



Minutes of the Seventh Meeting of the  
2022-23 Board of the Ontario Band Association  
**Wednesday, January 11, 2023**  
via Zoom, 7pm

## Present

### EXECUTIVE

Angela Tran	President
Matthew Rodnick	President-Elect
Andria Kilbride	Treasurer
Steffan Brunette	Secretary
Lynn Tucker	Past-President

### DIRECTORS: Institutional

Chris Reesor	Industry
Dan Austin	Membership

### DIRECTORS: Symposia

Matthew Peter	Wind Conductors' Symposium
Simone Gendron	Capital Region Wind Band Symposium

### DIRECTORS: Festivals

Mark Caswell	Provincial Band Festival	
Shashi Ramu	Small Ensemble Festival	<i>regrets</i>

### DIRECTORS: Honour Bands

Matthew Rodnick	Western Intermediate Honour Band
Alicia Kennedy	Ontario Provincial Honour Band
Troy Jones	Laurier Elementary Honour Band
Lani Sommers	Capital Region Elementary Honour Band

### POSITIONS of RESPONSIBILITY

Ari Mohindra	Communications Co-ordinator	
Sarah Arcand	Elementary Music Education Advocate	<i>regrets</i>
Pratik Gandhi	OBA-CBA(On) Liaison	
Mitch McIntyre	Regional Representative, North	<i>regrets</i>
Mary Thornton	Regional Representative, Near North	
Cynthia Yuschyshyn	Regional Representative, East	
Dan Austin	Regional Representative, West	
Alecia Blackman	Regional Representative, Golden Horseshoe	<i>regrets</i>
Nikole Valkanas	Regional Representative, Central	<i>regrets</i>
Jennifer Cresswell	Regional Representative, Central	
Jacynthe Fugère-Bourdages	Regional Representative, French Boards	<i>regrets</i>

### MEMBERS

**1. Call to Order**

*Tran* called the meeting to order at 7:03pm.  
*Tran* began with a land acknowledgement.

**2. Adoption of the Agenda**

**Motion to adopt the agenda.**

Moved by *Reesor*. Seconded by *Jones*. Motion carried.

**3. Ratification of the Minutes of the Sixth Meeting from October 2022.**

Moved by *Rodnick*. Seconded by *Tucker*. Motion carried.

**4. Summary of Action Items from Previous Meetings**

nil

**5. Announcements**

**6. Scheduled Orders of Business**

**(a) Directorship Guidebooks (The “Bus Book”)**

*Tran* outlined the purpose of the guidebook.

A further follow-up on this topic will happen with the President-Elect’s report.

**(b) New OBA Signs**

The older signs are falling part, and new signs can be updated with the newer branding. The plan would be to obtain multiple sets (signs, tablecloths, etc.) for different regions.

*Tran* asked the Board to offer opinions on what the new signs should include. A discussion around the use of photos and artwork ensued. One option might be to adapt an existing photo into a general artistic statement.

**7. Discussion Items**

**(a) Elementary Music Education Advocate**

Requesting OMEA to include “Advocating for your Music Program” in the next issue of Recorder.

*Tran* will send a message to the OMEA to request the inclusion of the information.

**ACTION ITEM 7a**

*for Tran*: communicate with OMEA re: Bandology information

**(b) East Liaison**

The role of the OBA in supporting jazz ensembles.

*Rodnick* relayed that there seems to be some interest in including jazz component to the OBA’s offerings.

*Caswell* suggested that jazz clinics might be appealing to non-jazz educators who are looking for additional professional development. *Tucker* mentioned that other band organizations offer jazz elements.

*Reesor* said that there are no longer as many Ontario organizations promoting jazz education.

*Rodnick* suggested that Kevin Watson is interested in jazz education and might be willing to co-ordinate on this. *Austin* also has jazz experience and insight into the current state of jazz festivals and workshops. Many previous festivals are not running, and there is a sense that jazz ensembles are not coming back as quickly as the concert bands are.

*Tucker* suggested that maybe a spotlight on the activity could be a social media push for a “Jazz Day”. *Sommers* advocated for bringing in professional and local experts to work with the school groups. *Gendron* said that retention and advocacy can be supported by having high school jazz groups perform for elementary schools.

