



**Ontario Band Association Meeting**  
**Sunday February 12, 2012**  
**9:30am – Le Parc Banquet & Conference Centre, Markham**

Voting Board Members Present: Sarah Arcand – Past-President; Mark Caswell – Concert Band Festival; Chris Dickson – Development; Tony Gomes – President; Scott Harrison – Honour Band; Andria Kilbride – Beginning Band/President-Elect; Mark Kissel – Secretary; Chris Reesor – Industry.

Non-Voting Ex-officio Board Members Present: Heather Aitken – Membership; Pratik Gandhi – Web Maestro; Kaylee Burnett Longman – Concert Band Festival Assistant;

Regrets: Donna Dupuy – Treasurer; Allan Gaumont – Jazz Symposium; Dave Gueulette – Ottawa Symposium; Colleen Richardson – University Liaison; Lynn Tucker – Chamber Music Festival

**1. Call to Order**

Gomes called the meeting to order at 9:47am

**2. Adoption of the Agenda**

The agenda was previously circulated by Kissel.

<b>Motion to accept the February 12, 2012 Ontario Band Association Board of Directors meeting agenda.</b>
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Moved by Arcand, Seconded by Harrison

Carried

**3. Ratification of Minutes**

<b>Motion to approve Board of Director meeting minutes of January 12, 2012</b>
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Moved by Reesor, seconded by Kilbride

Carried

**4. Announcements**

Congratulations and happy birthday to Mark Caswell today!

Gandhi will help to sign everyone in with OBA e-mail addresses and other technical issues today.

Kissel announced that he is running for the Ontario College of Teachers for South-West Regional Full-time representative.

Longman-Burnett introduced herself to the Board.

**5. Executive Reports**

**a) President – Gomes**

No report was submitted.

Nothing to add at this time.

**b) President – elect - Kilbride**

Please see submitted report for more information.

OMEA meeting – needs to add HST to membership, which will increase the conference fee to over \$300.

Coalition for Music Education asked for an \$8000 grant. OMEA denied the request because they cannot guarantee it will be Ontario-based.

Arcand asked if they have a submission form for money. Kilbride cautioned against us pursuing this avenue at this time.

**c) Treasurer – Kilbride/Dupuy**

Please see submitted report for more information.

Nothing to add from her report.

Caswell mentioned that the festival owes the OBA general account approximately \$5000. The general account does not reflect it at present. Kilbride replied that after we pay all of the Concert Band Festival bills that the OBA bank account should be back in the black.

**d) Past-President – Arcand**

Please see submitted report for more information.

Kissel apologized for not including her report in the initial mail-out to the board.

Arcand is trying to attain as much money as possible. With the Trillium foundation, the advice is to go regional instead of provincial. It makes more sense that we apply in the York/Simcoe region. They want an application for future, not for current overhead. You want to look for development funds. We will apply for a person who will be a “fundraising coordinator” to help out in getting the money side of thing and leave Caswell to run the music festival.

Caswell asked about the difference between a fixed asset and an on-going festival.

Arcand stated that they have never given out a five-year gift of \$250,000 as we initially asked for. The average grant is \$70,000/year for regional for up to four years, and then provide an on-going sustainability plan for the future. The plan is to meet with them in March before we complete an application.

Caswell said that when the OBA became a charity, that we would use a salaried person to do the job at an hourly rate. Many different scenarios were discussed by the board.

Arcand plugged an audio book that she listened to that she recommends called “Good to Great and the Social Sectors”.

Caswell wants to thank Arcand for making contact with a fundraising person to help us in making a leap into the fundraising world.

**6. Director Reports**

**a) Beginning Band Symposium – Kilbride**

Please see submitted report for more information.

Nothing more to add.

**b) Chamber Music Festival – Tucker**

Please see submitted report for more information.

**c) Concert Band Festival – Caswell**

A written report was not submitted.

Caswell wants carpets for the hall for festival participants that aren't here yet. Last year rated/non-rated option was included as well this year. Caswell related the reasons behind it. The non-rating was intended for younger and beginning groups that have little to no festival experience. This year all of the non-ratings have been taken by two arts-schools. Should they be considered for awards? Caswell wondered why it was happening?

Gomes was interested in discussing this caveat further. He thinks that people should be putting themselves out there for those students who have worked for it.

Caswell mentioned that the adjudicators would have a tougher time deciding who should go forward to the MusicFest Nationals.

Arcand suggested that we keep it the same for this year and next year we are open to changing the protocol. We need to put this option into the festival survey.

Caswell mentioned that only one response was received regarding taping the band and/or the conductor. There will be no taping in the clinician room either.

