/Laurier Honour Band **Director**

(iv) Creation of the Golden Horseshoe Music Festival Position of Responsibility

Whereas the OBA is formally assuming responsibility for running a music festival in the Golden Horseshoe region, *be it resolved* that an item be added to Article III, Section 4 “Ex-officio (Appointed)” reading “One (1) Golden Horseshoe Music Festival Co-ordinator”, and that the following position be created under Article VII, Section 6 “Duties of Positions of Responsibility” as follows:

Golden Horseshoe Music Festival Co-ordinator

- a) Report to the President;
- b) Organize the Golden Horseshoe Music Festival for members and their ensembles once each calendar year;
- c) Retain clinician(s) to conduct comprehensive reviews of ensembles, provide workshops and enhance director feedback throughout the length of the festival. In consultation with the Treasurer, ensure said clinician(s) sign(s) contracts, and work out transportation, nourishment, and accommodation issues;
- d) Book a venue in which to hold the festival. Ask for adequate volunteers by which to staff said event;
- e) Design, in consultation with a graphic designer, promotional material related to the event. Ensure both the GHMF website and social media tools, are shared with the Communications Co-ordinator to ensure maximum exposure on the OBA Home page and other media releases.
- f) Contact and invite industry sponsors to the event, in consultation with the Industry Director;
- g) Provide all directors with a post-festival certificate, a Nationals Invitation (if awarded) and potentially other awards;
- h) Work with the Treasurer and provide a breakdown of expenses and revenues of the festival;
- i) Write a report detailing initiatives and issues about the festival, to be presented at every Board of Directors meeting.

(v) Changing the Industry Director to the Industry Liaison Position of Responsibility

Whereas the advocacy and advisement from the Industry perspective is best suited to a non-voting Position of Responsibility, *be it resolved* that Article III, Section 3 “Elected Director Members” be revised to strike item (ii) “Industry Representative”, and further that Article VII, Section 5 “Duties of Voting Members”, item (ii) “Industry Director” be removed.

Further, *be it resolved* that Article III, Section 4 “Ex-Officio (Appointed)” be amended to include an item “Industry Liaison”, and further that Article VII, Section 6 “Duties of Positions of Responsibility” be amended to include a new section as follows:

Industry Liaison

- a) Report to the President;
- b) Advise and consult with the OBA Board of Directors concerning matters related to trends, issues, and updates within the music industry;
- c) Cultivate and maintain positive working relationships with people in the music industry;
- d) Seek out new avenues for sponsorship, advertising, and networking for the mutual advantage of the OBA and its music industry partners;
- e) Write a report detailing initiatives and developments within the portfolio, to be presented at every Board of Directors meeting.

(vi) Multiple Roles on the Board

Whereas the Board benefits from diversity of opinion, but also values the range of expertise offered by individuals, *be it resolved* that Article IV, Section 3 “Nomination of Executive and Director Candidates”, item (iii) be changed to:

(iii)

- (a) A member may be nominated for, and elected to, up to two voting positions on the Board, so long as they consist of an Executive position and a Directorship;
- (b) A member may be nominated for an Executive position or Directorship, and also be appointed to a Position of Responsibility;
- (c) No member may hold more than one Executive position, or more than one voting Directorship simultaneously; and no member may stand for election for more than one Executive position, or more than one voting Directorship.

(vii) Removal of Webmaestro references

Whereas the position of the Webmaestro is no longer a formal position within the Bylaws, *be it resolved* that references to the Webmaestro be removed as follows:

Article IV, Section 3 “Nomination of Executive and Director Candidates”, item (i) be changed to read “The CRO, with help from the Membership Director and Communications Co-ordinator...”

Article VII, Section 5 “Responsibilities of Individual Board Members”, where language currently states “Ensure both the Communications Co-ordinator and Webmaestro adequately distributes said material” or words to that effect, change to read “Ensure the Communications Co-ordinator adequately distributes said material.”

Article VII, Section 6 “Duties of Positions of Responsibility (ex-officio members)”, item (i) “Communications Co-ordinator”, change (d) to read “Work to integrate social media applications on the OBA website;”