*Tran* is interested in data that would indicate how many jazz programs are running in the schools.

### (c) Central Liaisons

Friends of the OBA

(i) Who can reach out to recruit new Friends within their boards?

The OMEA recruitment drive picked up a couple of people interested in serving in this role. *Cresswell* asked for names of people who can work within their school boards. The intention is that the Friend would relay the MMI to people within their region, along with a personal message to relate the OBA’s events to the specific region.

*Gendron* suggested that two promotional pushes (ie. September & January) would be helpful, and would reduce email overload.

*Tran* wondered who would collect the information, because *Mohindra*’s duties are already quite demanding. *Cresswell* suggested that the information can be collected from the MMI and distributed.

(ii) How can we get Friends within districts that are not represented or under-represented?

This discussion will be deferred until movement has started with the “Friends” project.

## 8. Reports from the Executive

### (a) President

see attached report

**(b) President-Elect**

see attached report

*Rodnick* discussed the Guidebook plan. A template was presented that also includes a financial template for planning. The suggestion was to complete details in the report in the immediate time after the event. Having the Guidebook can assist with planning, as well as giving information for volunteers. Timeline planning will also assist with Communications.

**(c) Treasurer**

see attached report

*Kilbride* drew attention to the necessary financial documents and forms. All events should have proposed budgets. Mileage for an event need to be covered within the proposed budget. Flipgive is still active for OBA fundraising. Please use it! A presentation will be forthcoming.

**(d) Secretary**

see attached report

**(e) Past-President**

see attached report

**9. Reports from Directors: Institutional Portfolios**

**(a) Membership**

see attached report

**(b) Industry**

**no report submitted**

*Reesor* indicated that the invoice for Yamaha's 2023 contribution is in process.

**10. Reports from Directors: Event Portfolios**

**(a) Capital Region Wind Band Symposium**

see attached report

Registration is on the low end right now. Additional promotional efforts are ongoing. There are currently a dozen registrants, which is about half of the usual amount at this stage. There is at least one person coming from the QBA. Regional representatives have been asked to help promote. *Gendron* will connect with *Austin* for university contacts.

**(b) York Wind Conductors' Symposium**

see attached report

The date has been corrected to March 4, 2023. Driving volunteers have been obtained. *Rodnick, Kilbride, and Cresswell* are available to assist on the day.

**(c) Provincial Band Festival**

*nil report*

There is a meeting tomorrow at the new facility. Planning has been especially challenging with the return to a live event, in addition to being in a new venue. A graphic designer is needed for the programme.

The Directors' Social is Friday, February 17. *Caswell* initiated a discussion on a potential lifetime membership award recipient.

There are about 120 bands, plus a waiting list. The hotel is not close enough for walking, and many of the larger facilities have been turned into homeless shelters. Breakfast options at the available facility are not good.

Bands on the wait list will be able to have an adjudicator come into their schools for a reduced fee, and they'll still become members.

**(d) Small Ensemble Festival**

**no report submitted**

**(e) Laurier Elementary Honour Band**

see attached report

*Jones* reported that Long and McQuade in Waterloo will be sponsoring the event.

**(f) Capital Region Elementary Honour Band**

see attached report

*Sommers* has now received confirmed dates from Ashbury College.

*Sommers* asked the Board if the event should be opened up to Grade 9 classes. There was general approval. Similar changes were instituted with the Western Intermediate Band.

*Jones* was interested in adopting the change for his event. It would be advisable to cast a wider net during this "rebuilding time".

**(g) Western Intermediate Honour Band**

*nil report*

**(h) Beginning Band Symposium**

vacant position

**(i) Provincial Honour Band**

see attached report

*Kennedy* thanked those who assisted in the planning and running of the event. There have been some challenges in reaching the organizers for the next OMEA event. *Tran* and *Caswell* offered advice on who might be able to facilitate contact.