Caswell researched a direct-to-USB key comments recorder. He field tested it at his school and it worked. Unfortunately there is only one Canadian company that manufactures the product at this time and they are out of stock. Arcand loves the idea to post it and then discuss it on-line.

Caswell said that some of the adjudicators biographies are not on the website. Gandhi would rectify this as soon as possible.

Concerning the volunteers, in order to work better for the students, it will be a shift system for the students this year, and he thanked Harrison and his students at Pierre Elliot Trudeau HS for helping out.

Handwritten invitations to the directors social were sent out. Dennis Beck is the keynote speaker, and there is a jazz trio as well.

We got ScotiaBank on board as a sponsor for \$1000. Caswell would like rename an award for them for scholarship presentation. To be renamed "ScotiaBank Scholarship for..." and the name of the award. The Board was in general agreement on this issue.

**d) Development – Dickson**

Please see submitted report for more information.

**e) Industry – Reesor**

A written report was not submitted.

There was nothing more to add at this time.

**f) Jazz – Gaumond**

Please see submitted report for more information.

**g) Membership – Aitken**

Please see submitted report for more information.

**h) Ontario Provincial Honour Band – Harrison**

Please see submitted report for more information.

With regard to the listening committee, he has only heard from a couple of members from the over 100 people he personally solicited. Hopefully we will have more than last year.

The Hotel at the OMEA conference has been confirmed for \$145/night.  
A soloist and conductor for the 2013 band has been confirmed.  
Gandhi is working on the online submission form.

**i) University Liaison – Richardson**

A written report was not submitted.

Kissel mentioned that he went to Western University and spoke to their Music Educators' Students' Association in late January. Kissel will be travelling to the University of Toronto mid-March to speak with students at the Faculty of Music and at the Scarborough campus as well.

Kilbride said that Gueulette travelled to Queen's University to talk to their Music Education students last week.

**j) York/OBA Wind Conductors Symposium – Gomes**

Please see submitted report for more information.

Mark Scatterday is double booked for the day, but will come to our symposium. Gomes has worked through the numbers for the day and are about currently four registrants off the mark from last year. The projection is for approximately 60 participants. There will be a social on Saturday night at the Blacksmith for the OBA board and Mr. Scatterday. Aitkens wants someone to take pictures and write a piece about it for *In Harmony*.

**7. New Business**

**a) Draft Policies:**

Kissel went through the six draft policies that were written and briefly explained them all. They include Conflict of Interest, Corporate Logo and Letterhead, Finance, Personnel, Reports, and Travel. There were no questions or discussions. Kissel called for an omnibus motion and the vote.

<b>Motion to omnibus package the OBA draft policies Conflict of Interest, Corporate Logo and Letterhead, Finance, Personnel, Reports, and Travel together as one vote.</b> Moved by Kissel, seconded by Arcand	Carried
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<b>Motion to approve omnibus package of OBA draft policies Conflict of Interest, Corporate Logo and Letterhead, Finance, Personnel, Reports, and Travel.</b> Moved by Kissel, seconded by Kilbride	Carried
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**b) Ottawa Tulip Festival:**

As Dickson was not present, Arcand summarized the policy in detail. Do we want to stuff things into their information package? All the rest of the information was the potential for the following year. Coloured fliers as well?

Kissel suggested that we approve numbers 1, 2, and 4 of the proposal at this time, and consider the rest of the proposal at our April meeting.

<b>Motion to approve items 1, 2, and 4 of the draft Ottawa Tulip Festival proposal.</b> Moved by Gomes, seconded by Arcand	Carried
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**8. Other Business**

Gomes mentioned that we have a lot of ideas, and a lot of those go out over e-mail due to the infrequency of our face-to-face meetings. He cautioned the Board about issues that may be misconstrued and taken the wrong way. He asked that before we e-mail something that we take a step back and consider what we are writing. The Board liked his idea and will take it into consideration when communicating electronically.

Kissel brought forward the issues of directors insurance. Arcand stated that the proposal is ready and will be brought forward at an appropriate time when money is available to purchase the insurance.

The Board discovered that of the members present that quorum would not be achieved at our next duly called meeting of April 19, 2012. It was agreed to move the date to a week before on Thursday April 12, 2012 at Kissel's school in Etobicoke.

**9. Adjourn**

<b>Motion to Adjourn</b>
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Moved by Harrison, seconded by Reesor
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Carried
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Meeting adjourned at 11:41am.

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Tony Gomes, President

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Mark Kissel, Secretary

**Next Meeting: Thursday April 12, 2012, 7pm @ Silverthorn Collegiate Institute**