**11. Reports from Positions of Responsibility**

**(a) Communications Co-ordinator**

**no report submitted**

*Kilbride* complimented *Mohindra* on being able to balance the Communications portfolio as well as their schooling. A cost-of-living increase has been implemented for both Communications and the Bookkeeper.

**(b) Elementary Music Education Advocate**

see attached report

**(c) CBA(Ontario) Liaison**

see attached report

**12. Reports from Regional Liaisons**

**(a) North**

*nil report*

**(b) Near North**

see attached report

**(c) East**

see attached report

A brief re-cap of the earlier jazz discussion was held.

*Yuschyshyn* is starting some trial get-togethers within her region. Further details will be forthcoming.

**(d) West**

see attached report

The Golden Horseshoe festival is running and the concert band side is full. A proposal for this festival to transition into a full-fledged OBA event will develop following this year's event.

An elementary massed band event is being co-ordinated at *Austin's* school. If it's successful, then it could be a template for other events.

(e) **Golden Horseshoe**  
see attached report

(f) **Central**  
see attached report

(g) **French Schools**  
*nil report*

**13. New Business**  
There was no new business.

**14. Adjournment**  
**Motion to adjourn the meeting.**  
Moved by *Reesor*. Seconded by *Kilbride*. Motion carried.  
The meeting adjourned at 8:26pm.  
The next meeting will be on Wednesday, February 8, 2023 at 7pm via Zoom.



Agenda of the 7<sup>th</sup> Meeting of the  
2022–2023 Board of Directors  
**Wednesday, January 11, 2023**  
via Zoom, 7pm

1. Call to Order: *Quorum is nine voting positions.*
2. Adoption of Agenda
3. Ratification of the Minutes of the Sixth Meeting of the Board from October 2022
4. Summary of Action Items from Previous Meetings  
*nil*
5. Announcements
6. Scheduled Orders of Business
  - (a) Directorship Guidebooks (The “Bus Book”)
  - (b) New OBA Signs
7. Discussion Items
  - (a) Elementary Music Education Advocate  
Requesting OMEA to include “Advocating for your Music Program” in the next issue of Recorder.
  - (b) East Liaison  
The role of the OBA in supporting jazz ensembles.
  - (c) Central Liaisons  
Friends of the OBA
    - (i) Who can reach out to recruit new Friends within their boards?
    - (ii) How can we get Friends within districts that are not represented or under-represented?
8. Reports from the Executive
  - (a) President *Tran*
  - (b) President-Elect *Rodnick*
  - (c) Treasurer *Kilbride*
  - (d) Secretary *Brunette*
  - (e) Past-President *Tucker*
9. Reports from Directors: Institutional Portfolios
  - (a) Membership *Austin*
  - (b) Industry *Reesor* **no report submitted**
10. Reports from Directors: Event Portfolios
  - (a) Capital Region Wind Band Symposium *Gendron*
  - (b) York Wind Conductors’ Symposium *Peter*
  - (c) Provincial Band Festival *Caswell* *nil report*
  - (d) Small Ensemble Festival *Ramu* **no report submitted**
  - (e) Laurier Elementary Honour Band *Jones* **no report submitted**
  - (f) Capital Region Elementary Honour Band *Sommers*



**AGENDA: JANUARY 11, 2023**

- |     |  |                           |                              |
|-----|--|---------------------------|------------------------------|
|     | (g) Western Intermediate Honour Band     | <i>Rodnick</i>            | <i>nil report</i>            |
|     | (h) Beginning Band Symposium             | <i>vacant</i>             |                              |
|     | (i) Provincial Honour Band               | <i>Barras</i>             |                              |
| 11. | Reports from Positions of Responsibility |                           |                              |
|     | (a) Communications Co-ordinator          | <i>Mohindra</i>           | <b>no report submitted</b>   |
|     | (b) Elementary Music Education Advocate  | <i>Arcand</i>             | <i>see: Discussion Items</i> |
|     | (c) CBA(On)-OBA Liaison                  | <i>Gandhi</i>             |                              |
| 12. | Reports from Regional Liaisons           |                           |                              |
|     | (a) North                                | <i>McIntyre</i>           | <b>no report submitted</b>   |
|     | (b) Near North                           | <i>Thornton</i>           |                              |
|     | (c) East                                 | <i>Yuschychyn</i>         | <i>see: Discussion Items</i> |
|     | (d) West                                 | <i>Austin</i>             |                              |
|     | (e) Golden Horseshoe                     | <i>Blackman</i>           |                              |
|     | (f) Central                              | <i>Valkanas/Cresswell</i> | <i>see: Discussion Items</i> |
|     | (g) French Schools                       | <i>Fugère-Bourdages</i>   | <i>nil report</i>            |
| 13. | New Business                             |                           |                              |
| 14. | Adjournment                              |                           |                              |

**Next meeting is Wednesday, February 6, 2023 at 7pm via Zoom.**

**Board Meeting**  
**Wednesday January 11 2023**



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## **Executive Report**

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***President***

***Angela Tran***

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

### **Discussion Items for the Board**

n/a

### **Standard Report**

#### **Actions Undertaken Since the Previous Meeting**

- attended CBA members meeting on Nov 19, 2022
  - attended OBA exec meeting on Jan 5, 2023
  - connected CBA to schedule consultation on grants
  - apply for Riipen Level Up grant for French translation and other projects
  - meeting with Communications Coordinator and assisted with small tasks
  - continue to maintain regular connections to board and volunteer members on Slack
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#### **Actions to be Undertaken by the Director**

- write tribute for passing of Dennis Tupman with Chelsey from the CBA
  - assist President-Elect with OMEA report
- 

#### **Actions to be Undertaken by the Board**

- Please send templates, guides and documentation from your portfolios to [president@onband.ca](mailto:president@onband.ca) or SLACK to be included in onboarding package

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## **Executive Report**

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### ***President-Elect***

***Matt Rodnick***

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Drafted Memorandum of Agreement for TYWO
- Prepared OMEA Affiliate Report
- Attended Executive Meeting on January 5<sup>th</sup>, 2023
- Created Contingency Report Template
  - This was an idea floated a few years ago where event directors create reports to describe the process and smaller tasks leading up to their event.
  - In the event that a director becomes unexpectedly incapacitated prior to their event, this report will help the board steer the event.
  - Additionally, this document will help to guide new directors in regard to succession planning.
  - Blanks Template: [https://docs.google.com/document/d/1SZbSoI15Z0wKtYKsTZRn7-b9QBrbYkx\\_t80CqqcHoMk/edit?usp=sharing](https://docs.google.com/document/d/1SZbSoI15Z0wKtYKsTZRn7-b9QBrbYkx_t80CqqcHoMk/edit?usp=sharing)
  - Filled in Template (as an example):  
[https://drive.google.com/drive/folders/1muEItAC84xEjrSaehfzKzHAMzlo367K0?usp=share link](https://drive.google.com/drive/folders/1muEItAC84xEjrSaehfzKzHAMzlo367K0?usp=share_link)
- Continue to search for funding sources.
- Corresponded with the Music Education Students' Association (MESA) at Western regarding their upcoming conference on February 4th, 2023. They reached out to see if it would be possible to have OBA representation at the event. I will present a session and set-up an OBA booth throughout the day.

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##### **Actions to be Undertaken by the Director**

- Continue to search for funding sources
- Attend Western MESA Conference on behalf of the OBA
- Write OMEA Affiliate Report for upcoming meeting
- Attend Capital Wind Band Symposium and assist with recording

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##### **Actions to be Undertaken by the Board**

- Complete Event Contingency Report if you run an event.

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## **Executive Report**

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### ***Treasurer***

***Andria Kilbride***

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

### **Discussion Items for the Board**

- OBA Signs....where were these printed? We need a new one and a new design

### **Standard Report**

#### **Actions Undertaken Since the Previous Meeting (A. Kilbride)**

- Processed payments for Provincial Band Festival 2023 via credit card, cheque deposit, p.o.
- Tracked payment for Provincial Band Festival 2023
- Issued invoices for Provincial Band Festival 2023 Registrations
- Forwarded Sponsorship agreements to bookkeeper for Provincial Band Festival 2023
- Filled in Third Party Billing Agreement for Provincial Band Festival 2023 Hotel
- Ordered OBA Shirts and delivered/mailed to board members
- Completed financials for BBS and OPHB including reimbursements, refunds, Certificate of Insurance,
- Processed reimbursement for bookkeeper's office supplies and expenses
- Set up direct deposit and changed our Vendor address with Toronto DSB
- Set up direct deposit and changed our Vendor address with Peel DSB
- Renewed DreamHost and set up for auto renewal
- Attended Executive meeting on January 6, 2023
- Asked for Flipgive money to be pulled to help subsidize new OBA Swag

#### **Actions Undertaken Since the Previous Meeting (M.Barth)**

Sent invoices to and/or received payments from:

- CRA - Canada Summer Jobs Grant
- Guelph CVI, St. Joseph Morrow Park (Balmages Clinic)
- Cash donations - BBB
- Collingwood CI, Dr. GW Williams - OPHB concerts
- Gino Falconi - donation
- D'Addario, Ellison Travel, Steve's Music, UofT, Queen's U, Cosmo music, Long and McQuade - PBF sponsorships

Processed payments to:

- CRA - Canada Summer Jobs Payroll Remittances
- Harknett - BBS prizes and OPHB folders
- Multimax - t-shirts
- Chinese Cultural Centre - 2nd payment for PBF hall rental
- OPHB clinicians and conductors
- St. Thomas of Villanova Catholic School - BBS
- Hammond Transportation - OPHB
- WIHB clinicians
- Saunders Secondary School - WIHB
- Salvation Army Jackson's Point - OPHB
- Ari - comms Q4
- Western University - facilities rental OWHIB
- 

Processed reimbursements to:

- Shashi Ramu - BBS expenses
- Michael Barth - office supplies
- Matt Rodnick - t-shirts
- Shawn Chabot - WIHB expenses
- Alicia Kennedy - OPHB expenses
- Graham Kennedy - OPHB expenses

Balanced Quickbooks and paid Visa bills for October - December

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#### **Actions to be Undertaken by the Director (A. Kilbride)**

- Communicate with Multimax Marketing to order new swag (currently in process)
- Send invoice reminders to Provincial Band Festival Registrants
- Send event information to Insurance Company to obtain Certificate of Insurance

#### **Actions to be Undertaken by the Director (M. Barth)**

Process third payment to Chinese Cultural Centre for PBF T4A's to Michael and Ari

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#### **Actions to be Undertaken by the Board**

- Please continue to use the appropriate financial forms for your events. (all forms are found on Slack in the #general channel in a message from me on October 17, 2022)
  - Event Cost Tracking Sheet (which included Budget Proposal and Actual expenses)
  - Cheque/ Requisition (if we need to pay a vendor/individual)
  - Invoice Requisition (if we need to invoice a vendor)
  - OBA Expense Report (for personal expenses incurred from OBA business)
- When planning/budgeting for your events, please budget for mileage charges if you wish to claim it for yourself/volunteers. Please refer to our Travel Policy 2022
- Join FlipGive to help raise money for the OBA

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## **Executive Report**

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*Secretary*

*Steffan Brunette*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

### **Discussion Items for the Board**

nil

### **Standard Report**

#### **Actions Undertaken Since the Previous Meeting**

Prepared materials for the AGM, chased down missing reports (!), and delivered electronically for printing by Tran.

Attended the AGM virtually: thank you to everyone who helped supply equipment and monitor the technology to allow us “shut-ins” to join in the meeting.

Attended Executive meeting on January 5.

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#### **Actions to be Undertaken by the Director**

nil

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#### **Actions to be Undertaken by the Board**

November’s AGM is an election meeting. If you are thinking of stepping down, or running for a new position, please make sure you communicate your intentions to me or another member of the Executive so that the process of looking for viable candidates can begin.

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## **Executive Report**

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### ***Past-President***

*Lynn Tucker*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

N/A

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

Attended SEF planning meeting, Oct 25  
Chaired Regional Liaison meeting, Nov 21  
Facilitated UTSC/SEF internal planning meeting, Dec 14  
Led UTSC/SEF site walk-through with internal staff, Jan 5  
Attended OBA Exec meeting, Jan 5  
Maintained regular communications via Slack  
Provided general consultation and guidance

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##### **Actions to be Undertaken by the Director**

Finalize connection between UTSC staff and SEF director  
Create post for Regional Liaison shadow/co-chair role

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##### **Actions to be Undertaken by the Board**

N/A

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## **Director's Report**

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### ***Membership***

*Dan Austin*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

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#### **Discussion Items for the Board**

Nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

Membership numbers have jumped back to pre-pandemic numbers thanks to the re-establishment of the OBA Festival and the on-going new OBA projects

OBA Membership Stats - Jan 10									
Board	Board/ Lifetime	Lifetime	Regular	Regular Commu nity Band	Student	Sponsor	Retired	Virtual	TOTAL
15	4	9	186	1	15	11	5	18	264

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#### **Actions to be Undertaken by the Director**

Continue to figure out streaming options for virtual membership

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#### **Actions to be Undertaken by the Board**

Nil



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## **Director's Report**

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### ***Capital Region Wind Band Symposium***

*Simone Gendron*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

<i>Event Date:</i>	January 28, 2023
<i>(next milestone)</i>	

#### **Discussion Items for the Board**

nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- worked with Ari to finalize the website, registration form and social media promotion of the event
- emailed past participants, uOttawa, Carleton, McGill, QBA, Central Band of CAF, GGFG Band as well as reached out to all four school boards and local private schools to promote. Asked Regional Liaisons to promote.
- contacted L&M and Andria to work out \$500 sponsorship
- contacted Tyler at L&M to ensure scores are ordered and to set up booth at event
- contacted Matt R regarding video recording
- worked with Colleen to book airfare, hotel and to discuss aspects of the workshop
- ordered repertoire and sent to GGFG band

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##### **Actions to be Undertaken by the Director**

- compile lunch numbers and dietary restrictions and order lunch/snacks
- collaborate with Ashbury staff and faculty to work out final details/logistics of school use
- organize my own students as musicians and volunteers

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##### **Actions to be Undertaken by the Board**

none

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## **Director's Report**

### *York Wind Conductors' Symposium*

*Matthew Peter*

*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

<i>Event Date:</i>	March 4, 2023
<i>(next milestone)</i>	

#### **Discussion Items for the Board**

More of FYI:

-incorrect Symposium date was shared before; it should be March 4, 2023 - sorry, that was my mistake

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- rep list with Bill Thomas and the clinician has been set
- hope to have registration link ready to go this week

##### **Actions to be Undertaken by the Director**

- work with Ari on the registration links
- select conductors for master classes
- finalize schedule
- promote
- organize drivers for clinician
- we noticed that the York U grant that we submitted before the pandemic will not cover the full cost of flights and hotels as the prices have gone up significantly since the pandemic. Also, we did not anticipate the fee to pay the York U union technicians for the live streaming portion. As a result, we will not be able to run this year's WCS free to OBA members. However, we will be able to offer it at a reduced price to current members. Current Regular Member free will be \$35 while Current Student Members will be \$20

##### **Actions to be Undertaken by the Board**

- promote this year's event, with guest clinician, Dr. Danielle Gaudry, Cal State East Bay (and she's Canadian!)
- is anyone interested in picking up/dropping off Danielle from the airport?
- are there any volunteers for the registration table? - hopefully someone will be able to run the cube/payment and also have access to the current membership list

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## **Director's Report**

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### ***Laurier Honour Band***

*Troy Jones*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

<i>Event Date:</i>	May 5 – 7, 2023
<i>(next milestone)</i>	

#### **Discussion Items for the Board**

NIL

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- The day of the last meeting (AGM) I received final confirmation of space availability. Given the timing (winter concerts, holiday season) coupled with the climate of elementary music (new beginnings / getting students on instruments for the first time) - I felt working / pushing / getting promo out may have fallen short.
- Laurier has been confirmed as the location, promo / communications with schools will begin this month now that the holiday season / winter concert season is largely over.
- Rep selection has begun with an understanding that the difficulty won't be what it has been in past years - no final selections have been made as of yet.
- Established projections for budget based on previous years with alterations given the potential dip in membership given COVID rebuilding that is occurring.

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##### **Actions to be Undertaken by the Director**

1. Work with Ari to produce promo
  2. Open communications with local teachers / arts leadership at the board level.
  3. Finalize rep selection
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##### **Actions to be Undertaken by the Board**

NIL

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## **Director's Report**

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### ***Capital Region Elementary Honour Band***

*Lani Sommers*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

<i>Event Date:</i>	Spring 2023: April 21 - 23
<i>(next milestone)</i>	

#### **Discussion Items for the Board**

Nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Confirmed the dates of the event - April 21 - 23
  - Confirmed that Colin Clarke will be the conductor this year
- 

##### **Actions to be Undertaken by the Director**

- Work with Ari to create new Jot Form for Honour Band
  - Contact elementary schools - send out introductory letters and information
  - Book Ashbury meal hall
  - Confirm sponsors (L&M, Harknett, Eighth Note, Metro, etc.)
  - Select Repertoire with Colin for the ensemble
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##### **Actions to be Undertaken by the Board**

Nil

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## **Director's Report**

### ***Provincial Honour Band***

*Alicia Kennedy*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

<i>Event Date:</i>	Nov 1-4 2023 (TBD)
<i>(next milestone)</i>	

#### **Discussion Items for the Board**

NIL

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Ran OPHB 2022 successfully! Everyone had lots of fun and I was so proud of the band. Special thanks to Dr. Gillian Mackay and David Pell for helping to create an amazing band, to Graham Kennedy, Pratik Gandhi, Jessica Puskar, and Emma Principato for helping in various invaluable chaperone/truck driving duties, to Ari Mohindra for all the help with comms leading up to the program, to Scott Harrison for his assistance and answering my many questions, and to all of you who came to see the band perform at OMEA.
- Completed wrap up work for OPHB including reimbursements, payments, and sending out media to the participants
- Reached out to the OMEA 2023 organizers to negotiate our contract, but have not heard back yet
- Confirmed Shelley Axelson for OPHB 2023

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##### **Actions to be Undertaken by the Director**

- Follow up with OMEA organizers regarding OPHB's contract in 2023
- Contact Geoff Houghton for Yamaha Canada Artist arrangements
- Confirm dates for our booking at Jackson's Point once OMEA contract is confirmed
- Send Shelley Axelson the details for applying for the OMEA workshop

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##### **Actions to be Undertaken by the Board**

- NIL

**Board Meeting**  
**Wednesday January 11 2023**



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## **POR Report**

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### *Elementary Music Education Advocate*

*Sarah Arcand*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

Can we ask OMEA to include Advocating for your Music Program in the next Recorder?

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

With Hugh Corbett - completed Revisions for Canadian Winds article on the need for Music Specialists in the Elementary Music room

Worked with Ari, Simone and Bandology to distribute, “Advocating for your Music Program” on media outlets.

Reached out to York Region DSB Retention and Recruitment Department for an initial conversation.

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##### **Actions to be Undertaken by the Director**

Next steps to bring Advocating for you Music Program to the next level.

Follow up with YRDSB R&R Department

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##### **Actions to be Undertaken by the Board**

Approve / Reject Discussion point

**Board Meeting**  
**Wednesday January 11 2023**



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## **POR Report**

### ***OBA/CBA-ON Liaison***

*Pratik Gandhi*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

Nil.

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Followed up with CBA-ON president Resendes re: French language materials for Fugère-Bourdages, still awaiting response
- Assisted in various PBF planning efforts

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##### **Actions to be Undertaken by the Director**

- Schedule meeting with CBA-ON president re: 2023 events
- Attend PBF logistics meeting with Caswell and venue liaison

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##### **Actions to be Undertaken by the Board**

Nil.

**Board Meeting**  
**Wednesday January 11 2023**



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## **Liaison Report**

### ***Regional Liaison (Near North)***

*Mary Thornton*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

Planning for April 28/29 grade 7/8 workshops and concert is continuing. More finalized info will be forthcoming. As a heads up we will be applying for some financial support from the OBA soon to secure some funding for repertoire.

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##### **Actions to be Undertaken by the Director**

nil

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##### **Actions to be Undertaken by the Board**

None



**Board Meeting**  
**Wednesday January 11 2023**



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## **Liaison Report**

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### ***Regional Liaison (East)***

***Cynthia Yuschyshyn***

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

In the Regional Liaison meeting we discussed the chamber ensemble festival and finding ways of engaging more of our musicians within the schools. The topic was discussed that many of our jazz band members are also busy in other ensembles and they tend to be the most dedicated students. Subsequently we want to bring to the board the question - what role can the OBA play in supporting jazz ensembles? Do these musicians fit under the OBA umbrella? If they do then how can we support these musicians and programs?

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

Attended OBA Liaison's meeting.

Continued to support current OBA initiatives

Suspended further mapping in November and December due to illness and job commitments - will resume again in January 2023

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##### **Actions to be Undertaken by the Director**

< Nil >

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##### **Actions to be Undertaken by the Board**

**Only discussion item as indicated. Thank you.**

**Board Meeting**  
**Wednesday January 11 2023**



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## **Liaison Report**

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### ***Regional Liaison (West)***

*Dan Austin*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

Nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

Discussions are happening to do an elementary school music workshop day in Guelph during the spring (potentially April). Event will be hosted at GCVI. It will involve 4 local elementary schools bands in a series of workshops and a mass band event

Continued work to learn about and potentially transition the Golden Horseshoe Music Festival. The festival currently has 80 schools registered and the schedule is more or less full

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##### **Actions to be Undertaken by the Director**

Find and book a clinician for the elementary school band event. Detail the plan for the day

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##### **Actions to be Undertaken by the Board**

Proposal for the elementary school band event will be presented at the next board meeting

**Board Meeting**  
**Wednesday January 11 2023**



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## **Liaison Report**

### ***Regional Liaison (Golden Horseshoe)***

*Alecia Blackman*

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

- nil

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Continued working alongside Dan, Shashi, Beryl, Chris, Marilyn, and Colin to solidify details for the Golden Horseshoe Music Festival. Registration opened Saturday December 17<sup>th</sup>, and were filled very quickly.
  - Took a tour of the site (Ancaster High School) and mapped out all of the spaces, listed all needed resources (draping and piping, chairs, stands, etc.) and relayed that to the rest of the planning team, who were able to sort it out.
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##### **Actions to be Undertaken by the Director**

nil

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##### **Actions to be Undertaken by the Board**

nil

**Board Meeting**  
**Wednesday January 11 2023**



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## **Liaison Report**

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### ***Regional Liaison (Central)***

***Nikole Valkanas & Jennifer Cresswell***

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*Submit in electronic format to the SECRETARY by Monday, January 9, 2023.*

#### **Discussion Items for the Board**

“Friends of OBA” will be disseminating the MMM to get past the firewalls of each board. We will be asking specific members (by board) to add a personal note in the email when events need promotion in that area.

**Within the OBA, who is able to reach out to recruit new “Friends of OBA” members within their board?** (Central, East, West, Alysha, Golden Horseshoe)

**How can we get “Friends of OBA” members within the districts that are not represented or under-represented?** (North & French)

#### **Standard Report**

##### **Actions Undertaken Since the Previous Meeting**

- Attended the Regional Liaisons meeting.
- People have indicated an interest in becoming “Friends of OBA”
- Follow up emails and an outline of onboarding: responsibilities and expectations, TBD.
- Need to establish smooth communication and coordination with Membership Rep (D.A.) to track and maintain this list of members.
- Established a ‘button’ on OBA membership application site to indicate a member willing to be “Friends of OBA” - need follow up with A.M. to establish how to retrieve data

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##### **Actions to be Undertaken by the Director**

Once established, review and advise onboarding for “Friends of OBA” members so that we can activate these volunteers.

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##### **Actions to be Undertaken by the Board**

See discussion items for recruiting new members as “Friends of OBA.”